



Solving the water needs of tomorrow, today.

Chester Metropolitan District
Regular Commission Meeting
August 14, 2019

The Chester Metropolitan District's Regular Commission meeting was held at 6:00 pm on Wednesday, August 10, 2019 at the Richburg Fire Department, 225 N. Main Street, Richburg, SC. Members attending were:; Jean H. Nichols, Secretary; Raymond Douglas; Michael Brunson; James Simpson; George Wilmore; and Danielle Hughes. Others in attendance were Fred Castles, Executive Director; Andy Litten, District Engineer; Rebecca Moon, Finance Manager; Arthur Gaston, Attorney; Everett Stubbs, Attorney; Tommy McMinn of Richburg, Bernard Morris of Chester, Derrick Stringfellow of Chester, Willie Roberts of Chester, and Bernadette Morris of Chester.

Secretary Nichols called the meeting to order at 6:05 PM.

Commissioners stood for the Pledge of Allegiance, then Attorney Gaston offered a short invocation for those interested in participating.

At this time, Mr. Castles introduced CMD's new Commissioner, Danielle Hughes. Ms. Hughes was appointed to the CMD Commission by the City of Chester, replacing Vice-Chair Sharon Peterson.

Minutes:

Secretary Nichols asked for corrections or additions to the minutes. Motion to approve the minutes was made by James Simpson, Seconded by Michael Brunson, and unanimously approved.

Public Comment:

At this time, Secretary Nichols recognized Rev. Bernard Morris. *A copy of the transcript is attached to the minutes.*

[Mr. Douglas entered the meeting at 6:10 PM].

[Rev. Morris and Mr. Stringfellow left the meeting at 7:02 PM.]

At this time, Mr. Wilmore brought to the attention of the Commission the issue Mr. Brunson addressed in the July meeting. The customer wanted to know why his water was cut off since he is a good customer. He wanted to know why someone didn't knock on his door and tell him his water was to be cut off. His record was pulled and he was in the hospital. As the board, he believes they need to figure out a way to keep this from happening again. It is not fair to him. He did not get a bill, and we still cut his water off.

Mr. Castles stated that we don't knock on customers' door when they're cut off and we have no way of knowing a customer's personal situation. We do not know how, other than to put a notice in the paper, to tell customers to let us know.

Mr. Wilmore stated that because of this, the late notices need to resume.

Mr. Castles stated that this is further down on the agenda, and so it will be discussed at length later in the meeting.

Andy stated that he has pulled out a copy of Rev. Morris' chart, and it shows the two specific areas where it was left on, then was not running. He explained that it is a sporadic leak, such as a toilet hanging up. The incident with the flooded yard happened twice that he saw, and the chart shows very specific points from where it happened.

Mr. Castles explained that that he was able to see where water was left running at his own home and used 4,000 gallons in a matter of hours, and it is not unusual for these things to happen to anyone. There are normal fluctuations in the billing because people use water differently.

Mr. Wilmore also questioned Customer Service. He stated that he called in this morning and did not get good customer service. He said they said "Chester County Metropolitan". This was right at 11:45 AM. He also asked how we address call center customer service as well. Mr. Castles explained that the call service is external and once in awhile we do have a hiccup, which usually results in termination on their end. It appears the calls to the service never made it to CMD's meter employees. Mr. Castles also stated that calls coming into the CMD Office are recorded and he would personally review the recording of Mr. Wilmore's call and report back to the Commission.

Old Business:

Filter Plant Report- Mr. Castles read the Filter Plant Report for August. A copy of the report is attached to the minutes.

Engineer's Report- Mr. Litten read the report for August. A copy of the report is attached to the minutes.

DMAG Report- Mr. Litten read the report for August. A copy of the report is attached to the minutes.

Exceptions- Last month, the Board made a recommendation that was seconded, but revisions were requested; specifically to add Boys' and Womens' homes to the list of "essential services". This policy list is not all inclusive, but all essential services will be listed in the system. Mr. Castles then asked Mr. Wilmore for a month to address the disconnection issue to see what kind of reporting capability we have on good customers. With that being said, Mr. Brunson also asked for an amendment to the Exceptions policy to add the late notice, and it would be much cleaner to retract the motion for the original policy and the vote for the amendment.

Mr. Brunson apologized for it being piggybacked on it, but the language was confusing at the time. Mr. Castles reiterated that the purpose is to make the two separate policies cleaner.

Motion to withdraw the motion to amend to the original Exceptions Policy was made by Michael Brunson, Seconded by Raymond Douglas, and unanimously approved.

Mr. Castles presented a revised Exceptions Policy for Commission consideration. This includes the revisions, and it was done under discussion. The revisions requested were incorporated, and also includes a residential policy for invalids.

Motion to approve the revised Exceptions Policy was made by Michael Brunson, Seconded by James Simpson, and unanimously approved.

New Business:

Director's Update-

- On July 24th, attended the SCEMD Drought Workshop in Columbia to talk about how the State would respond to a severe drought. DNR presents this every other year.
- On July 30th, Mr. Castles presented Andy's lime project to the Rotarians. It went over very well and was a successful presentation. That can be printed out if anyone would like to see it.
- On August 8th, attended the Source Water Protection Workshop in Lexington, hosted by SCAWWA, to discuss water quality in Chester County and in the Counties above us which deliver water to us.

Reports:

Director's Report- Mr. Castles read the Director's Report for August. A copy of this report is attached to the minutes.

