

## **Meeting Call-In Information:**

Call-In Number: 1-408-438-9188

Meeting Access Code: 132 491 4918

Password: 86632998

# *Chester Metropolitan District*

## *Agenda*

*Tuesday, June 9, 2020*

*6:00 PM*

*Conference Call*

- I. Call Meeting to Order**
- II. Approval of Last Meeting Minutes**
- III. Public Comment**

*Public Comment is limited to three (3) minutes per speaker.*

#### **IV. Old Business**

- A. Filter Plant Report - Fred Castles
- B. Engineer Report -Andy Litten
- C. DMAG -Andy Litten
- D. Approval of the Deposit Policy -Becky Moon

#### **V. New Business**

- A. Recommendation of 2020-2021 Budget

#### **VI. Reports**

- A. Director's Report -Fred Castles
- B. Hydrant Report -Fred Castles
- C. Financial Report -Becky Moon

#### **VII. Adjourn**

*This agenda is subject to change up to 24 hours in advance of the meeting.*



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**Chester Metropolitan District**

Regular Commission Meeting

May 12, 2020

The Chester Metropolitan District's Regular Commission meeting was held at 6:00 pm on Tuesday, May 12, 2020 by tele-conference. Members attending were: Jean Nichols, Secretary; Danielle Hughes, James Simpson; Raymond Douglas, George Wilmore, Vice-Chairman; and Donald Camp. Others in attendance were Fred Castles, Executive Director; Kelli Johnson, Executive Assistant; Andy Litten, District Engineer; Arthur Gaston, Attorney; Becky Moon, Finance Manager; Everett Stubbs, Attorney; Susan Roddey, IT Support Specialist and Clay Shannon, IT Manager.

**Vice-Chairman Wilmore called the meeting to order at 6:11pm.**

**Minutes:**

Vice-Chairman Wilmore asked for corrections or additions to the minutes. Motion to approve the minutes of the April meeting was made by Jean Nichols, seconded by Raymond Douglas, and unanimously approved.

**Public Comment:**

There were no members of the public attending the call.

**Old Business**

**Filter Plant Report:** Mr. Castles read the Filter Plant Report for May. A copy of the report is attached to the minutes.

**Engineering Report and DMAG:** Mr. Litten read the Engineering and DMAG Report for May. A copy of the report is attached to the minutes.

Mr. Douglas asked if we got three generators from FEMA? Did we take in bids for the generators?

Mr. Litten stated that we already had a bid from a company, that this had been in the works for the last year, and that FEMA just awarded CMD the grant money for the generators.

Mr. Castles stated that grant was \$167,000 from FEMA and our local match to the grant is \$55,000.

Mr. Douglas asked if three generators would be enough for CMD, or would we need to purchase more generators?

Mr. Castles stated that at this time CMD has identified the need for three generators. It would provide a generator for the CMD Office, a generator for the York Road Booster Pump Station, and a generator to supply power to the Richburg Pump Station.

### **Deposit Policy and Resolution**

Mr. Douglas stated that with the way things are going due to the COVID-19, that he thinks that the board should table the Deposit policy at this time.

Mrs. Moon asked if she could share information on the Deposit Policy with the board?

Mrs. Moon stated that the new Deposit Policy will be more equitable for our customers. She stated that our current policy states that a customer is to pay two and half times their highest bill if they have been cut off. With the new policy the highest they would pay is \$300 and that is if they refuse to give their social security. At this time with our current policy, the two and half times their highest bill, which is higher than the \$130 deposit that would be required with our new policy if they are a high-risk customer. Mrs. Moon stated that Friday she had a customer come in to set up service, and due to a past due balance he had to pay a \$500 deposit, plus his past due amount. If we had our new policy, then he would not have had to pay such a high deposit. This policy will be more equitable for customers when paying deposit.

Mr. Castles stated that this policy would be better for our customers. He stated that this policy would be fairer to our customers and more equitable like Mrs. Moon stated.

Mr. Wilmore asked how did CMD come up with the deposit amount of \$500 for the customer who came in on Friday?

Mrs. Moon stated according to the current policy, if a customer has been cut off two or more times the customer is charged two and half times their highest bill for a deposit. Once she took his highest bill and did the two and half times, it came to be \$500.

Mr. Wilmore asked when a customer leaves a balance, and wants to restart service, do they still have to pay the past due balance?

Mrs. Moon stated that yes before a customer can restart service, they are required to pay the balance and the deposit. She stated that she does not believe that the current policy is fair to our customers and is hard to explain. She stated with the new policy it is fair for all customers. With the three tiers the highest deposit would be \$300 and that is if they refuse to provide their social security number.

Mr. Simpson stated that he is very familiar with the gentleman that Mrs. Moon is speaking about. He stated that the gentleman reached out to him about his deposit and was very upset about the \$500 deposit. He stated that the customer understood that he had left a balance and needed to pay it. He stated that he

agrees the \$500 deposit is high and the new Deposit would help customers, because he feels he would fall under the tier of a \$130 deposit.

Mr. Camp stated that he studied this policy and he feels that it is fair to all customers.

Mr. Douglas stated that he is not understanding this policy and he feels like something is missing. He stated that he missed the last meeting and he is not prepared to vote on this policy at this time.

Mr. Gaston stated that if he left a bill for \$200 then two and half times would be \$500. With the new policy he would not have had to pay a \$500 deposit. He stated that is deposit would depend on which tier he falls under, with the highest being \$300.

Mr. Wilmore stated that if the board members are ok with having a special meeting to go over this policy?

Mr. Gaston stated that he would have to have a motion to table this item.

Motion to table the Deposit Policy was made by Raymond Douglas, seconded by Vice-President Wilmore, and approved 4 to 2.

Vice-Chairman Wilmore made a motion to add the approval of the Deposit Policy for June 2020 meeting, and seconded by Raymond Douglas, and unanimously approved.

## **Reports**

Mr. Castles stated that the Senior Managers have been looking into an armored car service to take CMD's deposit to the bank. He stated at this time our employees are taking the deposits to the bank, and senior management feels that an armored car service would be safer. He stated that with the help of Everett Stubbs, the contract with Brinks has been signed. He stated that due to the COVID-19 and not being able to meet in person, the senior management has decided to inquire about purchasing IPADs for the commissioners. The IPADs would allow the commissioners to hold virtual board meetings and would receive all packets and information electronically. Mr. Castle stated that as requested by the Board in April, he sent out an email to CMD staff to thank them for their hard work during the COVID-19 Pandemic. He stated the County Council has recommended two commissioners for Chester County, and they are Matt McCrorey and Chris Winters. He stated that County Council will send this information to the Governor to approve the recommendations.

**Director Report:** Mr. Castles read the Director Report for May. A copy of the report is attached to the minutes.

Mr. Simpson asked how many disconnects did the District have?

Mr. Castles stated that we had 11 customers who wanted to close their accounts.

Mr. Wilmore ask how much would the armored car service be?

Mr. Castles stated that it is \$514 a month. He stated that Brinks would provide service to CMD three times a week. He stated that Brinks would pick up the deposit and would bring change orders.

Mr. Wilmore asked were CMD staff taking the deposit currently?

Mr. Castles stated that our staff is currently taking the deposit.

Mr. Douglas asked if we took in that much money a week?

Mr. Castles stated that we can take up to \$20,000 and CMD feels that this would be safer for staff.

Mr. Simpson asked if they had any quotes for the iPads?

Mr. Castles stated that with the iPads and the programs would cost around \$6,000.

Mr. Simpson stated that this would save money in the long run.

Mr. Castles stated that this would save money, and it would also allow all commissioners to attend meetings virtually if they were unable to attend in person.

Mr. Douglas stated that the City Council uses iPads at this time.

**Hydrant Report:** Mr. Castles read the Hydrant Report for May. A copy of the report is attached to the minutes.

Mr. Simpson ask what progress has been made on the hydrant in the Lincolnville area?

Mr. Litten stated that at this time he has reached out to the property owner and she has not responded to any communication in the last six months. He stated that he is planning to reach out to her for a final time.

