

Chester Metropolitan District

Agenda

Tuesday, April 14, 2020

6:00 PM

Conference Call

- I. Call Meeting to Order**
- II. Approval of Last Meeting Minutes**
- III. Approval of Special Call Meeting Minutes**
- IV. Public Comment**

Public Comment is limited to three (3) minutes per speaker.

V. Old Business

- A. Filter Plant Report - Fred Castles
- B. Engineer Report -Andy Litten
- C. DMAG -Andy Litten
- D. Deposit Policy

VI. Reports

- A. Director's Report -Fred Castles
- B. Hydrant Report -Fred Castles
- C. Financial Report -Becky Moon

VII. Adjourn

This agenda is subject to change up to 24 hours in advance of the meeting.



Solving the water needs of tomorrow, today.

Chester Metropolitan District
Regular Commission Meeting
March 10, 2020

The Chester Metropolitan District's Regular Commission meeting was held at 6:00 pm on Tuesday, March 10, 2020 at the Filter Plant, 6144 Lancaster Highway, Fort Lawn, SC. Members attending were: Earl Thraikill, Chairman; Raymond Douglas; James Simpson; George Wilmore; and Donald Camp. Others in attendance were Fred Castles, Executive Director; Kelli Johnson, Executive Assistant; Andy Litten, District Engineer; Arthur Gaston, Attorney; Becky Moon, Finance Manager; Richard Zhao, Senior Accountant; Everett Stubbs, Attorney; David Sloan, Filter Plant Manager; Jessica Beck, Lab Manager; Carlton Martin, Mayor of Fort Lawn; Leeann Gaston, Fort Lawn City Council; Lewis Jordan, Fort Lawn City Council; Zelma Reddick, Fort Lawn City Council, and Michael Slapnik, CPA.

Chairman Thraikill stated that due to only four board members present, reports would be read for information only to start the meeting.

Commissioners stood for the Pledge of Allegiance, then Attorney Gaston offered a short invocation for those interested in participating.

Chairman Thraikill introduced Carlton Martin, Mayor of Fort Lawn, Lewis Jordan, Zelma Reddick, and LeeAnn Gaston from Fort Lawn. Mr. Thraikill welcomed them to the meeting.

James Simpson joined the meeting. A quorum is now present.
Chairman Thraikill called the meeting to order at 6:32 PM.

Minutes:

Chairman Thraikill asked for corrections or additions to the minutes. Motion to approve the minutes of the February meeting was made by James Simpson, seconded by Raymond Douglas, and unanimously approved.

Public Comment:

There were no members of the public in attendance.

Audit

At this time, Mrs. Moon introduced Michael Slapnik of Scott & Company.

Mr. Slapnik presented the FY 2018-2019 audit. A copy of the draft audit is attached to the minutes.

Mr. Simpson asked if the commissioners could review the audit and vote on it in April.

Chairman Thrailkill asked if there was a motion to vote on Audit draft in April.

Mr. Simpson made A motion to table the audit draft until April was made, and Seconded by Mr. Wilmore, and unanimously approved.

Old Business

Deposit Policy and Resolution

Mrs. Moon presented the Deposit Policy and Resolution changes to the board. Mrs. Moon went over the policy and explained the Online Exchange and how it would help CMD. The revision to the policy still includes the three different tiers: Green Light, Yellow Light, and Red Light. When we have customers, who do not pay their bill, and we are unable to recoup with a deposit, we are left with the balance. With the Online Exchange this will help cover the cost when bills are left unpaid, by their deposit if they are required to pay one. We did add into the policy that if a customer in a 24-month period has had very good experience with CMD, they will get their deposit back. The Online Utility Exchange also will help CMD with catching possible fraud. The Online Utility Exchange will also show if other utility companies were left with unpaid balances by the customer. All three tiers will be treated the same. In response to Mr. Simpson's question at the last meeting, we will not go back and check the customers that are already existing in our system. The only time an existing customer will be checked by the Online Utility Exchange, is if their account is closed out and they reopen service.

Mr. Wilmore asked, Mrs. Moon to explain the renters section on the policy?

Mrs. Moon explained that when you have a rental property and there is more than one person on the rental agreement, all persons on the rental agreement will be run through the Online Utility Exchange. She stated that the reason for this is because one person might leave and the person left might not pay the account, and the district would be left with unpaid balance. Once all renters on the agreement have gone through the Online Utility Exchange, then the renter with the highest risk, will determine the deposit that has to be made.

Mr. Simpson asked What happens to the deposits that are made and where do they go?

Mrs. Moon explained that we have an account that the deposits go into and CMD does not use that money for anything. It stays in that account and when the customer meets the qualifications to be refunded their deposit, CMD will write a check and refund the deposit.

Mr. Wilmore asked if there are other Utility companies using this process.

Mrs. Moon stated that there are numerous utility companies that are using this process.

Mr. Wilmore asked if our system would keep up with the deposit and when it can be refunded.

Mrs. Moon stated that once this policy is approved, that we will be able to set up our software to keep up with that information. She also stated that this is a soft credit check. The customer can also receive a report if something comes back on their credit, so that they can check it out. This process will also help with those who are giving fraudulent information.

Mr. Gaston stated the he feels that everyone should be given a receipt.