Hydrant Report- Mr. Castles read the Hydrant Report for August. A copy of this report is attached to the minutes.

Financial Report- Mrs. Moon read the report for August. A copy of the report is attached to the minutes.

With there being no further business to discuss, the meeting was adjourned. Motion to adjourn was made by Michael Brunson, Seconded by George Wilmore, and unanimously approved.

The meeting adjourned at 7:00 PM.

Approved:

Respectfully Submitted:

Date: September 11, 2019

By: Susan H. Roddey

Chester Metropolitan District

Agenda

Wednesday, August 14, 2019

6:00 PM

Richburg Fire Department, Richburg, SC

- I. Call Meeting to Order**
- II. Approval of Last Meeting Minutes**
- III. Public Comment**
- IV. Old Business**
 - A. Filter Plant - Fred Castles
 - B. Engineer's Report - Andy Litten
 - C. DMAG Report - Andy Litten
 - D. Exceptions Policy - Fred Castles
- V. New Business**
 - A. Director's Update - Fred Castles
- VI. Reports**
 - A. Director's Report - Fred Castles
 - B. Hydrant Report - Fred Castles
 - C. Financial Report - Becky Moon
- VII. Adjourn**

*This agenda is subject to change up to 24 hours in advance of the meeting.
Public Comment is limited to three (3) minutes per speaker.*



Solving the water needs of tomorrow, today.

Chester Metropolitan District
Regular Commission Meeting
July 10, 2019

The Chester Metropolitan District's Regular Commission meeting was held at 6:00 pm on Wednesday, July 10, 2019 at the Richburg Fire Department, 225 N. Main Street, Richburg, SC. Members attending were: Earl Thrailkill, Chairman; Sharon Peterson, Vice-Chair; Jean H. Nichols, Secretary; Raymond Douglas; Michael Brunson; James Simpson; and George Wilmore. Others in attendance were Fred Castles, Executive Director; Susan Roddey, IT Support Specialist; Andy Litten, District Engineer; Rebecca Moon, Finance Manager; Arthur Gaston, Attorney; Everett Stubbs, Attorney; and Tommy McMinn of Richburg.

Chairman Thrailkill called the meeting to order.

Commissioners stood for the Pledge of Allegiance, then Attorney Gaston offered a short invocation for those interested in participating.

Minutes:

Chairman Thrailkill asked for corrections or additions to the minutes. Mr. Castles stated that the minutes were adjusted to reflect the meeting's end time after they were distributed for review.

Pending the above-stated change, the minutes of the June 13, 2019 meeting were approved. Motion to approve the minutes was made by Jean Nichols, Seconded by Michael Brunson, and unanimously approved.

Public Comment:

No members of the public asked to speak.

Mr. Douglas stated that a customer contacted him, which management was aware of. Andy gave an update, as follows:

- He went out on April 4th. A leak was detected on Flexnet. Service was turned off at gate valve and a door hanger was left.
- On May 4th, a reinstate notice/change of service was issued. Flexnet didn't pick up any issues.
- May 7th, water started running constantly and ran nonstop for over a month until June 7-8.
- The customer ended up with two large bills – close to \$2,000. The owner of the trailer came by and questioned the accuracy of the meter. We went out with him and showed him how the meter works and showed that it did not indicate a leak.
- According to the landlord, there was a long period of time of not living in the trailer. The utilities were turned on for a DSS inspection. They came in and noticed the door had been

Mr. Brunson then suggested that in addition to the language included in this policy, it be further amended to require that late notices be sent out to those customers who do not pay by the due date on the bill as a courtesy in case such a situation arises in the future.

Mr. Brunson made the motion to amend the draft policy to include mandatory delinquent notices. The motion was seconded by George Wilmore.

Attorney Stubbs stated that the first motion should have been rescinded before the vote.

With a vote of 4 in favor, 1 against, and 2 abstaining, the motion passed.

Mr. Castles made the Board aware of the fact that the amendment pertains to a separate policy and procedure and should be handled as such.

Due to confusion regarding the topic and voting, and the uncertainty involving the voting procedure, a motion to table all discussion on this topic was made by Michael Brunson, Seconded by Sharon Peterson, and unanimously approved by all.

Discussion tabled until further notice.

Reports:

Director's Report- Mr. Castles read the Director's Report for July. A copy of this report is attached to the minutes.

Hydrant Report- Mr. Castles read the Hydrant Report for July. A copy of this report is attached to the minutes.

Financial Report- Mrs. Moon read the report for July. A copy of the report is attached to the minutes.

Mr. Castles also stated that a mutually acceptable agreement has been arranged with Mitford. The language has been sent to Mitford's attorney, and further reports will be available soon.

With there being no further business to discuss, the meeting was adjourned. Motion to adjourn was made by Sharon Peterson, Seconded by Jean Nichols, and unanimously approved.

The meeting adjourned at 7:00 PM.