Mr. Castles stated that Mrs. Jeter stated at the beginning that she wanted to speak with her children about the easement, and she would contact CMD. He stated that Mrs. Jeter has not responded to phone calls since then.

Mr. Douglas asked who the property owner was?

Mr. Castles stated that he would forward the property owners information to him.

Mr. Castles stated that the property owner lives in Columbia and she rents the property out.

Mr. Castles stated that we offered her \$1,000 for the easement and she still has not responded.

Mr. Douglas stated would they offer another property owner \$1,000 for the easement?

Mr. Castles stated that they had not offered the \$1,000 for the easement to anyone else. He stated that this is the last property where CMD would be able to tie into an existing water main without spending an excessive amount of money. He stated that is the reason why CMD offered \$1,000 for the easement.

Mr. Douglas stated that there was a house in that area that had been torn down, and the property owner might would allow them to put the hydrant on her property for the \$1,000 for easement.

**Financial Report:** Mrs. Moon read the Financial Report for May. A copy of the report is attached to the minutes.

Mrs. Moon stated that due to the COVID-19, we waived all non-payment fees, and that is why it shows zero on the financial report. She states at this time there are quite a few customers who have taken advantage of that, and have not paid their bills, but we do have customers who are continuing to pay their bills on time.

Mr. Simpson asked Mrs. Moon to call him tomorrow?

Mr. Douglas stated Thank You for keeping all the employees safe and for their hard work. He asked if the employees are required to wear the mask at all times?

Mr. Castles stated that it will be required to wear a mask in the Administrative Building and in Filter Plant. He stated that he encourages all staff to continue to wash hands, social distance, and to take care of themselves. He stated that we are currently tracking the shipping on our mask order daily. He stated that CMD would like to continue to keep the lobby closed until Jun 30<sup>th</sup>, 2020 to keep employees and customers safe.

Vice-Chairman Wilmore stated that he would like to Thank Mr. Litten and his staff.

Mr. Litten stated Thank you for the compliment and he would let his employees know.

With there being no further business to discuss, the meeting was adjourned. Motion to adjourn was made by James Simpson, seconded by Jean Nichols, and unanimously approved.

*The meeting adjourned at 7:11pm.*

Approved:

Respectfully Submitted:

Date: \_\_\_\_\_

By: \_\_\_\_\_

## May 2020

- Completed all reports.
- All Emergency generators and diesel engines were exercised by Dell Hughes and were reported as operating fine.
- Collected 17 Distribution Samples and analyzed for the presences of Coliform Bacteria. All samples were within acceptable range.
- We are currently discharging a Total Chlorine Residual of 2.60 ppm and maintaining an average level throughout the distribution system this month at 1.57 mg/l.
- Started draining the East for cleaning and inspection by Hazen Sawyer engineers.
- Rain 4 Rent delivered rented pump for decanting sludge thickener. Started decanting the thickener to make room for the sludge. Found the drain was clogged and had to empty the thickener and worked with fire hose to remove the clog.
- Started draining the West for cleaning and inspection by Hazen Sawyer engineers.
- Burnett lime Co. came in to service the #4 Top of Filter lime pump.
- Cleaned the Top of Filter chlorinator rotameter tube of water and dried tube.
- Replaced 16' of black pipe on the Plate & Frame press.
- Replaced a total of 4 bladders on the Trac-vac's while the basins were being cleaned.
- Replaced the Pre-Clearwell sample pump.
- Replaced the wiring going to the #4 flocculator.
- Replaced the electrode and cleaned the Streaming Current Monitor.
- Repaired a leak on the Sodium Chlorite fill line.
- Removed a clog in the Finished water discharge venturi lines.



# CMD Engineering Department Report

## June 2020

### Development Project Reviews

**Knights Bridge (Richburg):** Nothing new to report this month

### Filter Plant

**PER:** We're reviewing the scope and fees.

### GIS

Nothing new to report this month.

### FlexNet Project (Remote Meter Reading)

We're in the process of getting clarification on submittal requirements.

The proposed lease agreement with Springs Creative has been sent to Springs for their review.

### In-House Projects

**Magnolia Avenue, Great Falls:** We've put together a list of the properties and there are 25 to switch over. We're working on making the new taps and setting meter boxes. Once those are complete, we'll have the meters tied to the customers plumbing.

**Great Falls Hwy, Chester:** Nothing new to report this month

### Other Projects

**Lawn Care RFP:** We've met with prospective proposers and we're waiting on the prices to come in. We had 1 bidder come to the pre-bid meeting.

**Generators:** We've received the agreements from FEMA to sign.

**Safety Training:** We've started working with our new safety trainer. We reviewed our writing documentation and performed a site visit at the main office and filter plant.

### DMAG

SC Drought reports that Chester's status is normal. (no change)

The US Drought Monitor reports normal conditions. (no change)

NOAA 3-Month precipitation outlook is above normal. (no change)

NOAA 3-Month temperature outlook is above normal. (no change)

## Chester Metropolitan District Residential Customer Deposit Policy

### Generally

This Residential Customer Deposit Policy (Policy) has been adopted by Chester Metropolitan District (CMD) to (i) assist in the collection of all water utility rates charged by CMD, (ii) minimize future rate increases, (iii) reduce administrative burdens on CMD staff, and (iv) serve as a tool to mitigate the risks of customer indebtedness and the write down of bad debts.

In assessing customer deposits, this Policy is designed to assess the credit risk associated with all residential applications for new or continued service, while protecting the assets of our utility.

This Policy seeks to benefit customers who, historically speaking, act responsibly and pay their bills on time. CMD believes that it is not fair that good-paying customers carry the financial burden of those customers who act irresponsibly and do not pay for their service as agreed. Thus, this Policy seeks to shift the financial burden of potential bad debt away from our best customers and apply it to those who pose credit risk to CMD.

This Policy is based upon the use of a new technology-based screening tool called the “ONLINE Utility Exchange”, which shall be utilized by CMD to assess credit risk at the point of application and charge deposits only to those applicants who pose potential credit risk to CMD

### Deposit Criteria

CMD shall consider the status of the applicant and act according to the following criteria:

#### *A. Scoring Metrics*

1. Every new applicant, whether residential or business, will be asked to provide information necessary to fully process a credit review through ONLINE Utility Exchange.
2. Residential applicants will be adjudged by ONLINE Utility Exchange and assigned one of three possible ratings: (i) **GREEN LIGHT** – meaning minimal credit risk; (ii) **YELLOW LIGHT** – meaning medium credit risk; or (iii) **RED LIGHT** – moderate/substantial credit risk.
3. Business applicants will be adjudged by ONLINE Utility Exchange and given one of three possible Business Intelliscore rating reports: (i) **80 to 100** – meaning minimal credit risk; (ii) **70 to 79** – meaning medium credit risk; or (iii) **69 or lower** – moderate/substantial credit risk.

#### *B. Residential Service Applicants*

1. Applicants indicated as **GREEN LIGHT** will not be charged a deposit.

2. Applicants indicated as **YELLOW LIGHT** will be charged a deposit based upon the deposit schedule adopted by the Chester Metropolitan District Commission, as the governing body of CMD (the “Commission”) and then in effect.
3. Applicants indicated as **RED LIGHT** will be charged a deposit based the deposit schedule adopted by the Commission and then in effect.
4. CMD will not require that a residential applicant provide their social security number as a prerequisite for service. However, if any applicant that refuses to provide their social security number or in the event that a credit analysis cannot be initiated by ONLINE Utility Exchange, such applicant will be deemed by the Commission to pose the highest possible credit risk and shall be charged a deposit based on the deposit schedule adopted by the Commission and then in effect.
5. A service applicant who provides a social security number that is returned as deceased, non-issued, belonging to a person under the age of 18, belonging to a person other than the applicant, or is fraudulent, as determined in the discretion of CMD staff, shall, consistent with Section B(4) above, be considered to “refuse” credit checking and will be subject to the maximum applicable deposit.