Mrs. Moon stated that she believes that it is the way the policy is worded, that everyone would given a receipt, but if someone does it online and are unable to print their receipt they are able to come into CMD and get a hand receipt.

Chairman Thrailkill asked if the commission would like to leave the wording the same on the receipt or change it.

Mr. Gaston stated that he had some other changes. He stated that there were some grammatical changes and typos that needed to be corrected.

Mrs. Moon stated that those can be fixed, and if he would like to make those changes and email to her, she would get those changes made.

Chairman Thrailkill asked for a motion from the board for Mr. Gaston and Mrs. Moon to get together and make the necessary changes and bring to the April Board Meeting.

A motion to have Mr. Gaston and Mrs. Moon make the necessary changes and bring to the April Meeting was made by Donald Camp, seconded by Mr. George Wilmore, and unanimously approved.

Financial Report: Mrs. Moon read the Financial Report for March. A copy of the report is attached to the minutes.

Chairman Thrailkill asked if there was any other business that needed to be discussed?

Mr. Wilmore stated that he would like to thank CMD for allowing him to attend the Decision Makers Conference. He stated that he attended some informative meetings, and he learned a lot of new information that is very helpful to his position as a commissioner.

Chairman Thrailkill asked David Sloan if there was any new news for the Filter Plant?

Filter Report: David Sloan read the Filter Report for March. A copy of the report is attached to the minutes.

Mr. Castles stated that CMD had three engineering firms come in for interviews for the Water Plant Expansion.

With there being no further business to discuss, the meeting was adjourned. Motion to adjourn was made by Donald Camp, seconded by George Wilmore, and unanimously approved.

The meeting adjourned at 7:07pm.

Approved:

Respectfully Submitted:

Date: _____

By: _____



Solving the water needs of tomorrow, today.

Chester Metropolitan District
Special Call Commission Meeting
March 26, 2020

The Chester Metropolitan District's Special Call Commission meeting was held at 6:30pm on Thursday, March 26, 2020 by telephone conference call. Members attending were: Earl Thrailkill, Chairman; Jean H. Nichols, Secretary; Raymond Douglas; Danielle Hughes, and James Simpson. Others in attendance were Fred Castles, Executive Director; Kelli Johnson, Executive Assistant; Susan Roddey, IT Support Specialist; Rebecca Moon, Finance Manager; Clay Shannon, IT Manager; Arthur Gaston, Attorney; and Everett Stubbs, Attorney.

Chairman Earl Thrailkill called the meeting to order at 6:33pm.

Chairman Earl Thrailkill asked Mr. Castles to call a verbal roll call.

Audit:

Chairman Earl Thrailkill stated This Special Call Commission Meeting was scheduled to vote on the audit that was presented to the board at the March 10, 2020 Commissioner Meeting.

Ms. Moon asked If any commissioners had any questions about the audit?

All commissioners present stated they had no questions on the audit.

Chairman Earl Thrailkill stated since there were no questions about the audit. Was there a motion to approve the audit?

Secretary Jean Nichols made a motion to approve the audit, and James Simpson seconded the motion. Roll Call Vote taken, and unanimously approved.

With there being no further business to discuss, the meeting was adjourned. Motion to adjourn was made by James Simpson, seconded by Raymond Douglas, and unanimously approved.

Meeting adjourned at 6:40pm

Approved:

Date: _____

Respectfully Submitted:

By: _____

Raw water pumped 78.81 mg

Finish water pumped 78.07 mg

March 2020

- Completed all reports.
 - All Emergency generators and diesel engines were exercised by Dell Hughes and were reported as operating fine.
 - Collected 14 Distribution Samples and analyzed for the presences of Coliform Bacteria. All samples were within acceptable range.
 - We are currently discharging a Total Chlorine Residual of 2.60 ppm and maintaining an average level throughout the distribution system this month at 1.54 mg/l.
 - Dixie Electric finished repair and rebuilding the #1 Willet sludge pump.
 - We cleared the roof drains and made some repairs to the roof on the main building.
 - Performed preventive maintenance on the #1 ferric pump.
 - Performed preventive maintenance on the Streaming Current Monitor.
- We implemented some staff changes at the filter plant to prepare for any of the operators becoming sick with the virus. On Monday March 23rd, we asked nonessential employees to stay home and be available in case of an emergency and stressed social distancing. Along with the schedule changes we asked that employees here at the plant to limit contact with each other as much as possible and to sanitize their working are before and after a schedule change. We were able to take delivery of hand sanitizer and wipes to distribute to the employees for personal use.

As of April 9th, no one here at the plant or their families has contracted the virus.

CMD Engineering Department Report

April 2020

Development Project Reviews

Walker's Mill: This project is currently on hold. No construction is being performed and no equipment is onsite.

Knights Bridge (Richburg): The Developer has paid the Capital Recovery Fee and the Engineer is preparing to submit to SCHEC for the water construction permit.

Filter Plant

PER: After interviewing 3 Engineering Firms to complete the Preliminary Engineering Report (PER), we chose Hazen and Sawyer. We have begun discussing the project with them so that they can put a Scope of Services and pricing together.

GIS

We are now using the GIS system to collect our documentation for the valve maintenance program. The field workers really like using the tablets and GIS system to complete this work.