Approved:

Respectfully Submitted:

Date: _____

By: Susan H. Roddey

CHESTER METROPOLITAN DISTRICT FILTRATION PLANT MONTHLY REPORT

July 2019

- Completed all reports.
- All Emergency generators and diesel engines were exercised by Dell Hughes and were reported as operating fine. Carolina Services Inc. performed
- Collected 21 Distribution Samples and analyzed for the presences of Coliform Bacteria. All samples were within acceptable range.
- We are currently discharging a Total Chlorine Residual of 2.50 ppm and maintaining an average level throughout the distribution system this month at .80 mg/l.
- Cleaned the polymer system transfer valves on the Plate and Frame Press to correct make up.
- Changed the 2" PVC line on the water meter at the tank farm. The PVC lines would not stop leaking. Replaced the line with 2" SS and SS unions.
- Rebuilt the GA soft close check valve on the #1 High Service pump.
- Removed broken worm gear on the isolation valve for the #1 High Service pump. Fabricated a valve operator with a large nut attached in place of the worm gear to keep the valve operable until the repairs are made.
- Replace 2 cooling fans on the #2 High Service pump soft start.
- Repaired ½ line on the Sodium Chlorite feeding the Chlorine Dioxide Generator.
- Cleaned out the venturi on the 30" Finish water line.
- Burnett Lime changed out the 1/8th Lime lines to ¼" to increase the lime slurry discharge.
- The sludge removed and sent to the landfill this month was 74 tons.

CMD Engineering Department Report

August 2019

Development Project Reviews

Lennar Project north of Fishing Creek: Our comments were submitted to the Engineer and we are waiting revisions to the plans.
Knights Bridge (Richburg): We have been contacted by the Engineers for a new subdivision next to Victorian Hills. They submitted plans for review but they were incomplete and we did not review them. We are waiting for complete plans and the Engineering review fee.

Cross-Connection Control Program

No change from last month. Software is running smoothly now.

Lime Tank Installation at the Filter Plant

We have our permit to operate. We are doing a controlled, phased startup of the system to make sure its operating properly before we completely switch over.

GIS Mapping

We're still evaluating our hardware and setup.

FlexNet Project (Remote Meter Reading)

We are evaluating the locations for the next set of towers. We are discussing antenna placement in Fort Lawn with Springs.

Office Building Renovation

We have moved the teller area to the new conference room. The Contractor believes the front teller area will be completed within the next two weeks. The rest of the building is coming along nicely.

DMAG

The US Drought Monitor reports that approximately 50% of Chester County (northern half) is abnormally dry (D0).

SC Drought reports that Chester's status is incipient.

NOAA 3-Month precipitation outlook for August – October is equal, which means there is an equal chance of above normal, normal, or below normal precipitation.

NOAA 3-Month temperature outlook for August – October is above normal.



Water Service Disconnection Exceptions Policy

Purpose:

Exceptions given to the entities listed below are based on (1) medical necessity, or (2) the services that the entities provide to the greater community. A disruption in water service would deny citizens of very important and necessary services to meet their daily needs.

Policy:

Chester Metropolitan District offers the following as an "Exceptions" amendment to its Water Service Disconnection Policy:

Residential Customers with special medical needs and business entities considered "Essential Services" may apply for "Exception" status and, if approved, shall not be cutoff without the Executive Director's approval. "Exempt" customers may also experience restricted water access (i.e. the installation of a low-flow water meter which will greatly reduce flow to the residence or facility) in lieu of disconnection.

"Exception" status will be granted if certain criteria are met, as outlined below.

ESSENTIAL SERVICES

For "Essential Services" Exception Status, the business must fall into one of the following categories:

- Hospital
- Dialysis Center
- Nursing Facility
- School
- Daycare (Adult or Child)
- Crisis Centers (ex. Women's, Boys', or Children's homes)
- Other Medical Care Facility
- Government Office
- Emergency Services Facility (EMS Station, Fire Department, Police Department, etc.)

CMD has created an "Exemptions" list consisting of hospitals, dialysis centers, nursing facilities, daycares, and schools. These facilities are automatically granted Exemption status due to the nature of their businesses. All other qualifying entities must apply for Exemption status.

Entities which are exempt from service interruptions will be contacted immediately upon the account becoming delinquent. The entity must make arrangements to satisfy *all current and past-due* water/sewer charges within 30 calendar days. If the entity fails to satisfy the water charges within 30 days, CMD will notify the entity by certified mail of the exact date that water service will be disconnected.

RESIDENTIAL CUSTOMERS

To qualify for Residential Medical Exemption status, the following criteria must be met:

- Customer must agree to pay via monthly bank draft. NSF fees will apply for all returned checks.
- Customer must apply for Exemption Status.
- Customer must provide documentation proving the need for uninterrupted water supply from a Physician, Hospice Center, or other medical facility which provides care for the health concern(s) in question. Documentation must be provided on the letterhead of the facility in question and include forms of contact for the physician or caseworker who provides it. CMD will only accept documentation with original signatures.
- The service address applying for Exemption must be the primary residence of the patient named in the medical correspondence. This documentation must be updated annually, or whenever a change in the patient's status occurs (new residence, move to long-term care, etc.)

CMD staff will verify all requests for Medical Exemption with the physician or facility listed on the documentation. The applicant will be notified by mail of CMD's decision.

Any customer who provides false documentation for the purpose of obtaining Exemption status will be denied exemption and permanently barred from receiving future Exemptions. Falsified documents will also be delivered to the appropriate authorities.

Residential customers who are exempt from service interruptions will be contacted immediately upon the account becoming delinquent. The customer must make arrangements to satisfy the past-due water/sewer charges as well as any incurred NSF and non-payment fees within 7 days of the date of the notice. If the customer fails to satisfy the charges within 7 days, water service to the residence will be disconnected.