### ***C. Business Applicants***

Each business applicant shall be required to pay a service deposit that will be determined in the following manner:

1. Sole proprietorships will have an ONLINE Utility Exchange report pulled on the sole proprietor and charged the corresponding deposit depending on the status of such individual, who shall be classified as a residential customer and given a credit status as **GREEN LIGHT, YELLOW LIGHT** or **RED LIGHT**.
2. (i) Partnerships, Limited Liability Companies (LLC) and Limited Liability Partnerships (LLP) will have an ONLINE Utility Exchange Report pulled on the managing partner or managing director, as appropriate and as determined in the discretion of CMD staff. A deposit will be charged based on: (1)(a) the estimated monthly water usage for such business (the “Estimated Usage”) or (b) the highest actual monthly usage for the previously operating business in such location – assuming that the new applicant is determined by the staff of CMD to use similar quantities of water as the prior user (the “Actual Use”); and (2) the escalation factors recited in (4) below.  
  
(ii) If an LLC or LLP described above does not return any credit information, the managing member or managing director of such LLC or LLP may elect for their personal credit to be pulled under the same conditions recited above for a sole proprietorship and shall pay a deposit commensurate with such credit classification.
3. Business corporations, regardless of whether they are Subchapter S or full “C” Corporations, or any corporation that has a corporate headquarters outside of our service

area (foreign corporation), shall have their credit risk based upon the ONLINE Utility Exchange's Business Intelliscore rating reports, and the corresponding deposit will be charged based on the Estimated Usage and the escalation factors recited in (4) below.

4. Notwithstanding any exceptions for certain large business accounts as recited in the CMD's deposit schedule, business applicants shall pay a deposit equal to their respective Estimated Usage or the Actual Usage multiplied by an escalation factor of: 1x for business customers who pose low risk and display an IntelliScore of <<80 to 100>>; 2x for business applicants who pose a medium credit risk and display an IntelliScore score of <<70 to 79>>; and 3x for business applicants who pose a moderate credit risk and display an IntelliScore score of <<69 or lower>>.

### **Deposit Duration**

CMD reserves the right to hold a deposit for as long as water service is active. However, CMD may return deposits to our customers if all the following conditions are met: (1) the service account has been and remains current, with no instances of past-due notice, within the last 24 months; (2) the customer named on the account has never interfered with, tampered with, or diverted service; (3) a non-payment fee has been assessed no more than one time within the most recent 24 months; and (4) no payments have been returned within the most recent 24 months.

### **Timing; Conditions**

All deposits are required to be paid prior to the time a connect order is issued. Deposits are never used to cover an overdue bill and will not prevent service being disconnected for nonpayment. Deposits are transferable from one service address to another, but not from one customer to another. Deposits will only be refunded to the customer named on the account.

Upon termination of service, the deposit will be applied against any unpaid balance on an account. Any remaining balance will be returned to the consumer.

### **Special Considerations**

#### ***A. Multiple Owners or Occupants***

CMD shall screen all individuals name on a deed and or lease agreement. The deposit decision shall be based upon the applicant who poses the greatest credit risk. If any of the persons named on the deed or lease agreement refuse to provide information for the credit check, the applicants will be subject to the maximum applicable deposit.

### **Other Credit**

CMD will not accept a letter of credit, lines of credit, insurance policies or third-party guarantees in lieu of screening an applicant through the ONLINE Utility Exchange.

### **Factors for Maximum Deposit**

### **1. *Opting for Maximum Deposit***

In the discretion of the applicant, CMD will permit a new-service residential applicant to opt to pay a maximum deposit in lieu of having an ONLINE Utility Exchange report pulled.

### **2. *Bankruptcies***

CMD believes that the fact that the applicant has declared bankruptcy indicates substantial credit risk and shall result in a maximum deposit being assessed against of the individual who has a bankruptcy returned as part of their credit record.

### **3. *Exchange Matches***

It is also our policy that any applicant who has a credit result returned by ONLINE Utility Exchange that indicates that they have a utility bill that remains unpaid and is returned as part of the ONLINE Utility Exchange report indicates significant credit risk, shall require a maximum deposit.

### **4. *Other***

A maximum deposit may otherwise be required where indicated elsewhere in this policy.

### **Adverse Action Letters**

An adverse action letter will be printed and given to each applicant who is denied service, or charged a deposit. The Federal Trade Commission and the Fair Credit Reporting Act mandate that a consumer who is charged a deposit based upon their credit information be given notification as to where that information was obtained and detailed procedures as to how they might dispute the information.

### **Deposit Receipt**

A receipt of deposit shall be issued to each customer from whom a cash deposit is received, or by any other method of payment.

### **Methods of Payment**

It is required that CMD collect all monies owed on the account after a deposit decision has been made and prior to the connection of service.

The full deposit must be paid before connection via any of the four payment methods: (1) Credit/Debit/cashier check in person; (2) Credit/Debit Payment via Phone; (3) Credit/Debit Payment Online at CMD's website; or (4) Mailing a cashier's check or money order.

### **Obligations; Disconnection**

Where a customer has been required to make a deposit, that deposit shall not relieve the customer of the obligation to pay the service bill when due, but where such deposit has been made and service has been disconnected because of nonpayment of account, then unless the customer shall, within 30 days after service has been disconnected, apply for reconnection of service and pay the account, the account may be discontinued. If the CMD discontinues the account, CMD shall apply the deposit of such customer toward the discharge of such account and shall refund to the customer any excess. In the event a balance remains on the account, CMD will begin enforced collection activities, as applicable.

## A RESOLUTION

### OF THE CHESTER METROPOLITAN DISTRICT COMMISSION AUTHORIZING NEW WATER SERVICE DEPOSIT RATES; APPROVING A NEW CUSTOMER DEPOSIT POLICY; AND OTHER MATTERS RELATING THERETO.

**WHEREAS**, the Chester Metropolitan District, South Carolina (the “*District*”) is a special purpose district created by Act No. 379 of the Acts and Joint Resolutions of the General Assembly of South Carolina for the year 1959, as amended (the “*Enabling Act*”); and

**WHEREAS**, by the terms of the Enabling Act, the District is wholly located within Chester County, South Carolina and was created for the purpose of operating a potable water system (the “*System*”) within its territory and elsewhere by contract; and

**WHEREAS**, pursuant to the Enabling Act, the Chester Metropolitan District Commission, the governing body of the (the “*Commission*”), “sell water ... in conformity with a rate schedule to be prescribed by it and to make and enforce such reasonable rules and regulations as it may deem proper to secure itself against nonpayment of its charges therefor”; and

**WHEREAS**, by the terms of a Resolution of the Commission dated July 11, 2018, the District recently instituted a new water rate structure and new water rates (the “*Rate Policy*”); and

**WHEREAS**, in implementing the Rate Policy, the Commission did not review, update or amend the amounts charged by the District for customer deposits; and

**WHEREAS**, while the District has historically charged and actively collects deposits upon application for service from every customer, the policies for implementing such deposits and the amount of such deposits have not been reviewed or updated by the Commission in many years; and

**WHEREAS**, since customer deposits have historically been charged by the District, changes to the amount of such deposits do not constitute the imposition of a new fee such that the provisions of S.C. Code Section 6-1-330 are triggered and therefore, no public hearing is required or shall be held in advance of the amendments to the customer deposit amounts implemented under the terms of this Resolution; and

**WHEREAS**, the Commission has reviewed its customer deposits and the policies associated with the levy and collection of such deposits; and

**WHEREAS**, based upon such review, the Commission wishes to (i) substantially revise the service deposit structure and implement the rate schedule for deposits as provided in Section 2 herein, and (ii) adopt a formal customer deposit policy (the “*Policy*”), a copy of which is attached hereto as Exhibit A and such policy shall dictate the terms and conditions for any customer to be charged a service deposit.

**NOW, THEREFORE, BE IT RESOLVED** by the Commission, in a meeting duly assembled, as follows:

**Section 1.** The Commission hereby ratifies and approves the findings of fact recited above. Further, terms used herein and not otherwise defined shall have the meanings ascribed thereto in the Policy, a copy of which is attached hereto as Exhibit A and the terms of which are expressly included herein in their entirety by reference.