FlexNet Project (Remote Meter Reading)

We're working on the permit application for the Rodman Tank Tower. Paperwork for the planning and zoning permit was completed and submitted to Ferguson for resubmittal. S&ME is scheduled to perform soil testing for the foundation design.

We're waiting on the lease agreement from Arthur for installing an antenna on the Fort Lawn Tank.

In-House Projects

Magnolia Avenue, Great Falls: We're currently switching the residents from an old 2"/3" galvanized main that is located in the backyards between Sunset Ave and Lybrand St to the 6" main that runs along Magnolia Road. This will allow us to abandon the galvanized line. This project is still underway.

Great Falls Hwy, Chester: The 6" water main along Great Falls Hwy between Wilson St and the railroad is severely corroded which reduced the flow and made some of the hydrants along Columbia St non-compliant. We're laying out a new 8" water main to replace the 6" main. We plan to start construction on the new main in the next 2-3 months.

DMAG

SC Drought reports that Chester's status is normal. (no change)

The US Drought Monitor reports normal conditions. (no change)

NOAA 3-Month precipitation outlook is above normal.

NOAA 3-Month temperature outlook is above normal. (no change)

Chester Metropolitan District

Director's Report

FY 2019-2020

	March 2020	TOTAL L 12 MOS	AVERAGE L 12 MOS
DISTRIBUTION NUMBER:			
Taps	0	12	1.0
Leaks	4	110	9.2
DISTRIBUTION MANHOURS:			
Taps	0.0	425	35.4
Leaks	40.0	686	57.2
Equipment	0.0	-	-
Shop	57.0	2,641	220.1
Dist. System	1672.5	12,196	1,016.3
Asphalt	0.0	200	16.7
Meters	0.0	1,756	146.3
Filter Plant	0.0	39	3.3
Hydrants	0.0	192	16.0
Construction Projects	0.0	-	-
Main Break	0.0	670	55.8
Total Manhours	1729.8	18,735	1,561.3
Overtime Hours	45.8	1,257	104.7
METER CALLS:			
Ons	73	2,263	188.6
Offs	11	602	50.2
Checks	8	1,186	98.8
Total Calls	92	4,051	337.6
Overtime Hours	26.5	580.8	48.4
BILLING INFORMATION:			
Non-Leak Adjustments:	7	74	6.7
Leak Adjustments	38	517	47.0
\$\$\$ Adjusted	\$ 3,847.49	\$ 36,300.52	\$ 3,300.05
Bills Mailed	6,221	69,340.0	6,303.6
Thousand Gallons Billed	55,684.0	710,898.3	64,627.1
Thousand Gallons Pumped	78,070.0	992,971.0	82,747.6
% Accounted For	71.3%		71.3%
Other Gallons Accounted For	767.0	48,572.4	4,047.7
Estimated System Leakage (20%)	15,614.0	198,594.2	16,549.5
Adjusted % Accounted For	72.3%		77.5%

Chester Metropolitan District

Hydrant Report

March 10, 2020

<u>0</u>	New Placement
<u>0</u>	Hydrants Replaced
<u>0</u>	Hydrants Repaired
<u>0</u>	Hydrants Removed
<u>\$0</u>	\$ Spent on Hydrant Work
<u>5534</u>	Total Hydrants Worked to Date
<u>\$ 1,236,397</u>	Total Cost to Date
<u>- 0 -</u>	Local Match
<u>- 0 -</u>	Contract Services
<u>\$ 1,236,397</u>	Total Cost



