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Chester Metropolitan District
Special Call Meeting
March 24, 2022

The Chester Metropolitan District's Special Call meeting was held at 6:00 pm on Thursday, March 24, 2022, via Microsoft Teams. Commissioners attending were George Wilmore, Chairman; Jean Nichols, Secretary; Raymond Douglas, Kim Chisholm, Stephen Woody, Larry Loflin and Matt McCrorey. Others in attendance were; Arthur Gaston, Attorney; Kelli Johnson, Executive Assistant; Andy Litten, District Engineer; Richard Zhao, Finance Manager and Fred Castles, Executive Director.

The Agenda for the March 24, 2022, Special Call Board Meeting was posted on the Chester Metropolitan District Website 24 hours prior to the meeting.

A quorum was present.

Chairman Wilmore called the meeting to order at 6:03 pm.

Budget Transfer

Mr. Castles made a recommendation to the Board to approve a budget transfer of \$9,319.52 from the Education Seminar account in the Engineering Department budget to the Building account in the Distribution Department budget to cover the cost of audio and video for the building. Mr. Castles made a recommendation to the Board to approve a budget transfer of \$16,568.75 from the Chemical account in the Filter Plant budget to the Vehicle account in the Filter Plant budget to cover the cost of a new van.

Mr. Litten explained that due to the rising cost of products and labor, the proposal for the audio and video of the CMD building is over the budgeted amount. Mr. Litten stated that due to COVID there were educational conferences and seminars that his department were unable to attend, and he would like to transfer \$9,319.52 from Education Seminars account to the Building account.

Mr. Castles explained that the Filter Plant would like to purchase a van to turn into a mobile testing unit, and to use to transport employees to training sessions and other events. Mr. Castles stated that due to the rising cost in vehicles the Filter Plant would like to transfer \$16,568.75 from Chemical account to the Vehicle account. Mr. Castles stated that at this time there was enough money in the Chemical account for the rest of the fiscal year.

Chairman Wilmore asked for a motion to approve the transfer of \$9,319.52 from the Education Seminar account to the Building account. Motion to approve the transfer of \$9,319.52 from the Education Seminar account to the Building account was made by Larry Loflin, seconded by Raymond Douglas, and unanimously approved.

Chairman Wilmore asked for a motion to approve the transfer of \$16,568.75 from Chemical account to the Vehicle account. Motion to approve the transfer of \$16,568.75 from Chemical account to the Vehicle account was made by Larry Loflin, seconded by Jean Nichols, and unanimously approved.

With there being no further business to discuss, the meeting was adjourned. Motion to adjourn was made by Raymond Douglas, seconded by Larry Loflin, and unanimously approved.

The meeting adjourned at 6:31 pm.

Approved:

Respectfully Submitted:

Date: 4/12/2022

By: *Kelli Johnson*