**Section 2.** The Commission hereby amends and restates the customer deposits under its rate schedule such that the following classifications and schedule of rates shall apply to all persons making an application for water service from the District:

A. Residential applicants who pose no credit risk (**GREEN LIGHT** returned on the ONLINE Utility Exchange) will be charged no deposit.

B. Residential applicants who pose minimal risk (**YELLOW LIGHT** returned on the ONLINE Utility Exchange) will be charged a \$65.00 deposit.

C. Residential applicants who pose substantial credit risk (**RED LIGHT** returned on the ONLINE Utility Exchange) will be charged a \$130.00 deposit.

D. If for any reason, an applicant refuses to submit a social security number, cannot be assessed a credit rating by ONLINE Utility Exchange or for any other reasons recited in the Policy, such residential applicant shall be charged a \$300.00 deposit.

E. Any new business applicant shall be charged a minimum deposit equal to the (i) estimated highest monthly usage of such customer (such estimate to be based on the discretion of the staff of CMD) or (ii) the highest actual monthly usage for the previously operating business in such location – assuming that the new applicant is determined by the staff of CMD to use similar quantities of water as the prior user. Contingent on the applicable credit score determined by ONLINE Utility Exchange for such business and based on the application of such score under the Policy, such amount shall be adjusted by an escalation factor of 2 or 3 times.

F. Notwithstanding Section 2(E) above, any business customer whose anticipated bill is in excess of \$2,000 per month will have their deposit determined by the applicable business rate schedule approved by the Commission rates.

**Section 3.** Upon the due adoption of this Resolution by the Commission, the rates and charges set forth in Section 2 of this Resolution shall take effect immediately. The actual deposit amounts for residential applicants set forth in this resolution are subject to change as determined and approved in the annual fiscal year budget of the District approved by the Commission.



**Section 4.** The District shall implement and be bound by the terms of the Policy, a copy of which is attached hereto as Exhibit A. The Policy shall govern the process of assessing customer deposits required from new residential water customers of the District. The Policy shall take effect as of the passage of this Resolution and any modification to the Policy shall be undertaken by and through subsequent amendatory actions of the Commission.

**DONE IN A MEETING DULY ASSEMBLED**, this \_\_th day of April, 2020.

(SEAL)

\_\_\_\_\_  
Chairman  
Chester Metropolitan District Commission

Attest:

\_\_\_\_\_  
Secretary  
Chester Metropolitan District Commission

EXHIBIT A

RESIDENTIAL CUSTOMER DEPOSIT POLICY

[COPY ATTACHED HERETO]

## Chester Metropolitan District

### Director's Report

FY 2019-2020

	May 2020	TOTAL L 12 MOS	AVERAGE L 12 MOS
<b>DISTRIBUTION NUMBER:</b>			
Taps	1	13	1.1
Leaks	7	105	8.8
<b>DISTRIBUTION MANHOURS:</b>			
Taps	4.0	334	27.8
Leaks	36.0	559	46.6
Equipment	0.0	-	-
Shop	149.0	1,928	160.7
Dist. System	2109.3	14,813	1,234.4
Asphalt	0.0	149	12.4
Meters	0.0	1,100	91.6
Filter Plant	0.0	-	-
Hydrants	84.0	166	13.8
Construction Projects	0.0	-	-
Main Break		546	49.6
Total Manhours	2258.3	19,402	1,616.9
Overtime Hours	50.5	1,096	91.3
<b>METER CALLS:</b>			
Ons	57	1,669	139.1
Offs	8	415	34.6
Checks	10	722	60.2
Total Calls	75	2,806	233.8
Overtime Hours	11.3	471.0	39.3
<b>BILLING INFORMATION:</b>			
Non-Leak Adjustments:	1	52	4.3
Leak Adjustments	44	596	49.7
\$\$\$ Adjusted	\$ 2,945.27	\$ 40,587.38	\$ 3,382.28
Bills Mailed	6,290	75,619.0	6,301.6
Thousand Gallons Billed	49,883.5	732,029.8	61,002.5
Thousand Gallons Pumped	71,310.0	958,570.0	79,880.8
% Accounted For	70.0%		76.2%
Other Gallons Accounted For	2,420.1	46,692.5	3,891.0
Estimated System Leakage (20%)	846,500.0	1,023,952.0	85,329.3
Adjusted % Accounted For	73.3%		82.2%

# Chester Metropolitan District

## Hydrant Report

June 9, 2020

<u>0</u>	New Placement
<u>1</u>	Hydrants Replaced
<u>0</u>	Hydrants Repaired
<u>0</u>	Hydrants Removed
<u>\$2,500</u>	\$ Spent on Hydrant Work
<u>5534</u>	Total Hydrants Worked to Date
<u>\$ 1,236,397</u>	Total Cost to Date
<u>- 0 -</u>	Local Match
<u>- 0 -</u>	Contract Services
<u>\$ 1,236,397</u>	Total Cost

Lando Rd



# Statement of Revenue and Expense

## Account Summary

Chester Metropolitan District

For Fiscal: 2019 - 2020 Period Ending: 05/31/2020

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Revenue</b>					
<b>Function: 0100 - Operating Revenue</b>					
<b>Department: 0100 - Operating Revenue</b>					
<a href="#">100-0100-411000</a>	7,220,589.95	7,220,589.95	550,271.37	6,170,339.38	1,050,250.57
<a href="#">100-0100-411002</a>	0.00	0.00	0.00	7.33	-7.33
<a href="#">100-0100-411003</a>	450,000.00	450,000.00	0.00	16,641.00	433,359.00
<a href="#">100-0100-411004</a>	0.00	0.00	1,999.40	7,483.54	-7,483.54
<a href="#">100-0100-412000</a>	65,000.00	65,000.00	-3.00	56,254.97	8,745.03
<a href="#">100-0100-412001</a>	130,000.00	130,000.00	-45.00	107,733.09	22,266.91
<a href="#">100-0100-412003</a>	0.00	0.00	30.00	2,738.00	-2,738.00
<a href="#">100-0100-413000</a>	237,049.00	237,049.00	20,368.00	211,106.85	25,942.15
<a href="#">100-0100-413001</a>	40,000.00	40,000.00	5,543.03	53,579.80	-13,579.80
<a href="#">100-0100-413002</a>	0.00	0.00	0.00	490.00	-490.00
<a href="#">100-0100-413003</a>	0.00	0.00	0.00	3,212.42	-3,212.42
<a href="#">100-0100-413004</a>	0.00	0.00	30.00	471.13	-471.13
<a href="#">100-0100-413005</a>	0.00	0.00	2,500.00	18,500.00	-18,500.00
<a href="#">100-0100-414000</a>	0.00	0.00	0.00	3,200.00	-3,200.00
<a href="#">100-0100-414001</a>	0.00	0.00	0.00	7,489.37	-7,489.37
<b>Department: 0100 - Operating Revenue Total:</b>	<b>8,142,638.95</b>	<b>8,142,638.95</b>	<b>580,693.80</b>	<b>6,659,246.88</b>	<b>1,483,392.07</b>
<b>Function: 0100 - Operating Revenue Total:</b>	<b>8,142,638.95</b>	<b>8,142,638.95</b>	<b>580,693.80</b>	<b>6,659,246.88</b>	<b>1,483,392.07</b>
<b>Function: 9000 - Non-Operating Revenue</b>					
<b>Department: 9000 - Non-Operating Revenue</b>					
<a href="#">100-9000-612000</a>	50,000.00	50,000.00	2,687.68	60,849.82	-10,849.82
<b>Department: 9000 - Non-Operating Revenue Total:</b>	<b>50,000.00</b>	<b>50,000.00</b>	<b>2,687.68</b>	<b>60,849.82</b>	<b>-10,849.82</b>
<b>Function: 9000 - Non-Operating Revenue Total:</b>	<b>50,000.00</b>	<b>50,000.00</b>	<b>2,687.68</b>	<b>60,849.82</b>	<b>-10,849.82</b>
<b>Revenue Total:</b>	<b>8,192,638.95</b>	<b>8,192,638.95</b>	<b>583,381.48</b>	<b>6,720,096.70</b>	
<b>Expense</b>					
<b>Function: 1000 - Operating Expenses</b>					
<b>Department: 1000 - Administration</b>					
<a href="#">100-1000-511000</a>	622,360.00	622,360.00	50,952.87	584,610.37	37,749.63
<a href="#">100-1000-511001</a>	14,386.22	14,386.22	1,315.04	14,533.30	-147.08
<a href="#">100-1000-511002</a>	2,382.00	2,382.00	415.76	3,955.88	-1,573.88
<a href="#">100-1000-511008</a>	0.00	0.00	827.89	18,544.75	-18,544.75
<a href="#">100-1000-512000</a>	39,626.00	39,626.00	3,193.13	32,306.99	7,319.01
<a href="#">100-1000-512001</a>	9,267.00	9,267.00	746.80	7,793.92	1,473.08
<a href="#">100-1000-512002</a>	98,490.00	98,490.00	8,326.41	95,719.77	2,770.23
<a href="#">100-1000-512004</a>	77,789.00	77,789.00	7,532.28	80,397.81	-2,608.81
<a href="#">100-1000-521000</a>	26,143.00	26,143.00	0.00	27,866.15	-1,723.15
<a href="#">100-1000-521001</a>	18,000.00	18,000.00	14,871.00	51,344.35	-33,344.35
<a href="#">100-1000-521005</a>	75,236.68	75,236.68	5,125.49	65,802.55	9,434.13
<a href="#">100-1000-522002</a>	3,000.00	3,000.00	695.87	3,306.63	-306.63
<a href="#">100-1000-524000</a>	6,900.00	6,900.00	0.00	3,226.80	3,673.20
<a href="#">100-1000-524001</a>	12,500.00	12,500.00	0.00	605.26	11,894.74
<a href="#">100-1000-524003</a>	75,556.00	75,556.00	3,510.97	48,838.56	26,717.44
<a href="#">100-1000-524004</a>	2,000.00	2,000.00	500.00	3,576.66	-1,576.66
<a href="#">100-1000-526000</a>	2,000.00	2,000.00	-45.74	-45.74	2,045.74
<a href="#">100-1000-531000</a>	20,000.00	20,000.00	307.58	18,455.66	1,544.34
<a href="#">100-1000-531001</a>	0.00	0.00	0.00	559.26	-559.26
<a href="#">100-1000-531008</a>	2,500.00	2,500.00	36.41	1,565.91	934.09
<a href="#">100-1000-550000</a>	28,642.00	28,642.00	150.00	25,551.74	3,090.26
<a href="#">100-1000-550001</a>	10,525.00	10,525.00	0.00	1,820.80	8,704.20
<a href="#">100-1000-560001</a>	0.00	0.00	1.50	467.30	-467.30