Statement of Revenue and Expense

Account Summary

Chester Metropolitan District

For Fiscal: 2019 - 2020 Period Ending: 03/31/2020

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Revenue					
Function: 0100 - Operating Revenue					
Department: 0100 - Operating Revenue					
100-0100-411000	7,220,589.95	7,220,589.95	564,175.29	5,048,392.30	2,172,197.65
100-0100-411002	0.00	0.00	0.00	6.83	-6.83
100-0100-411003	450,000.00	450,000.00	0.00	9,201.00	440,799.00
100-0100-411004	0.00	0.00	300.00	3,734.14	-3,734.14
100-0100-412000	65,000.00	65,000.00	3,522.00	56,253.97	8,746.03
100-0100-412001	130,000.00	130,000.00	3,060.00	107,868.09	22,131.91
100-0100-412003	0.00	0.00	210.00	2,708.00	-2,708.00
100-0100-413000	237,049.00	237,049.00	7,433.00	144,500.85	92,548.15
100-0100-413001	40,000.00	40,000.00	4,807.38	42,857.47	-2,857.47
100-0100-413002	0.00	0.00	0.00	490.00	-490.00
100-0100-413003	0.00	0.00	0.00	3,197.42	-3,197.42
100-0100-413004	0.00	0.00	0.00	441.13	-441.13
100-0100-413005	0.00	0.00	1,000.00	14,500.00	-14,500.00
100-0100-414000	0.00	0.00	0.00	3,200.00	-3,200.00
100-0100-414001	0.00	0.00	7,329.32	7,489.37	-7,489.37
Department: 0100 - Operating Revenue Total:	8,142,638.95	8,142,638.95	591,836.99	5,444,840.57	2,697,798.38
Function: 0100 - Operating Revenue Total:	8,142,638.95	8,142,638.95	591,836.99	5,444,840.57	2,697,798.38
Function: 9000 - Non-Operating Revenue					
Department: 9000 - Non-Operating Revenue					
100-9000-612000	50,000.00	50,000.00	318.63	50,100.22	-100.22
Department: 9000 - Non-Operating Revenue Total:	50,000.00	50,000.00	318.63	50,100.22	-100.22
Function: 9000 - Non-Operating Revenue Total:	50,000.00	50,000.00	318.63	50,100.22	-100.22
Revenue Total:	8,192,638.95	8,192,638.95	592,155.62	5,494,940.79	
Expense					
Function: 1000 - Operating Expenses					
Department: 1000 - Administration					
100-1000-511000	622,360.00	622,360.00	47,807.21	461,862.87	160,497.13
100-1000-511001	14,386.22	14,386.22	1,318.48	11,238.81	3,147.41
100-1000-511002	2,382.00	2,382.00	15.97	2,346.78	35.22
100-1000-511008	0.00	0.00	1,761.87	16,338.93	-16,338.93
100-1000-512000	39,626.00	39,626.00	3,019.53	24,507.54	15,118.46
100-1000-512001	9,267.00	9,267.00	706.18	5,969.84	3,297.16
100-1000-512002	98,490.00	98,490.00	7,920.62	75,514.00	22,976.00
100-1000-512004	77,789.00	77,789.00	7,968.70	65,333.25	12,455.75
100-1000-521000	26,143.00	26,143.00	2,600.00	24,783.10	1,359.90
100-1000-521001	18,000.00	18,000.00	5,680.00	21,134.60	-3,134.60
100-1000-521005	75,236.68	75,236.68	4,742.29	53,802.85	21,433.83
100-1000-522002	3,000.00	3,000.00	0.00	2,610.76	389.24
100-1000-524000	6,900.00	6,900.00	283.34	2,884.04	4,015.96
100-1000-524001	12,500.00	12,500.00	129.28	575.26	11,924.74
100-1000-524003	75,556.00	75,556.00	0.00	34,079.40	41,476.60
100-1000-524004	2,000.00	2,000.00	0.00	2,331.81	-331.81
100-1000-526000	2,000.00	2,000.00	0.00	0.00	2,000.00
100-1000-531000	20,000.00	20,000.00	169.18	10,034.52	9,965.48
100-1000-531001	0.00	0.00	0.00	559.26	-559.26
100-1000-531008	2,500.00	2,500.00	152.92	1,337.11	1,162.89
100-1000-550000	28,642.00	28,642.00	45.00	25,308.99	3,333.01
100-1000-550001	10,525.00	10,525.00	0.00	1,820.80	8,704.20
100-1000-560001	0.00	0.00	11.81	533.27	-533.27