CMD Board of Commissioners

Date

Chester Metropolitan District

Director's Report

FY 2019-2020

	July 2019	TOTAL L 12 MOS	AVERAGE L 12 MOS
DISTRIBUTION NUMBER:			
Taps	1	24	2.0
Leaks	10	220	18.3
DISTRIBUTION MANHOURS:			
Taps	42.0	544	45.3
Leaks	75.0	1,528	127.3
Equipment	0.0	-	-
Shop	212.0	3,718	309.8
Dist. System	939.5	8,411	700.9
Asphalt	45.0	593	49.4
Meters	154.5	4,502	375.2
Filter Plant	0.0	85	7.1
Hydrants	4.0	323	26.9
Construction Projects	0.0	288	24.0
Main Break	46.5	1,705	142.1
Total Manhours	1518.5	21,696	1,808.0
Overtime Hours	118.0	1,433	119.4
METER CALLS:			
Ons	473	1,960	196.0
Offs	114	818	81.8
Checks	244	1,383	138.3
Total Calls	831	4,161	346.8
Overtime Hours	50.3	638.8	53.2
BILLING INFORMATION:			
Non-Leak Adjustments:	2	124	11.3
Leak Adjustments	52	478	43.5
\$\$\$ Adjusted	\$ 4,286.69	\$ 46,628.64	\$ 4,238.97
Bills Mailed	6,381	69,292.0	6,299.3
Thousand Gallons Billed	69,671.0	724,899.5	65,900.0
Thousand Gallons Pumped	86,973.0	1,109,298.0	92,441.5
% Accounted For	80.1%		65.3%
Other Gallons Accounted For	5,281.0	62,031.6	5,169.3
Estimated System Leakage (20%)	17,394.6	221,859.6	18,488.3
Adjusted % Accounted For	86.2%		72.5%

Chester Metropolitan District

Hydrant Report

August 14, 2019

<u>0</u>	New Placement
<u>0</u>	Hydrants Replaced
<u>3</u>	Hydrants Repaired
<u>0</u>	Hydrants Removed
<u>\$1,800</u>	\$ Spent on Hydrant Work
<u>5530</u>	Total Hydrants Worked to Date
<u>\$ 1,223,897</u>	Total Cost to Date
<u>- 0 -</u>	Local Match
<u>- 0 -</u>	Contract Services
<u>\$ 1,223,897</u>	Total Cost

* Pineridge Road (3 hydrants)



Statement of Revenue and Expense

Account Summary

Chester Metropolitan District

For Fiscal: 2019 - 2020 Period Ending: 07/31/2019

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
Revenue						
Function: 0100 - Operating Revenue						
Department: 0100 - Operating Revenue						
100-0100-411000	Water Service Revenue	7,220,589.95	7,220,589.95	128,748.73	128,748.73	7,091,841.22
100-0100-411002	DHEC Fees	0.00	0.00	-1.52	-1.52	1.52
100-0100-411003	Tap Fees	450,000.00	450,000.00	2,976.00	2,976.00	447,024.00
100-0100-411004	Hydrant Meter Fee	0.00	0.00	150.00	150.00	-150.00
100-0100-412000	Penalties	65,000.00	65,000.00	8,559.00	8,559.00	56,441.00
100-0100-412001	Non-Payment Fees	130,000.00	130,000.00	8,280.00	8,280.00	121,720.00
100-0100-412003	NSF Fees	0.00	0.00	480.00	480.00	-480.00
100-0100-413000	Expense Reimbursements	237,049.00	237,049.00	12,445.60	12,445.60	224,603.40
100-0100-413001	Credit Card Fees	40,000.00	40,000.00	3,877.45	3,877.45	36,122.55
100-0100-413002	Surplus Sales	0.00	0.00	490.00	490.00	-490.00
100-0100-413003	Miscellaneous Revenue	0.00	0.00	138.00	138.00	-138.00