Statement of Revenue and Expense

For Fiscal: 2019 - 2020 Period Ending: 05/31/2020

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<a href="#">100-1000-560005</a> Life Insurance Premiums	0.00	0.00	1,190.65	11,906.50	-11,906.50
<a href="#">100-1000-560006</a> Contingency Account	50,000.00	50,000.00	11,178.00	118,518.70	-68,518.70
<a href="#">100-1000-560007</a> Community Support	7,843.00	7,843.00	0.00	2,300.00	5,543.00
<a href="#">100-1000-560010</a> Miscellaneous	0.00	0.00	0.00	90.00	-90.00
<b>Department: 1000 - Administration Total:</b>	<b>1,205,145.90</b>	<b>1,205,145.90</b>	<b>110,831.91</b>	<b>1,223,619.88</b>	<b>-18,473.98</b>
<b>Department: 1001 - Human Resources</b>					
<a href="#">100-1001-511000</a> Regular Salaries and Wages	85,274.00	85,274.00	6,559.54	75,897.11	9,376.89
<a href="#">100-1001-511008</a> Sick Pay	0.00	0.00	0.00	1,157.32	-1,157.32
<a href="#">100-1001-512000</a> FICA	5,287.00	5,287.00	380.96	3,976.87	1,310.13
<a href="#">100-1001-512001</a> Medicare	1,237.00	1,237.00	89.10	964.29	272.71
<a href="#">100-1001-512002</a> SC Retirement	13,141.00	13,141.00	1,020.66	11,895.47	1,245.53
<a href="#">100-1001-512004</a> Group Health Insurance	7,821.00	7,821.00	1,032.44	9,009.99	-1,188.99
<a href="#">100-1001-512006</a> Workmens Comp Ins.	54,440.00	54,440.00	11,793.75	47,595.75	6,844.25
<a href="#">100-1001-521001</a> Legal Services	6,450.00	6,450.00	300.00	2,088.45	4,361.55
<a href="#">100-1001-524001</a> Advertising and Promotion	1,000.00	1,000.00	0.00	33.22	966.78
<a href="#">100-1001-524006</a> Employee Screening & Testing	3,000.00	3,000.00	144.00	2,918.59	81.41
<a href="#">100-1001-531000</a> Office Supplies	1,300.00	1,300.00	0.00	113.83	1,186.17
<a href="#">100-1001-550000</a> Professional Memberships and License Fees	280.00	280.00	0.00	277.00	3.00
<a href="#">100-1001-550001</a> Educational Seminars and Classes	2,000.00	2,000.00	0.00	663.02	1,336.98
<b>Department: 1001 - Human Resources Total:</b>	<b>181,230.00</b>	<b>181,230.00</b>	<b>21,320.45</b>	<b>156,590.91</b>	<b>24,639.09</b>
<b>Department: 1002 - Information Services</b>					
<a href="#">100-1002-511000</a> Regular Salaries and Wages	124,221.00	124,221.00	9,566.30	108,652.83	15,568.17
<a href="#">100-1002-511002</a> Overtime	0.00	0.00	0.00	352.60	-352.60
<a href="#">100-1002-511008</a> Sick Pay	0.00	0.00	0.00	4,288.92	-4,288.92
<a href="#">100-1002-512000</a> FICA	7,702.00	7,702.00	578.92	5,909.09	1,792.91
<a href="#">100-1002-512001</a> Medicare	1,801.00	1,801.00	135.40	1,432.52	368.48
<a href="#">100-1002-512002</a> SC Retirement	19,142.00	19,142.00	1,488.51	17,493.82	1,648.18
<a href="#">100-1002-512004</a> Group Health Insurance	5,399.00	5,399.00	449.90	4,948.90	450.10
<a href="#">100-1002-521002</a> I.S. Contracts and Services	139,068.62	139,068.62	1,208.09	55,191.77	83,876.85
<a href="#">100-1002-524000</a> Telephone and Communications	5,323.52	5,323.52	0.00	1,248.91	4,074.61
<a href="#">100-1002-526000</a> Uniform Rental	804.00	804.00	47.71	552.25	251.75
<a href="#">100-1002-531000</a> Office Supplies	0.00	0.00	0.00	84.88	-84.88
<a href="#">100-1002-532000</a> Small Tools and Equipment	0.00	0.00	0.00	329.41	-329.41
<a href="#">100-1002-532002</a> Office Furniture and Equipment	0.00	0.00	0.00	77.35	-77.35
<a href="#">100-1002-532003</a> Computer Hardware and Software	28,940.88	28,940.88	0.00	21,741.19	7,199.69
<a href="#">100-1002-550000</a> Professional Memberships and License Fees	120.00	120.00	0.00	978.42	-858.42
<a href="#">100-1002-550001</a> Educational Seminars and Classes	3,928.00	3,928.00	0.00	1,458.84	2,469.16
<a href="#">100-1002-951005</a> Computer and Information Technology	71,467.50	71,467.50	0.00	0.00	71,467.50
<b>Department: 1002 - Information Services Total:</b>	<b>407,917.52</b>	<b>407,917.52</b>	<b>13,474.83</b>	<b>224,741.70</b>	<b>183,175.82</b>
<b>Department: 1010 - Board of Commissioners</b>					
<a href="#">100-1010-511009</a> Board of Commissioners Pay	4,800.00	4,800.00	0.00	3,350.00	1,450.00
<a href="#">100-1010-512000</a> FICA	297.60	297.60	0.00	207.70	89.90
<a href="#">100-1010-512001</a> Medicare	69.60	69.60	0.00	48.73	20.87
<a href="#">100-1010-512002</a> SC Retirement	369.84	369.84	0.00	116.70	253.14
<a href="#">100-1010-531000</a> Office Supplies	0.00	0.00	0.00	262.22	-262.22
<a href="#">100-1010-550001</a> Educational Seminars and Classes	4,400.00	4,400.00	0.00	523.04	3,876.96
<a href="#">100-1010-550002</a> Mileage Reimbursements	2,800.00	2,800.00	0.00	588.70	2,211.30
<a href="#">100-1010-560004</a> Board Meeting Expense	3,000.00	3,000.00	0.00	545.00	2,455.00
<b>Department: 1010 - Board of Commissioners Total:</b>	<b>15,737.04</b>	<b>15,737.04</b>	<b>0.00</b>	<b>5,642.09</b>	<b>10,094.95</b>
<b>Department: 1997 - Depreciation</b>					
<a href="#">100-1997-560002</a> Depreciation Expense	670,000.00	670,000.00	0.00	0.00	670,000.00
<b>Department: 1997 - Depreciation Total:</b>	<b>670,000.00</b>	<b>670,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>670,000.00</b>
<b>Department: 1998 - District-Wide Employee Support, Promotion &amp; Retent</b>					
<a href="#">100-1998-550004</a> In-House Training and Development	17,300.00	17,300.00	0.00	4,784.78	12,515.22
<a href="#">100-1998-551000</a> Employee Appreciation	7,952.00	7,952.00	894.75	4,950.80	3,001.20
<a href="#">100-1998-551001</a> Tuition Assistance	10,000.00	10,000.00	1,181.10	3,202.38	6,797.62