Statement of Revenue and Expense

For Fiscal: 2019 - 2020 Period Ending: 03/31/2020

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
100-1000-560005 Life Insurance Premiums	0.00	0.00	0.00	9,525.20	-9,525.20
100-1000-560006 Contingency Account	50,000.00	50,000.00	34,773.68	107,340.70	-57,340.70
100-1000-560007 Community Support	7,843.00	7,843.00	250.00	2,300.00	5,543.00
100-1000-560010 Miscellaneous	0.00	0.00	35.00	90.00	-90.00
Department: 1000 - Administration Total:	1,205,145.90	1,205,145.90	119,391.06	964,163.69	240,982.21
Department: 1001 - Human Resources					
100-1001-511000 Regular Salaries and Wages	85,274.00	85,274.00	6,406.49	59,826.23	25,447.77
100-1001-511008 Sick Pay	0.00	0.00	153.06	829.34	-829.34
100-1001-512000 FICA	5,287.00	5,287.00	380.96	3,011.60	2,275.40
100-1001-512001 Medicare	1,237.00	1,237.00	89.10	738.53	498.47
100-1001-512002 SC Retirement	13,141.00	13,141.00	1,020.66	9,343.82	3,797.18
100-1001-512004 Group Health Insurance	7,821.00	7,821.00	1,032.44	6,945.11	875.89
100-1001-512006 Workmens Comp Ins.	54,440.00	54,440.00	0.00	35,802.00	18,638.00
100-1001-521001 Legal Services	6,450.00	6,450.00	967.20	1,638.45	4,811.55
100-1001-524001 Advertising and Promotion	1,000.00	1,000.00	0.00	33.22	966.78
100-1001-524006 Employee Screening & Testing	3,000.00	3,000.00	458.23	2,635.59	364.41
100-1001-531000 Office Supplies	1,300.00	1,300.00	0.00	113.83	1,186.17
100-1001-550000 Professional Memberships and License Fees	280.00	280.00	0.00	277.00	3.00
100-1001-550001 Educational Seminars and Classes	2,000.00	2,000.00	0.00	663.02	1,336.98
Department: 1001 - Human Resources Total:	181,230.00	181,230.00	10,508.14	121,857.74	59,372.26
Department: 1002 - Information Services					
100-1002-511000 Regular Salaries and Wages	124,221.00	124,221.00	9,061.97	84,834.36	39,386.64
100-1002-511002 Overtime	0.00	0.00	0.00	352.60	-352.60
100-1002-511008 Sick Pay	0.00	0.00	625.38	4,206.38	-4,206.38
100-1002-512000 FICA	7,702.00	7,702.00	586.43	4,455.60	3,246.40
100-1002-512001 Medicare	1,801.00	1,801.00	137.16	1,092.57	708.43
100-1002-512002 SC Retirement	19,142.00	19,142.00	1,507.34	13,774.84	5,367.16
100-1002-512004 Group Health Insurance	5,399.00	5,399.00	449.90	4,049.10	1,349.90
100-1002-521002 I.S. Contracts and Services	139,068.62	139,068.62	4,984.90	53,696.59	85,372.03
100-1002-524000 Telephone and Communications	5,323.52	5,323.52	129.45	1,033.32	4,290.20
100-1002-526000 Uniform Rental	804.00	804.00	50.12	443.84	360.16
100-1002-531000 Office Supplies	0.00	0.00	0.00	84.88	-84.88
100-1002-532000 Small Tools and Equipment	0.00	0.00	0.00	329.41	-329.41
100-1002-532002 Office Furniture and Equipment	0.00	0.00	0.00	77.35	-77.35
100-1002-532003 Computer Hardware and Software	28,940.88	28,940.88	1,342.46	21,741.19	7,199.69
100-1002-550000 Professional Memberships and License Fees	120.00	120.00	0.00	978.42	-858.42
100-1002-550001 Educational Seminars and Classes	3,928.00	3,928.00	0.00	1,458.84	2,469.16
100-1002-951005 Computer and Information Technology	71,467.50	71,467.50	0.00	0.00	71,467.50
Department: 1002 - Information Services Total:	407,917.52	407,917.52	18,875.11	192,609.29	215,308.23
Department: 1010 - Board of Commissioners					
100-1010-511009 Board of Commissioners Pay	4,800.00	4,800.00	250.00	2,700.00	2,100.00
100-1010-512000 FICA	297.60	297.60	15.50	167.40	130.20
100-1010-512001 Medicare	69.60	69.60	3.65	39.29	30.31
100-1010-512002 SC Retirement	369.84	369.84	0.00	85.58	284.26
100-1010-531000 Office Supplies	0.00	0.00	0.00	262.22	-262.22
100-1010-550001 Educational Seminars and Classes	4,400.00	4,400.00	191.14	191.14	4,208.86
100-1010-550002 Mileage Reimbursements	2,800.00	2,800.00	70.76	588.70	2,211.30
100-1010-560004 Board Meeting Expense	3,000.00	3,000.00	0.00	545.00	2,455.00
Department: 1010 - Board of Commissioners Total:	15,737.04	15,737.04	531.05	4,579.33	11,157.71
Department: 1997 - Depreciation					
100-1997-560002 Depreciation Expense	670,000.00	670,000.00	0.00	0.00	670,000.00
Department: 1997 - Depreciation Total:	670,000.00	670,000.00	0.00	0.00	670,000.00
Department: 1998 - District-Wide Employee Support, Promotion & Retent					
100-1998-550004 In-House Training and Development	17,300.00	17,300.00	0.00	4,784.78	12,515.22
100-1998-551000 Employee Appreciation	7,952.00	7,952.00	0.00	4,056.05	3,895.95
100-1998-551001 Tuition Assistance	10,000.00	10,000.00	0.00	1,973.39	8,026.61