Department: 0100 - Operating Revenue Total:		8,142,638.95	8,142,638.95	166,143.26	166,143.26	7,976,495.69
Function: 0100 - Operating Revenue Total:		8,142,638.95	8,142,638.95	166,143.26	166,143.26	7,976,495.69
Function: 9000 - Non-Operating Revenue						
Department: 9000 - Non-Operating Revenue						
100-9000-612000	Interest Income	50,000.00	50,000.00	6,559.89	6,559.89	43,440.11
Department: 9000 - Non-Operating Revenue Total:		50,000.00	50,000.00	6,559.89	6,559.89	43,440.11
Function: 9000 - Non-Operating Revenue Total:		50,000.00	50,000.00	6,559.89	6,559.89	43,440.11
Revenue Total:		8,192,638.95	8,192,638.95	172,703.15	172,703.15	
Expense						
Function: 1000 - Operating Expenses						
Department: 1000 - Administration						
100-1000-511000	Regular Salaries and Wages	622,360.00	622,360.00	47,771.06	47,771.06	574,588.94
100-1000-511001	Part-Time Salaries	14,386.22	14,386.22	1,175.96	1,175.96	13,210.26
100-1000-511002	Overtime	2,382.00	2,382.00	189.79	189.79	2,192.21
100-1000-511008	Sick Pay	0.00	0.00	1,570.06	1,570.06	-1,570.06
100-1000-512000	FICA	39,626.00	39,626.00	0.00	0.00	39,626.00
100-1000-512001	Medicare	9,267.00	9,267.00	0.00	0.00	9,267.00
100-1000-512002	SC Retirement	98,490.00	98,490.00	7,347.05	7,347.05	91,142.95
100-1000-512004	Group Health Insurance	77,789.00	77,789.00	6,396.31	6,396.31	71,392.69
100-1000-521000	Accounting and Audit Services	26,143.00	26,143.00	0.00	0.00	26,143.00
100-1000-521001	Legal Services	18,000.00	18,000.00	0.00	0.00	18,000.00
100-1000-521005	Other Contractual Services	75,236.68	75,236.68	1,829.84	1,829.84	73,406.84
100-1000-522002	Vehicle Repairs and Maintenance	3,000.00	3,000.00	0.00	0.00	3,000.00
100-1000-524000	Telephone and Communications	6,900.00	6,900.00	0.00	0.00	6,900.00
100-1000-524001	Advertising and Promotion	12,500.00	12,500.00	0.00	0.00	12,500.00
100-1000-524003	Bank and fiscal agent fees	75,556.00	75,556.00	3,426.22	3,426.22	72,129.78
100-1000-524004	Postage and Delivery Fees	2,000.00	2,000.00	500.00	500.00	1,500.00
100-1000-526000	Uniform Rental	2,000.00	2,000.00	0.00	0.00	2,000.00
100-1000-531000	Office Supplies	20,000.00	20,000.00	1,513.90	1,513.90	18,486.10
100-1000-531001	Janitorial and General Supplies	0.00	0.00	128.91	128.91	-128.91
100-1000-531008	Fuel	2,500.00	2,500.00	0.00	0.00	2,500.00
100-1000-550000	Professional Memberships and License Fee	28,642.00	28,642.00	2,342.00	2,342.00	26,300.00
100-1000-550001	Educational Seminars and Classes	10,525.00	10,525.00	0.00	0.00	10,525.00
100-1000-560001	Collections Over/Short	0.00	0.00	217.76	217.76	-217.76
100-1000-560005	Life Insurance Premiums	0.00	0.00	1,190.65	1,190.65	-1,190.65
100-1000-560006	Contingency Account	50,000.00	50,000.00	540.00	540.00	49,460.00