Statement of Revenue and Expense

For Fiscal: 2019 - 2020 Period Ending: 05/31/2020

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<a href="#">100-1998-551002</a>	Crisis Fund	2,500.00	2,500.00	0.00	1,740.00	760.00
<b>Department: 1998 - District-Wide Employee Support, Promotion &amp; Retent To..</b>		<b>37,752.00</b>	<b>37,752.00</b>	<b>2,075.85</b>	<b>14,677.96</b>	<b>23,074.04</b>
<b>Department: 1999 - Operational Non-Departmental</b>						
<a href="#">100-1999-512005</a>	Retiree Health Insurance	60,000.00	60,000.00	5,214.98	52,149.80	7,850.20
<a href="#">100-1999-512008</a>	Flex Spending Admin Fee Expense	64.00	64.00	22.56	171.78	-107.78
<a href="#">100-1999-512009</a>	PEBA Admin Fee Expense	1,548.00	1,548.00	117.00	1,449.16	98.84
<a href="#">100-1999-521005</a>	Other Contractual Services	10,642.00	10,642.00	593.38	15,784.19	-5,142.19
<a href="#">100-1999-523000</a>	Electricity	33,600.00	33,600.00	2,169.08	24,222.24	9,377.76
<a href="#">100-1999-523001</a>	Natural Gas	6,000.00	6,000.00	86.39	2,840.46	3,159.54
<a href="#">100-1999-523002</a>	Water and Sewer	3,000.00	3,000.00	335.56	3,805.27	-805.27
<a href="#">100-1999-524000</a>	Telephone and Communications	32,400.00	32,400.00	3,298.52	31,433.80	966.20
<a href="#">100-1999-524002</a>	General Property & Liability Insurance	66,000.00	66,000.00	0.00	62,114.73	3,885.27
<a href="#">100-1999-531001</a>	Janitorial and General Supplies	3,500.00	3,500.00	408.15	4,842.54	-1,342.54
<a href="#">100-1999-532002</a>	Office Furniture and Equipment	101,824.00	101,824.00	0.00	98,240.27	3,583.73
<b>Department: 1999 - Operational Non-Departmental Total:</b>		<b>318,578.00</b>	<b>318,578.00</b>	<b>12,245.62</b>	<b>297,054.24</b>	<b>21,523.76</b>
<b>Department: 2000 - Engineering</b>						
<a href="#">100-2000-511000</a>	Regular Salaries and Wages	256,540.00	256,540.00	12,449.33	205,467.40	51,072.60
<a href="#">100-2000-511008</a>	Sick Pay	0.00	0.00	2,210.58	5,133.84	-5,133.84
<a href="#">100-2000-512000</a>	FICA	15,905.00	15,905.00	861.64	10,781.87	5,123.13
<a href="#">100-2000-512001</a>	Medicare	3,720.00	3,720.00	201.50	2,600.56	1,119.44
<a href="#">100-2000-512002</a>	SC Retirement	39,533.00	39,533.00	2,281.08	32,544.15	6,988.85
<a href="#">100-2000-512004</a>	Group Health Insurance	22,863.00	22,863.00	1,468.86	23,384.54	-521.54
<a href="#">100-2000-521005</a>	Other Contractual Services	8,205.00	8,205.00	0.00	8,698.84	-493.84
<a href="#">100-2000-522002</a>	Vehicle Repairs and Maintenance	4,910.00	4,910.00	42.04	1,388.77	3,521.23
<a href="#">100-2000-524000</a>	Telephone and Communications	4,632.00	4,632.00	0.00	3,397.52	1,234.48
<a href="#">100-2000-526000</a>	Uniform Rental	1,644.68	1,644.68	71.91	1,223.54	421.14
<a href="#">100-2000-531000</a>	Office Supplies	3,000.00	3,000.00	0.00	1,594.12	1,405.88
<a href="#">100-2000-531003</a>	Safety Gear and Supplies	2,650.00	2,650.00	14.03	1,138.64	1,511.36
<a href="#">100-2000-531008</a>	Fuel	6,480.00	6,480.00	304.65	3,635.42	2,844.58
<a href="#">100-2000-532000</a>	Small Tools and Equipment	5,500.00	5,500.00	34.55	1,067.69	4,432.31
<a href="#">100-2000-532003</a>	Computer Hardware and Software	3,800.00	3,800.00	0.00	3,739.50	60.50
<a href="#">100-2000-550000</a>	Professional Memberships and License Fees	1,140.00	1,140.00	60.00	160.00	980.00
<a href="#">100-2000-550001</a>	Educational Seminars and Classes	6,005.00	6,005.00	0.00	5,367.88	637.12
<a href="#">100-2000-951004</a>	Vehicles	43,031.50	43,031.50	0.00	36,241.99	6,789.51
<b>Department: 2000 - Engineering Total:</b>		<b>429,559.18</b>	<b>429,559.18</b>	<b>20,000.17</b>	<b>347,566.27</b>	<b>81,992.91</b>
<b>Department: 3000 - Distribution (Maintenance)</b>						
<a href="#">100-3000-511000</a>	Regular Salaries and Wages	613,562.00	613,562.00	39,785.71	452,629.65	160,932.35
<a href="#">100-3000-511002</a>	Overtime	41,600.00	41,600.00	1,450.26	29,071.10	12,528.90
<a href="#">100-3000-511008</a>	Sick Pay	0.00	0.00	1,902.49	22,673.33	-22,673.33
<a href="#">100-3000-512000</a>	FICA	40,620.00	40,620.00	2,525.64	25,123.91	15,496.09
<a href="#">100-3000-512001</a>	Medicare	9,500.00	9,500.00	590.66	6,156.66	3,343.34
<a href="#">100-3000-512002</a>	SC Retirement	100,960.00	100,960.00	6,712.29	77,851.72	23,108.28
<a href="#">100-3000-512004</a>	Group Health Insurance	91,618.00	91,618.00	7,014.88	70,393.55	21,224.45
<a href="#">100-3000-521005</a>	Other Contractual Services	29,272.00	29,272.00	986.84	23,432.05	5,839.95
<a href="#">100-3000-522000</a>	Building and Grounds Repairs and Maintenan...	34,100.00	34,100.00	8,386.20	36,530.72	-2,430.72
<a href="#">100-3000-522001</a>	Equipment and Machinery Repairs and Maint...	20,000.00	20,000.00	84.53	5,647.67	14,352.33
<a href="#">100-3000-522002</a>	Vehicle Repairs and Maintenance	26,000.00	26,000.00	2,668.02	21,089.97	4,910.03
<a href="#">100-3000-524000</a>	Telephone and Communications	15,600.00	15,600.00	0.00	8,507.74	7,092.26
<a href="#">100-3000-525000</a>	Hauling and tipping fees	2,500.00	2,500.00	1,077.48	5,280.98	-2,780.98
<a href="#">100-3000-526000</a>	Uniform Rental	9,795.00	9,795.00	680.11	5,874.10	3,920.90
<a href="#">100-3000-526001</a>	Equipment Rental	10,173.00	10,173.00	0.00	3,786.35	6,386.65
<a href="#">100-3000-531002</a>	Shop Supplies and Materials	20,000.00	20,000.00	721.27	13,468.57	6,531.43
<a href="#">100-3000-531003</a>	Safety Gear and Supplies	10,451.50	10,451.50	280.60	9,498.44	953.06
<a href="#">100-3000-531004</a>	Patching and Paving Materials	22,000.00	22,000.00	1,074.87	15,400.80	6,599.20
<a href="#">100-3000-531008</a>	Fuel	36,300.00	36,300.00	1,953.86	25,569.16	10,730.84
<a href="#">100-3000-531010</a>	Inventory Parts and Supplies	120,000.00	120,000.00	6,509.71	109,890.81	10,109.19
<a href="#">100-3000-532000</a>	Small Tools and Equipment	39,726.26	39,726.26	2,795.55	17,188.35	22,537.91
<a href="#">100-3000-541002</a>	Licenses and Permits	100.00	100.00	0.00	100.00	0.00