Statement of Revenue and Expense

For Fiscal: 2019 - 2020 Period Ending: 03/31/2020

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
100-1998-551002	Crisis Fund	2,500.00	2,500.00	0.00	1,740.00	760.00
Department: 1998 - District-Wide Employee Support, Promotion & Retent To..		37,752.00	37,752.00	0.00	12,554.22	25,197.78
Department: 1999 - Operational Non-Departmental						
100-1999-512005	Retiree Health Insurance	60,000.00	60,000.00	5,214.98	46,934.82	13,065.18
100-1999-512008	Flex Spending Admin Fee Expense	64.00	64.00	22.56	126.66	-62.66
100-1999-512009	PEBA Admin Fee Expense	1,548.00	1,548.00	120.00	1,215.16	332.84
100-1999-521005	Other Contractual Services	10,642.00	10,642.00	593.38	14,711.22	-4,069.22
100-1999-523000	Electricity	33,600.00	33,600.00	1,519.95	19,806.58	13,793.42
100-1999-523001	Natural Gas	6,000.00	6,000.00	584.44	2,297.74	3,702.26
100-1999-523002	Water and Sewer	3,000.00	3,000.00	295.68	3,161.40	-161.40
100-1999-524000	Telephone and Communications	32,400.00	32,400.00	3,347.51	24,889.86	7,510.14
100-1999-524002	General Property & Liability Insurance	66,000.00	66,000.00	0.00	62,042.71	3,957.29
100-1999-531001	Janitorial and General Supplies	3,500.00	3,500.00	278.40	4,330.70	-830.70
100-1999-532002	Office Furniture and Equipment	101,824.00	101,824.00	0.00	98,240.27	3,583.73
Department: 1999 - Operational Non-Departmental Total:		318,578.00	318,578.00	11,976.90	277,757.12	40,820.88
Department: 2000 - Engineering						
100-2000-511000	Regular Salaries and Wages	256,540.00	256,540.00	14,897.80	170,853.94	85,686.06
100-2000-511008	Sick Pay	0.00	0.00	695.14	2,923.26	-2,923.26
100-2000-512000	FICA	15,905.00	15,905.00	919.48	8,593.33	7,311.67
100-2000-512001	Medicare	3,720.00	3,720.00	215.04	2,088.75	1,631.25
100-2000-512002	SC Retirement	39,533.00	39,533.00	2,426.26	26,814.33	12,718.67
100-2000-512004	Group Health Insurance	22,863.00	22,863.00	1,468.86	20,446.82	2,416.18
100-2000-521005	Other Contractual Services	8,205.00	8,205.00	1,050.00	8,698.84	-493.84
100-2000-522002	Vehicle Repairs and Maintenance	4,910.00	4,910.00	8.62	1,346.73	3,563.27
100-2000-524000	Telephone and Communications	4,632.00	4,632.00	619.63	3,184.36	1,447.64
100-2000-526000	Uniform Rental	1,644.68	1,644.68	103.12	1,071.28	573.40
100-2000-531000	Office Supplies	3,000.00	3,000.00	0.00	1,578.81	1,421.19
100-2000-531003	Safety Gear and Supplies	2,650.00	2,650.00	65.30	1,124.61	1,525.39
100-2000-531008	Fuel	6,480.00	6,480.00	376.28	3,011.69	3,468.31
100-2000-532000	Small Tools and Equipment	5,500.00	5,500.00	44.28	1,333.14	4,166.86
100-2000-532003	Computer Hardware and Software	3,800.00	3,800.00	0.00	3,739.50	60.50
100-2000-550000	Professional Memberships and License Fees	1,140.00	1,140.00	0.00	100.00	1,040.00
100-2000-550001	Educational Seminars and Classes	6,005.00	6,005.00	0.00	5,367.88	637.12
100-2000-560010	Miscellaneous	0.00	0.00	0.00	323.99	-323.99
100-2000-951004	Vehicles	43,031.50	43,031.50	0.00	35,918.00	7,113.50
Department: 2000 - Engineering Total:		429,559.18	429,559.18	22,889.81	298,519.26	131,039.92
Department: 3000 - Distribution (Maintenance)						
100-3000-511000	Regular Salaries and Wages	613,562.00	613,562.00	36,682.91	355,490.68	258,071.32
100-3000-511002	Overtime	41,600.00	41,600.00	1,437.51	25,708.07	15,891.93
100-3000-511008	Sick Pay	0.00	0.00	3,369.30	18,690.66	-18,690.66
100-3000-512000	FICA	40,620.00	40,620.00	2,431.18	18,939.30	21,680.70
100-3000-512001	Medicare	9,500.00	9,500.00	568.58	4,710.29	4,789.71
100-3000-512002	SC Retirement	100,960.00	100,960.00	6,455.77	61,593.98	39,366.02
100-3000-512004	Group Health Insurance	91,618.00	91,618.00	6,369.02	56,793.21	34,824.79
100-3000-521005	Other Contractual Services	29,272.00	29,272.00	1,042.30	16,682.46	12,589.54
100-3000-522000	Building and Grounds Repairs and Maintenanc...	34,100.00	34,100.00	2,376.13	27,615.33	6,484.67
100-3000-522001	Equipment and Machinery Repairs and Maint...	20,000.00	20,000.00	569.99	4,266.52	15,733.48
100-3000-522002	Vehicle Repairs and Maintenance	26,000.00	26,000.00	1,349.21	18,010.55	7,989.45
100-3000-524000	Telephone and Communications	15,600.00	15,600.00	1,525.00	7,592.23	8,007.77
100-3000-525000	Hauling and tipping fees	2,500.00	2,500.00	275.00	3,753.87	-1,253.87
100-3000-526000	Uniform Rental	9,795.00	9,795.00	335.92	4,794.19	5,000.81
100-3000-526001	Equipment Rental	10,173.00	10,173.00	0.00	3,786.35	6,386.65
100-3000-531002	Shop Supplies and Materials	20,000.00	20,000.00	772.71	12,264.80	7,735.20
100-3000-531003	Safety Gear and Supplies	10,451.50	10,451.50	571.28	9,217.84	1,233.66
100-3000-531004	Patching and Paving Materials	22,000.00	22,000.00	1,570.48	13,645.76	8,354.24
100-3000-531008	Fuel	36,300.00	36,300.00	1,932.13	21,400.62	14,899.38
100-3000-531010	Inventory Parts and Supplies	120,000.00	120,000.00	6,567.05	99,926.72	20,073.28
100-3000-532000	Small Tools and Equipment	39,726.26	39,726.26	848.88	9,861.54	29,864.72