Statement of Revenue and Expense

For Fiscal: 2019 - 2020 Period Ending: 07/31/2019

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
100-1000-560007	Community Support	7,843.00	7,843.00	550.00	550.00	7,293.00
	Department: 1000 - Administration Total:	1,205,145.90	1,205,145.90	76,689.51	76,689.51	1,128,456.39
	Department: 1001 - Human Resources					
100-1001-511000	Regular Salaries and Wages	85,274.00	85,274.00	6,716.77	6,716.77	78,557.23
100-1001-511008	Sick Pay	0.00	0.00	137.08	137.08	-137.08
100-1001-512000	FICA	5,287.00	5,287.00	0.00	0.00	5,287.00
100-1001-512001	Medicare	1,237.00	1,237.00	0.00	0.00	1,237.00
100-1001-512002	SC Retirement	13,141.00	13,141.00	990.94	990.94	12,150.06
100-1001-512004	Group Health Insurance	7,821.00	7,821.00	651.78	651.78	7,169.22
100-1001-512006	Workmens Comp Ins.	54,440.00	54,440.00	0.00	0.00	54,440.00
100-1001-521001	Legal Services	6,450.00	6,450.00	0.00	0.00	6,450.00
100-1001-524001	Advertising and Promotion	1,000.00	1,000.00	0.00	0.00	1,000.00
100-1001-524006	Employee Screening & Testing	3,000.00	3,000.00	33.10	33.10	2,966.90
100-1001-531000	Office Supplies	1,300.00	1,300.00	0.00	0.00	1,300.00
100-1001-550000	Professional Memberships and License Fee	280.00	280.00	0.00	0.00	280.00
100-1001-550001	Educational Seminars and Classes	2,000.00	2,000.00	0.00	0.00	2,000.00
	Department: 1001 - Human Resources Total:	181,230.00	181,230.00	8,529.67	8,529.67	172,700.33
	Department: 1002 - Information Services					
100-1002-511000	Regular Salaries and Wages	124,221.00	124,221.00	9,633.13	9,633.13	114,587.87
100-1002-511008	Sick Pay	0.00	0.00	415.78	415.78	-415.78
100-1002-512000	FICA	7,702.00	7,702.00	0.00	0.00	7,702.00
100-1002-512001	Medicare	1,801.00	1,801.00	0.00	0.00	1,801.00
100-1002-512002	SC Retirement	19,142.00	19,142.00	1,455.16	1,455.16	17,686.84
100-1002-512004	Group Health Insurance	5,399.00	5,399.00	449.90	449.90	4,949.10
100-1002-521002	I.S. Contracts and Services	139,068.62	139,068.62	338.49	338.49	138,730.13
100-1002-524000	Telephone and Communications	5,323.52	5,323.52	0.00	0.00	5,323.52
100-1002-526000	Uniform Rental	804.00	804.00	0.00	0.00	804.00
100-1002-532003	Computer Hardware and Software	28,940.88	28,940.88	0.00	0.00	28,940.88
100-1002-550000	Professional Memberships and License Fee	120.00	120.00	0.00	0.00	120.00
100-1002-550001	Educational Seminars and Classes	3,928.00	3,928.00	1,293.84	1,293.84	2,634.16
100-1002-951005	Computer and Information Technology	71,467.50	71,467.50	0.00	0.00	71,467.50
	Department: 1002 - Information Services Total:	407,917.52	407,917.52	13,586.30	13,586.30	394,331.22
	Department: 1010 - Board of Commissioners					
100-1010-511009	Board of Commissioners Pay	4,800.00	4,800.00	0.00	0.00	4,800.00
100-1010-512000	FICA	297.60	297.60	0.00	0.00	297.60
100-1010-512001	Medicare	69.60	69.60	0.00	0.00	69.60
100-1010-512002	SC Retirement	369.84	369.84	0.00	0.00	369.84
100-1010-550001	Educational Seminars and Classes	4,400.00	4,400.00	0.00	0.00	4,400.00
100-1010-550002	Mileage Reimbursements	2,800.00	2,800.00	0.00	0.00	2,800.00
100-1010-560004	Board Meeting Expense	3,000.00	3,000.00	0.00	0.00	3,000.00
	Department: 1010 - Board of Commissioners Total:	15,737.04	15,737.04	0.00	0.00	15,737.04
	Department: 1997 - Depreciation					
100-1997-560002	Depreciation Expense	670,000.00	670,000.00	0.00	0.00	670,000.00
	Department: 1997 - Depreciation Total:	670,000.00	670,000.00	0.00	0.00	670,000.00
	Department: 1998 - District-Wide Employee Support, Promotion & Retent					
100-1998-550004	In-House Training and Development	17,300.00	17,300.00	0.00	0.00	17,300.00
100-1998-551000	Employee Appreciation	7,952.00	7,952.00	325.00	325.00	7,627.00
100-1998-551001	Tuition Assistance	10,000.00	10,000.00	719.40	719.40	9,280.60
100-1998-551002	Crisis Fund	2,500.00	2,500.00	0.00	0.00	2,500.00
	Department: 1998 - District-Wide Employee Support, Promotion & Rete	37,752.00	37,752.00	1,044.40	1,044.40	36,707.60
	Department: 1999 - Operational Non-Departmental					
100-1999-512005	Retiree Health Insurance	60,000.00	60,000.00	4,637.02	4,637.02	55,362.98
100-1999-512008	Flex Spending Admin Fee Expense	64.00	64.00	8.64	8.64	55.36
100-1999-512009	PEBA Admin Fee Expense	1,548.00	1,548.00	244.66	244.66	1,303.34
100-1999-521005	Other Contractual Services	10,642.00	10,642.00	662.58	662.58	9,979.42
100-1999-523000	Electricity	33,600.00	33,600.00	0.00	0.00	33,600.00
100-1999-523001	Natural Gas	6,000.00	6,000.00	0.00	0.00	6,000.00