Statement of Revenue and Expense

For Fiscal: 2019 - 2020 Period Ending: 05/31/2020

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<a href="#">100-3000-550000</a>	Professional Memberships and License Fees	1,965.00	1,965.00	0.00	95.00	1,870.00
<a href="#">100-3000-550001</a>	Educational Seminars and Classes	4,227.35	4,227.35	0.00	2,185.85	2,041.50
<a href="#">100-3000-951001</a>	Buildings	85,000.00	136,929.20	0.00	124,274.69	12,654.51
<a href="#">100-3000-951003</a>	Equipment	51,929.20	0.00	0.00	0.00	0.00
<a href="#">100-3000-951004</a>	Vehicles	84,600.00	84,600.00	0.00	42,208.62	42,391.38
<b>Department: 3000 - Distribution (Maintenance) Total:</b>		<b>1,521,599.31</b>	<b>1,521,599.31</b>	<b>87,200.97</b>	<b>1,153,929.79</b>	<b>367,669.52</b>
<b>Department: 4000 - Meter</b>						
<a href="#">100-4000-511000</a>	Regular Salaries and Wages	118,303.00	118,303.00	9,586.71	125,097.25	-6,794.25
<a href="#">100-4000-511002</a>	Overtime	15,000.00	15,000.00	224.44	12,469.00	2,531.00
<a href="#">100-4000-511008</a>	Sick Pay	0.00	0.00	476.80	4,076.34	-4,076.34
<a href="#">100-4000-512000</a>	FICA	8,265.00	8,265.00	616.69	7,255.50	1,009.50
<a href="#">100-4000-512001</a>	Medicare	1,933.00	1,933.00	144.22	1,763.63	169.37
<a href="#">100-4000-512002</a>	SC Retirement	20,542.00	20,542.00	1,600.81	21,724.48	-1,182.48
<a href="#">100-4000-512004</a>	Group Health Insurance	15,711.00	15,711.00	1,309.26	16,062.44	-351.44
<a href="#">100-4000-521004</a>	Maintenance Contracts	84,700.00	84,700.00	0.00	47,948.41	36,751.59
<a href="#">100-4000-521005</a>	Other Contractual Services	1,300.00	1,300.00	103.80	1,402.19	-102.19
<a href="#">100-4000-522001</a>	Equipment and Machinery Repairs and Maint...	108,000.00	108,000.00	32,058.56	59,313.24	48,686.76
<a href="#">100-4000-522002</a>	Vehicle Repairs and Maintenance	12,000.00	12,000.00	407.21	3,479.16	8,520.84
<a href="#">100-4000-524000</a>	Telephone and Communications	7,000.00	7,000.00	0.00	6,304.25	695.75
<a href="#">100-4000-526000</a>	Uniform Rental	3,000.00	3,000.00	304.71	1,808.81	1,191.19
<a href="#">100-4000-531002</a>	Shop Supplies and Materials	8,000.00	8,000.00	7.55	2,786.82	5,213.18
<a href="#">100-4000-531005</a>	Meters Supplies and Appurtenances	450,000.00	450,000.00	0.00	5,632.96	444,367.04
<a href="#">100-4000-531008</a>	Fuel	7,500.00	7,500.00	560.23	7,862.86	-362.86
<a href="#">100-4000-532000</a>	Small Tools and Equipment	43,524.00	43,524.00	4,843.13	4,843.13	38,680.87
<a href="#">100-4000-550000</a>	Professional Memberships and License Fees	250.00	250.00	0.00	180.00	70.00
<a href="#">100-4000-550001</a>	Educational Seminars and Classes	2,722.00	2,722.00	0.00	0.00	2,722.00
<a href="#">100-4000-560010</a>	Miscellaneous	7,200.00	7,200.00	3,960.40	3,960.40	3,239.60
<b>Department: 4000 - Meter Total:</b>		<b>914,950.00</b>	<b>914,950.00</b>	<b>56,204.52</b>	<b>333,970.87</b>	<b>580,979.13</b>
<b>Department: 5000 - Filter Plant</b>						
<a href="#">100-5000-511000</a>	Regular Salaries and Wages	606,940.00	606,940.00	38,307.76	455,159.80	151,780.20
<a href="#">100-5000-511002</a>	Overtime	50,184.00	50,184.00	4,965.35	63,653.63	-13,469.63
<a href="#">100-5000-511008</a>	Sick Pay	0.00	0.00	501.44	9,657.28	-9,657.28
<a href="#">100-5000-512000</a>	FICA	40,742.00	40,742.00	2,576.48	27,116.51	13,625.49
<a href="#">100-5000-512001</a>	Medicare	9,528.00	9,528.00	602.57	6,575.40	2,952.60
<a href="#">100-5000-512002</a>	SC Retirement	101,263.00	101,263.00	6,811.30	81,644.99	19,618.01
<a href="#">100-5000-512004</a>	Group Health Insurance	91,780.00	91,780.00	6,160.88	66,234.05	25,545.95
<a href="#">100-5000-521003</a>	Engineering Contracts and Services	125,000.00	125,000.00	0.00	0.00	125,000.00
<a href="#">100-5000-521004</a>	Maintenance Contracts	30,431.00	30,431.00	108.00	566.00	29,865.00
<a href="#">100-5000-521005</a>	Other Contractual Services	312.00	312.00	1,027.97	44,482.96	-44,170.96
<a href="#">100-5000-522000</a>	Building and Grounds Repairs and Maintenanc...	6,747.00	6,747.00	63.88	1,860.61	4,886.39
<a href="#">100-5000-522001</a>	Equipment and Machinery Repairs and Maint...	0.00	0.00	0.00	750.00	-750.00
<a href="#">100-5000-522002</a>	Vehicle Repairs and Maintenance	360.00	360.00	356.00	936.00	-576.00
<a href="#">100-5000-522004</a>	Water Filtration System Repairs and Mainten...	93,378.00	93,378.00	4,860.41	58,668.77	34,709.23
<a href="#">100-5000-523000</a>	Electricity	190,000.00	190,000.00	10,756.50	142,156.99	47,843.01
<a href="#">100-5000-523001</a>	Natural Gas	20,000.00	20,000.00	294.07	6,754.56	13,245.44
<a href="#">100-5000-524000</a>	Telephone and Communications	10,320.00	10,320.00	525.96	8,822.42	1,497.58
<a href="#">100-5000-524004</a>	Postage and Delivery Fees	420.00	420.00	0.00	773.73	-353.73
<a href="#">100-5000-525000</a>	Hauling and tipping fees	70,000.00	70,000.00	7,936.09	52,916.69	17,083.31
<a href="#">100-5000-526000</a>	Uniform Rental	7,146.00	7,146.00	214.04	3,454.28	3,691.72
<a href="#">100-5000-526001</a>	Equipment Rental	1,050.00	1,050.00	0.00	0.00	1,050.00
<a href="#">100-5000-526002</a>	Other Rentals	1,200.00	1,200.00	100.00	100.00	1,100.00
<a href="#">100-5000-531001</a>	Janitorial and General Supplies	4,855.00	4,855.00	652.56	3,343.28	1,511.72
<a href="#">100-5000-531006</a>	Laboratory Supplies and Materials	46,875.00	46,875.00	11,659.72	47,344.64	-469.64
<a href="#">100-5000-531007</a>	Chemicals	262,083.00	262,083.00	6,224.90	322,788.14	-60,705.14
<a href="#">100-5000-531008</a>	Fuel	4,138.00	4,138.00	141.65	2,561.09	1,576.91
<a href="#">100-5000-532000</a>	Small Tools and Equipment	8,293.00	8,293.00	1,462.28	1,462.28	6,830.72
<a href="#">100-5000-541000</a>	Testing	3,622.00	3,622.00	225.75	11,886.94	-8,264.94
<a href="#">100-5000-541002</a>	Licenses, Permits & Fees	21,352.00	21,352.00	0.00	20,352.00	1,000.00
<a href="#">100-5000-550000</a>	Professional Memberships and License Fees	1,000.00	1,000.00	0.00	255.00	745.00