Statement of Revenue and Expense

For Fiscal: 2019 - 2020 Period Ending: 03/31/2020

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
100-3000-541002 Licenses and Permits	100.00	100.00	0.00	100.00	0.00
100-3000-550000 Professional Memberships and License Fees	1,965.00	1,965.00	0.00	95.00	1,870.00
100-3000-550001 Educational Seminars and Classes	4,227.35	4,227.35	0.00	2,185.85	2,041.50
100-3000-951001 Buildings	85,000.00	136,929.20	2,870.96	124,274.69	12,654.51
100-3000-951003 Equipment	51,929.20	0.00	0.00	0.00	0.00
100-3000-951004 Vehicles	84,600.00	84,600.00	0.00	42,208.62	42,391.38
Department: 3000 - Distribution (Maintenance) Total:	1,521,599.31	1,521,599.31	79,921.31	963,609.13	557,990.18
Department: 4000 - Meter					
100-4000-511000 Regular Salaries and Wages	118,303.00	118,303.00	10,175.75	99,758.17	18,544.83
100-4000-511002 Overtime	15,000.00	15,000.00	644.87	11,156.82	3,843.18
100-4000-511008 Sick Pay	0.00	0.00	285.16	3,370.66	-3,370.66
100-4000-512000 FICA	8,265.00	8,265.00	667.40	5,601.70	2,663.30
100-4000-512001 Medicare	1,933.00	1,933.00	156.09	1,376.87	556.13
100-4000-512002 SC Retirement	20,542.00	20,542.00	1,728.07	17,467.74	3,074.26
100-4000-512004 Group Health Insurance	15,711.00	15,711.00	1,309.26	13,443.92	2,267.08
100-4000-521004 Maintenance Contracts	84,700.00	84,700.00	8,466.58	16,968.58	67,731.42
100-4000-521005 Other Contractual Services	1,300.00	1,300.00	103.80	834.59	465.41
100-4000-522001 Equipment and Machinery Repairs and Maint...	108,000.00	108,000.00	14,140.44	27,254.68	80,745.32
100-4000-522002 Vehicle Repairs and Maintenance	12,000.00	12,000.00	357.24	2,939.56	9,060.44
100-4000-524000 Telephone and Communications	7,000.00	7,000.00	820.06	5,918.24	1,081.76
100-4000-526000 Uniform Rental	3,000.00	3,000.00	237.18	1,370.80	1,629.20
100-4000-531002 Shop Supplies and Materials	8,000.00	8,000.00	43.16	2,779.27	5,220.73
100-4000-531005 Meters Supplies and Appurtenances	450,000.00	450,000.00	0.00	5,632.96	444,367.04
100-4000-531008 Fuel	7,500.00	7,500.00	806.19	6,588.40	911.60
100-4000-532000 Small Tools and Equipment	43,524.00	43,524.00	0.00	0.00	43,524.00
100-4000-550000 Professional Memberships and License Fees	250.00	250.00	0.00	180.00	70.00
100-4000-550001 Educational Seminars and Classes	2,722.00	2,722.00	0.00	0.00	2,722.00
100-4000-560010 Miscellaneous	7,200.00	7,200.00	0.00	0.00	7,200.00
Department: 4000 - Meter Total:	914,950.00	914,950.00	39,941.25	222,642.96	692,307.04
Department: 5000 - Filter Plant					
100-5000-511000 Regular Salaries and Wages	606,940.00	606,940.00	38,659.65	358,431.85	248,508.15
100-5000-511002 Overtime	50,184.00	50,184.00	6,565.95	53,298.40	-3,114.40
100-5000-511008 Sick Pay	0.00	0.00	1,389.15	8,005.48	-8,005.48
100-5000-512000 FICA	40,742.00	40,742.00	2,752.59	20,650.03	20,091.97
100-5000-512001 Medicare	9,528.00	9,528.00	643.75	5,063.05	4,464.95
100-5000-512002 SC Retirement	101,263.00	101,263.00	7,253.24	64,725.88	36,537.12
100-5000-512004 Group Health Insurance	91,780.00	91,780.00	6,160.88	53,912.29	37,867.71
100-5000-521003 Engineering Contracts and Services	125,000.00	125,000.00	0.00	0.00	125,000.00
100-5000-521004 Maintenance Contracts	30,431.00	30,431.00	0.00	350.00	30,081.00
100-5000-521005 Other Contractual Services	312.00	312.00	393.69	38,360.30	-38,048.30
100-5000-522000 Building and Grounds Repairs and Maintenanc...	6,747.00	6,747.00	0.00	0.00	6,747.00
100-5000-522002 Vehicle Repairs and Maintenance	360.00	360.00	0.00	580.00	-220.00
100-5000-522004 Water Filtration System Repairs and Mainten...	93,378.00	93,378.00	10,142.28	45,038.97	48,339.03
100-5000-523000 Electricity	190,000.00	190,000.00	11,715.18	119,002.90	70,997.10
100-5000-523001 Natural Gas	20,000.00	20,000.00	1,228.86	5,310.55	14,689.45
100-5000-524000 Telephone and Communications	10,320.00	10,320.00	683.22	7,329.58	2,990.42
100-5000-524002 General Property & Liability Insurance	0.00	0.00	38.88	291.60	-291.60
100-5000-524004 Postage and Delivery Fees	420.00	420.00	0.00	1,559.87	-1,139.87
100-5000-525000 Hauling and tipping fees	70,000.00	70,000.00	3,846.96	37,085.77	32,914.23
100-5000-526000 Uniform Rental	7,146.00	7,146.00	514.04	2,632.49	4,513.51
100-5000-526001 Equipment Rental	1,050.00	1,050.00	0.00	0.00	1,050.00
100-5000-526002 Other Rentals	1,200.00	1,200.00	0.00	0.00	1,200.00
100-5000-531001 Janitorial and General Supplies	4,855.00	4,855.00	0.00	2,153.06	2,701.94
100-5000-531006 Laboratory Supplies and Materials	46,875.00	46,875.00	386.19	33,738.55	13,136.45
100-5000-531007 Chemicals	262,083.00	262,083.00	10,730.41	288,894.80	-26,811.80
100-5000-531008 Fuel	4,138.00	4,138.00	213.56	2,201.78	1,936.22
100-5000-532000 Small Tools and Equipment	8,293.00	8,293.00	0.00	0.00	8,293.00
100-5000-541000 Testing	3,622.00	3,622.00	225.75	11,361.19	-7,739.19
100-5000-541002 Licenses, Permits & Fees	21,352.00	21,352.00	0.00	20,352.00	1,000.00