Statement of Revenue and Expense

For Fiscal: 2019 - 2020 Period Ending: 07/31/2019

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
100-1999-523002 Water and Sewer	3,000.00	3,000.00	0.00	0.00	3,000.00
100-1999-524000 Telephone and Communications	32,400.00	32,400.00	184.39	184.39	32,215.61
100-1999-524002 General Property & Liability Insurance	66,000.00	66,000.00	27,649.16	27,649.16	38,350.84
100-1999-531001 Janitorial and General Supplies	3,500.00	3,500.00	0.00	0.00	3,500.00
100-1999-532002 Office Furniture and Equipment	101,824.00	101,824.00	0.00	0.00	101,824.00
Department: 1999 - Operational Non-Departmental Total:	318,578.00	318,578.00	33,386.45	33,386.45	285,191.55
Department: 2000 - Engineering					
100-2000-511000 Regular Salaries and Wages	256,540.00	256,540.00	14,946.61	14,946.61	241,593.39
100-2000-511008 Sick Pay	0.00	0.00	721.68	721.68	-721.68
100-2000-512000 FICA	15,905.00	15,905.00	0.00	0.00	15,905.00
100-2000-512001 Medicare	3,720.00	3,720.00	0.00	0.00	3,720.00
100-2000-512002 SC Retirement	39,533.00	39,533.00	2,273.14	2,273.14	37,259.86
100-2000-512004 Group Health Insurance	22,863.00	22,863.00	1,468.86	1,468.86	21,394.14
100-2000-521005 Other Contractual Services	8,205.00	8,205.00	0.00	0.00	8,205.00
100-2000-522002 Vehicle Repairs and Maintenance	4,910.00	4,910.00	29.99	29.99	4,880.01
100-2000-524000 Telephone and Communications	4,632.00	4,632.00	0.00	0.00	4,632.00
100-2000-526000 Uniform Rental	1,644.68	1,644.68	181.89	181.89	1,462.79
100-2000-531000 Office Supplies	3,000.00	3,000.00	0.00	0.00	3,000.00
100-2000-531003 Safety Gear and Supplies	2,650.00	2,650.00	0.00	0.00	2,650.00
100-2000-531008 Fuel	6,480.00	6,480.00	0.00	0.00	6,480.00
100-2000-532000 Small Tools and Equipment	5,500.00	5,500.00	353.52	353.52	5,146.48
100-2000-532003 Computer Hardware and Software	3,800.00	3,800.00	0.00	0.00	3,800.00
100-2000-550000 Professional Memberships and License Fee	1,140.00	1,140.00	50.00	50.00	1,090.00
100-2000-550001 Educational Seminars and Classes	6,005.00	6,005.00	0.00	0.00	6,005.00
100-2000-951004 Vehicles	43,031.50	43,031.50	0.00	0.00	43,031.50
Department: 2000 - Engineering Total:	429,559.18	429,559.18	20,025.69	20,025.69	409,533.49
Department: 3000 - Distribution (Maintenance)					
100-3000-511000 Regular Salaries and Wages	613,562.00	613,562.00	46,406.31	46,406.31	567,155.69
100-3000-511002 Overtime	41,600.00	41,600.00	3,583.36	3,583.36	38,016.64
100-3000-511008 Sick Pay	0.00	0.00	1,232.77	1,232.77	-1,232.77
100-3000-512000 FICA	40,620.00	40,620.00	0.00	0.00	40,620.00
100-3000-512001 Medicare	9,500.00	9,500.00	0.00	0.00	9,500.00
100-3000-512002 SC Retirement	100,960.00	100,960.00	7,429.97	7,429.97	93,530.03
100-3000-512004 Group Health Insurance	91,618.00	91,618.00	7,207.15	7,207.15	84,410.85
100-3000-521002 I.S. Contracts and Services	0.00	0.00	690.00	690.00	-690.00
100-3000-521005 Other Contractual Services	29,272.00	29,272.00	0.00	0.00	29,272.00
100-3000-522000 Building and Grounds Repairs and Mainte	34,100.00	34,100.00	800.92	800.92	33,299.08
100-3000-522001 Equipment and Machinery Repairs and Mai	20,000.00	20,000.00	827.47	827.47	19,172.53
100-3000-522002 Vehicle Repairs and Maintenance	26,000.00	26,000.00	953.34	953.34	25,046.66
100-3000-524000 Telephone and Communications	15,600.00	15,600.00	0.00	0.00	15,600.00
100-3000-525000 Hauling and tipping fees	2,500.00	2,500.00	0.00	0.00	2,500.00
100-3000-526000 Uniform Rental	9,795.00	9,795.00	0.00	0.00	9,795.00
100-3000-526001 Equipment Rental	10,173.00	10,173.00	0.00	0.00	10,173.00
100-3000-531002 Shop Supplies and Materials	20,000.00	20,000.00	95.04	95.04	19,904.96
100-3000-531003 Safety Gear and Supplies	10,451.50	10,451.50	0.00	0.00	10,451.50
100-3000-531004 Patching and Paving Materials	22,000.00	22,000.00	20.00	20.00	21,980.00
100-3000-531008 Fuel	36,300.00	36,300.00	0.00	0.00	36,300.00
100-3000-531010 Inventory Parts and Supplies	120,000.00	120,000.00	239.76	239.76	119,760.24
100-3000-532000 Small Tools and Equipment	39,726.26	39,726.26	37.01	37.01	39,689.25
100-3000-541002 Licenses and Permits	100.00	100.00	0.00	0.00	100.00
100-3000-550000 Professional Memberships and License Fee	1,965.00	1,965.00	0.00	0.00	1,965.00
100-3000-550001 Educational Seminars and Classes	4,227.35	4,227.35	0.00	0.00	4,227.35
100-3000-951001 Buildings	85,000.00	85,000.00	0.00	0.00	85,000.00
100-3000-951003 Equipment	51,929.20	51,929.20	0.00	0.00	51,929.20
100-3000-951004 Vehicles	84,600.00	84,600.00	41,702.81	41,702.81	42,897.19
Department: 3000 - Distribution (Maintenance) Total:	1,521,599.31	1,521,599.31	111,225.91	111,225.91	1,410,373.40
Department: 4000 - Meter					
100-4000-511000 Regular Salaries and Wages	118,303.00	118,303.00	11,114.91	11,114.91	107,188.09