Statement of Revenue and Expense

For Fiscal: 2019 - 2020 Period Ending: 05/31/2020

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<a href="#">100-5000-550001</a>	Educational Seminars and Classes	2,171.00	2,171.00	0.00	1,348.75	822.25
<a href="#">100-5000-560010</a>	Miscellaneous	250.00	250.00	0.00	100.38	149.62
<a href="#">100-5000-951002</a>	Plant Equipment	79,942.00	79,942.00	0.00	14,163.28	65,778.72
<a href="#">100-5000-951003</a>	Equipment	11,700.00	11,700.00	0.00	0.00	11,700.00
<a href="#">100-5000-951006</a>	Electronic Equipment	11,363.00	11,363.00	0.00	0.00	11,363.00
	<b>Department: 5000 - Filter Plant Total:</b>	<b>1,914,445.00</b>	<b>1,914,445.00</b>	<b>106,535.56</b>	<b>1,457,890.45</b>	<b>456,554.55</b>
	<b>Function: 1000 - Operating Expenses Total:</b>	<b>7,616,913.95</b>	<b>7,616,913.95</b>	<b>429,889.88</b>	<b>5,215,684.16</b>	<b>2,401,229.79</b>
	<b>Function: 9500 - Non-Operating Expense</b>					
	<b>Department: 9500 - Non-Operating Expense</b>					
<a href="#">100-9500-710000</a>	Unrealized Gain or Loss	0.00	0.00	0.00	-2,568.00	2,568.00
<a href="#">100-9500-710001</a>	Debt Service Interest Expense	575,725.00	575,725.00	0.00	77,385.42	498,339.58
	<b>Department: 9500 - Non-Operating Expense Total:</b>	<b>575,725.00</b>	<b>575,725.00</b>	<b>0.00</b>	<b>74,817.42</b>	<b>500,907.58</b>
	<b>Function: 9500 - Non-Operating Expense Total:</b>	<b>575,725.00</b>	<b>575,725.00</b>	<b>0.00</b>	<b>74,817.42</b>	<b>500,907.58</b>
	<b>Expense Total:</b>	<b>8,192,638.95</b>	<b>8,192,638.95</b>	<b>429,889.88</b>	<b>5,290,501.58</b>	
	<b>Total Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>153,491.60</b>	<b>1,429,595.12</b>	

## Statement of Revenue and Expense

For Fiscal: 2019 - 2020 Period Ending: 05/31/2020

## Group Summary

Department	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Revenue</b>					
<b>Function: 0100 - Operating Revenue</b>					
0100 - Operating Revenue	8,142,638.95	8,142,638.95	580,693.80	6,659,246.88	1,483,392.07
<b>Function: 0100 - Operating Revenue Total:</b>	<b>8,142,638.95</b>	<b>8,142,638.95</b>	<b>580,693.80</b>	<b>6,659,246.88</b>	<b>1,483,392.07</b>
<b>Function: 9000 - Non-Operating Revenue</b>					
9000 - Non-Operating Revenue	50,000.00	50,000.00	2,687.68	60,849.82	-10,849.82
<b>Function: 9000 - Non-Operating Revenue Total:</b>	<b>50,000.00</b>	<b>50,000.00</b>	<b>2,687.68</b>	<b>60,849.82</b>	<b>-10,849.82</b>
<b>Revenue Total:</b>	<b>8,192,638.95</b>	<b>8,192,638.95</b>	<b>583,381.48</b>	<b>6,720,096.70</b>	<b>1,472,542.25</b>
<b>Expense</b>					
<b>Function: 1000 - Operating Expenses</b>					
1000 - Administration	1,205,145.90	1,205,145.90	110,831.91	1,223,619.88	-18,473.98
1001 - Human Resources	181,230.00	181,230.00	21,320.45	156,590.91	24,639.09
1002 - Information Services	407,917.52	407,917.52	13,474.83	224,741.70	183,175.82
1010 - Board of Commissioners	15,737.04	15,737.04	0.00	5,642.09	10,094.95
1997 - Depreciation	670,000.00	670,000.00	0.00	0.00	670,000.00
1998 - District-Wide Employee Support, Promotion & Retent	37,752.00	37,752.00	2,075.85	14,677.96	23,074.04
1999 - Operational Non-Departmental	318,578.00	318,578.00	12,245.62	297,054.24	21,523.76
2000 - Engineering	429,559.18	429,559.18	20,000.17	347,566.27	81,992.91
3000 - Distribution (Maintenance)	1,521,599.31	1,521,599.31	87,200.97	1,153,929.79	367,669.52
4000 - Meter	914,950.00	914,950.00	56,204.52	333,970.87	580,979.13
5000 - Filter Plant	1,914,445.00	1,914,445.00	106,535.56	1,457,890.45	456,554.55
<b>Function: 1000 - Operating Expenses Total:</b>	<b>7,616,913.95</b>	<b>7,616,913.95</b>	<b>429,889.88</b>	<b>5,215,684.16</b>	<b>2,401,229.79</b>
<b>Function: 9500 - Non-Operating Expense</b>					
9500 - Non-Operating Expense	575,725.00	575,725.00	0.00	74,817.42	500,907.58
<b>Function: 9500 - Non-Operating Expense Total:</b>	<b>575,725.00</b>	<b>575,725.00</b>	<b>0.00</b>	<b>74,817.42</b>	<b>500,907.58</b>
<b>Expense Total:</b>	<b>8,192,638.95</b>	<b>8,192,638.95</b>	<b>429,889.88</b>	<b>5,290,501.58</b>	<b>2,902,137.37</b>
<b>Total Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>153,491.60</b>	<b>1,429,595.12</b>	

**Fund Summary**

<b>Fund</b>	<b>Original Total Budget</b>	<b>Current Total Budget</b>	<b>MTD Activity</b>	<b>YTD Activity</b>	<b>Budget Remaining</b>
100 - Operations Fund	0.00	0.00	153,491.60	1,429,595.12	-1,429,595.12
<b>Total Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>153,491.60</b>	<b>1,429,595.12</b>	