Statement of Revenue and Expense

For Fiscal: 2019 - 2020 Period Ending: 03/31/2020

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
100-5000-550000 Professional Memberships and License Fees	1,000.00	1,000.00	0.00	255.00	745.00
100-5000-550001 Educational Seminars and Classes	2,171.00	2,171.00	0.00	1,348.75	822.25
100-5000-560010 Miscellaneous	250.00	250.00	0.00	100.38	149.62
100-5000-951002 Plant Equipment	79,942.00	79,942.00	0.00	0.00	79,942.00
100-5000-951003 Equipment	11,700.00	11,700.00	0.00	0.00	11,700.00
100-5000-951006 Electronic Equipment	11,363.00	11,363.00	0.00	0.00	11,363.00
Department: 5000 - Filter Plant Total:	1,914,445.00	1,914,445.00	103,544.23	1,182,034.52	732,410.48
Function: 1000 - Operating Expenses Total:	7,616,913.95	7,616,913.95	407,578.86	4,240,327.26	3,376,586.69
Function: 9500 - Non-Operating Expense					
Department: 9500 - Non-Operating Expense					
100-9500-710000 Unrealized Gain or Loss	0.00	0.00	0.00	-2,568.00	2,568.00
100-9500-710001 Debt Service Interest Expense	575,725.00	575,725.00	0.00	77,385.42	498,339.58
Department: 9500 - Non-Operating Expense Total:	575,725.00	575,725.00	0.00	74,817.42	500,907.58
Function: 9500 - Non-Operating Expense Total:	575,725.00	575,725.00	0.00	74,817.42	500,907.58
Expense Total:	8,192,638.95	8,192,638.95	407,578.86	4,315,144.68	
Total Surplus (Deficit):	0.00	0.00	184,576.76	1,179,796.11	

Statement of Revenue and Expense

For Fiscal: 2019 - 2020 Period Ending: 03/31/2020

Group Summary

Department	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Revenue					
Function: 0100 - Operating Revenue					
0100 - Operating Revenue	8,142,638.95	8,142,638.95	591,836.99	5,444,840.57	2,697,798.38
Function: 0100 - Operating Revenue Total:	8,142,638.95	8,142,638.95	591,836.99	5,444,840.57	2,697,798.38
Function: 9000 - Non-Operating Revenue					
9000 - Non-Operating Revenue	50,000.00	50,000.00	318.63	50,100.22	-100.22
Function: 9000 - Non-Operating Revenue Total:	50,000.00	50,000.00	318.63	50,100.22	-100.22
Revenue Total:	8,192,638.95	8,192,638.95	592,155.62	5,494,940.79	2,697,698.16
Expense					
Function: 1000 - Operating Expenses					
1000 - Administration	1,205,145.90	1,205,145.90	119,391.06	964,163.69	240,982.21
1001 - Human Resources	181,230.00	181,230.00	10,508.14	121,857.74	59,372.26
1002 - Information Services	407,917.52	407,917.52	18,875.11	192,609.29	215,308.23
1010 - Board of Commissioners	15,737.04	15,737.04	531.05	4,579.33	11,157.71
1997 - Depreciation	670,000.00	670,000.00	0.00	0.00	670,000.00
1998 - District-Wide Employee Support, Promotion & Retent	37,752.00	37,752.00	0.00	12,554.22	25,197.78
1999 - Operational Non-Departmental	318,578.00	318,578.00	11,976.90	277,757.12	40,820.88
2000 - Engineering	429,559.18	429,559.18	22,889.81	298,519.26	131,039.92
3000 - Distribution (Maintenance)	1,521,599.31	1,521,599.31	79,921.31	963,609.13	557,990.18
4000 - Meter	914,950.00	914,950.00	39,941.25	222,642.96	692,307.04
5000 - Filter Plant	1,914,445.00	1,914,445.00	103,544.23	1,182,034.52	732,410.48
Function: 1000 - Operating Expenses Total:	7,616,913.95	7,616,913.95	407,578.86	4,240,327.26	3,376,586.69
Function: 9500 - Non-Operating Expense					
9500 - Non-Operating Expense	575,725.00	575,725.00	0.00	74,817.42	500,907.58
Function: 9500 - Non-Operating Expense Total:	575,725.00	575,725.00	0.00	74,817.42	500,907.58
Expense Total:	8,192,638.95	8,192,638.95	407,578.86	4,315,144.68	3,877,494.27
Total Surplus (Deficit):	0.00	0.00	184,576.76	1,179,796.11	

Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
100 - Operations Fund	0.00	0.00	184,576.76	1,179,796.11	-1,179,796.11
Total Surplus (Deficit):	0.00	0.00	184,576.76	1,179,796.11	