Statement of Revenue and Expense

For Fiscal: 2019 - 2020 Period Ending: 07/31/2019

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
100-4000-511002	Overtime	15,000.00	15,000.00	1,248.98	1,248.98	13,751.02
100-4000-511008	Sick Pay	0.00	0.00	625.08	625.08	-625.08
100-4000-512000	FICA	8,265.00	8,265.00	0.00	0.00	8,265.00
100-4000-512001	Medicare	1,933.00	1,933.00	0.00	0.00	1,933.00
100-4000-512002	SC Retirement	20,542.00	20,542.00	1,881.01	1,881.01	18,660.99
100-4000-512004	Group Health Insurance	15,711.00	15,711.00	1,309.26	1,309.26	14,401.74
100-4000-521004	Maintenance Contracts	84,700.00	84,700.00	7,452.00	7,452.00	77,248.00
100-4000-521005	Other Contractual Services	1,300.00	1,300.00	0.00	0.00	1,300.00
100-4000-522001	Equipment and Machinery Repairs and Mai	108,000.00	108,000.00	1,757.16	1,757.16	106,242.84
100-4000-522002	Vehicle Repairs and Maintenance	12,000.00	12,000.00	0.00	0.00	12,000.00
100-4000-524000	Telephone and Communications	7,000.00	7,000.00	0.00	0.00	7,000.00
100-4000-526000	Uniform Rental	3,000.00	3,000.00	0.00	0.00	3,000.00
100-4000-531002	Shop Supplies and Materials	8,000.00	8,000.00	0.00	0.00	8,000.00
100-4000-531005	Meters Supplies and Appurtenances	450,000.00	450,000.00	0.00	0.00	450,000.00
100-4000-531008	Fuel	7,500.00	7,500.00	0.00	0.00	7,500.00
100-4000-532000	Small Tools and Equipment	43,524.00	43,524.00	0.00	0.00	43,524.00
100-4000-550000	Professional Memberships and License Fee	250.00	250.00	0.00	0.00	250.00
100-4000-550001	Educational Seminars and Classes	2,722.00	2,722.00	0.00	0.00	2,722.00
100-4000-560010	Miscellaneous	7,200.00	7,200.00	0.00	0.00	7,200.00
Department: 4000 - Meter Total:		914,950.00	914,950.00	25,388.40	25,388.40	889,561.60
Department: 5000 - Filter Plant						
100-5000-511000	Regular Salaries and Wages	606,940.00	606,940.00	39,709.47	39,709.47	567,230.53
100-5000-511002	Overtime	50,184.00	50,184.00	4,664.43	4,664.43	45,519.57
100-5000-511008	Sick Pay	0.00	0.00	1,150.90	1,150.90	-1,150.90
100-5000-512000	FICA	40,742.00	40,742.00	0.00	0.00	40,742.00
100-5000-512001	Medicare	9,528.00	9,528.00	0.00	0.00	9,528.00
100-5000-512002	SC Retirement	101,263.00	101,263.00	6,602.19	6,602.19	94,660.81
100-5000-512004	Group Health Insurance	91,780.00	91,780.00	5,724.46	5,724.46	86,055.54
100-5000-521003	Engineering Contracts and Services	125,000.00	125,000.00	0.00	0.00	125,000.00
100-5000-521004	Maintenance Contracts	30,431.00	30,431.00	0.00	0.00	30,431.00
100-5000-521005	Other Contractual Services	312.00	312.00	557.62	557.62	-245.62
100-5000-522000	Building and Grounds Repairs and Mainte	6,747.00	6,747.00	0.00	0.00	6,747.00
100-5000-522002	Vehicle Repairs and Maintenance	360.00	360.00	0.00	0.00	360.00
100-5000-522004	Water Filtration System Repairs and Maint	93,378.00	93,378.00	489.62	489.62	92,888.38
100-5000-523000	Electricity	190,000.00	190,000.00	0.00	0.00	190,000.00
100-5000-523001	Natural Gas	20,000.00	20,000.00	0.00	0.00	20,000.00
100-5000-524000	Telephone and Communications	10,320.00	10,320.00	0.00	0.00	10,320.00
100-5000-524004	Postage and Delivery Fees	420.00	420.00	0.00	0.00	420.00
100-5000-525000	Hauling and tipping fees	70,000.00	70,000.00	885.00	885.00	69,115.00
100-5000-526000	Uniform Rental	7,146.00	7,146.00	0.00	0.00	7,146.00
100-5000-526001	Equipment Rental	1,050.00	1,050.00	0.00	0.00	1,050.00
100-5000-526002	Other Rentals	1,200.00	1,200.00	0.00	0.00	1,200.00
100-5000-531001	Janitorial and General Supplies	4,855.00	4,855.00	0.00	0.00	4,855.00
100-5000-531006	Laboratory Supplies and Materials	46,875.00	46,875.00	3,322.91	3,322.91	43,552.09
100-5000-531007	Chemicals	262,083.00	262,083.00	16,059.60	16,059.60	246,023.40
100-5000-531008	Fuel	4,138.00	4,138.00	0.00	0.00	4,138.00
100-5000-532000	Small Tools and Equipment	8,293.00	8,293.00	0.00	0.00	8,293.00
100-5000-541000	Testing	3,622.00	3,622.00	0.00	0.00	3,622.00
100-5000-541002	Licenses, Permits & Fees	21,352.00	21,352.00	20,252.00	20,252.00	1,100.00
100-5000-550000	Professional Memberships and License Fee	1,000.00	1,000.00	95.00	95.00	905.00
100-5000-550001	Educational Seminars and Classes	2,171.00	2,171.00	0.00	0.00	2,171.00
100-5000-560010	Miscellaneous	250.00	250.00	0.00	0.00	250.00
100-5000-951002	Plant Equipment	79,942.00	79,942.00	0.00	0.00	79,942.00
100-5000-951003	Equipment	11,700.00	11,700.00	0.00	0.00	11,700.00
100-5000-951006	Electronic Equipment	11,363.00	11,363.00	0.00	0.00	11,363.00
Department: 5000 - Filter Plant Total:		1,914,445.00	1,914,445.00	99,513.20	99,513.20	1,814,931.80
Function: 1000 - Operating Expenes Total:		7,616,913.95	7,616,913.95	389,389.53	389,389.53	7,227,524.42

Statement of Revenue and Expense

For Fiscal: 2019 - 2020 Period Ending: 07/31/2019

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Function: 9500 - Non-Operating Expense					
Department: 9500 - Non-Operating Expense					
100-9500-710000					
Unrealized Gain or Loss	0.00	0.00	-1,674.00	-1,674.00	1,674.00
100-9500-710001					
Debt Service Interest Expense	575,725.00	575,725.00	-15,477.08	-15,477.08	591,202.08
Department: 9500 - Non-Operating Expense Total:	575,725.00	575,725.00	-17,151.08	-17,151.08	592,876.08
Function: 9500 - Non-Operating Expense Total:	575,725.00	575,725.00	-17,151.08	-17,151.08	592,876.08
Expense Total:	8,192,638.95	8,192,638.95	372,238.45	372,238.45	
Total Surplus (Deficit):	0.00	0.00	-199,535.30	-199,535.30	

Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
100 - Operations Fund	0.00	0.00	-199,535.30	-199,535.30	199,535.30
Total Surplus (Deficit):	0.00	0.00	-199,535.30	-199,535.30	