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Solving the water needs of tomorrow, today.

Chester Metropolitan District
Regular Commission Meeting
March 21, 2023

The Chester Metropolitan District's Regular Commission meeting was held at 6:00 pm on Tuesday, March 21, 2023, at the Water Filtration Plant in Fort Lawn and Microsoft Teams. Commissioners attending were George Wilmore, Chairman; Raymond Douglas, Jean Nichols, David Shinn, Kim Chisholm, Matt McCrorey and Charletta Thompson. Others in attendance were Fred Castles, Executive Director; Kelli Johnson, Executive Assistant; Richard Zhao, Finance Manager; Andy Litten, District Engineer; David Sloan, Water Plant Superintendent; Chad Weir, Distribution Superintendent; Ryan Swancy, Attorney; Arthur Gaston, Attorney; Carlton Martin, Mayor of Fort Lawn; and Daphne Woodard, Fort Lawn Town Council.

The Agenda for the March 21, 2023, Board Meeting was posted on the Chester Metropolitan District Website and in the Chester News and Reporter two weeks prior to meeting.

A quorum was present.

Chairman Wilmore called the meeting to order at 6:14 pm.

Minutes

Chairman Wilmore asked for corrections or additions to the January 10, 2023, special call meeting minutes. Motion to approve the minutes was made by Matt McCrorey, seconded by Raymond Douglas, and unanimously approved.

Chairman Wilmore asked for corrections or additions to the February 21, 2023, meeting minutes. Motion to approve the minutes was made by Charletta Thompson, seconded by Raymond Douglas, and unanimously approved.

Public Comment

There were no public comments.

Old Business

Filter Plant Report. Mr. Sloan, WTP Superintendent read the Filter Plant Report for February. A copy of the report is attached to the minutes.

Engineering Report and DMAG: Mr. Litten read the Filter Plant Report for February. A copy of the report is attached to the minutes.

Director's Update

Mr. Castles informed the Board that the EPA has proposed new strict limits on the amount of PFAS in drinking water. Mr. Castles stated that CMD is under the new proposed number and will continue to monitor quarterly.

Director's Report: Mr. Castles read the Director's Report for February. A copy of the report is attached to the minutes.

Hydrant Report: Mr. Castles read the Hydrant Report for February. A copy of the report is attached to the minutes.

Financial Report: Mr. Zhao read the Financial Report for February. A copy of the report is attached to the minutes.

Commissioner's Discussion

Mrs. Johnson informed the Board that the April Board Meeting will be held in Great Falls.

With there being no further business to discuss, the meeting was adjourned. Motion to adjourn was made by Charletta Thompson seconded by Matt McCrorey, and unanimously approved.

The meeting adjourned at 6:40 pm.

Approved:

Date: 4/11/2023

Respectfully Submitted:

By: *Kelli Johnson*

Chester Metropolitan District

Agenda

Tuesday, March 21, 2023

6:00 PM

Water Filtration Plant

- I. Call Meeting to Order**
- II. Approval of January 10, 2023, Special Call Meeting Minutes**
- III. Approval of February 21, 2023, Meeting Minutes**

IV. Public Comment

Public Comment is limited to three (3) minutes per speaker.

V. Old Business

- A. Filter Plant Report -Fred Castles
- B. Engineer Report -Andy Litten
- C. DMAG -Andy Litten

VI. New Business

VII. Reports

- A. Director's Update -Fred Castles
- B. Director's Report -Fred Castles
- C. Hydrant Report -Fred Castles
- D. Financial Report -Richard Zhao

VIII. Commissioner's Discussion

IX. Adjourn

This agenda is subject to change up to 24 hours in advance of the meeting.



Solving the water needs of tomorrow, today.

Chester Metropolitan District
Regular Commission Meeting
February 21, 2023

The Chester Metropolitan District's Regular Commission meeting was held at 6:00 pm on Tuesday, February 21, 2023, at the Chester Metropolitan District and Microsoft Teams. Commissioners attending were George Wilmore, Chairman; Raymond Douglas, Jean Nichols, David Shinn, Kim Chisholm, James Russell and Charletta Thompson. Others in attendance were Fred Castles, Executive Director; Kelli Johnson, Executive Assistant; Richard Zhao, Finance Manager; Andy Litten, District Engineer; Beth Taylerson, Human Resources Manager; Chad Weir, Distribution Superintendent; Will McAllister, World Insurance; Ryan Swancy, Attorney; and Arthur Gaston, Attorney.

The Agenda for the February 21, 2023, Board Meeting was posted on the Chester Metropolitan District Website three weeks prior to meeting.

A quorum was present.

Chairman Wilmore called the meeting to order at 6:08 pm.

Minutes

Chairman Wilmore asked for corrections or additions to the January 10, 2023, meeting minutes. Motion to approve the minutes was made by Raymond Douglas, seconded by Charletta Thompson, and unanimously approved.

Public Comment

There were no public comments.

Old Business

Filter Plant Report. Mr. Castles read the Filter Plant Report for January. A copy of the report is attached to the minutes.

Engineering Report and DMAG: Mr. Litten read the Filter Plant Report for January. A copy of the report is attached to the minutes.

World Insurance

Will McAllister with World Insurance presented the policy and rates for World Insurance. A copy of the rate sheet is attached to the minutes.

Chairman Wilmore asked for motion to approve CMD District to switch from Insurance Reserve Fund to World Insurance. A motion to approve CMD District to switch from Insurance Reserve Fund to World Insurance was made by Charletta Thompson, seconded by Scott Russell, and unanimously approved.

Parental Leave

Mrs. Taylerson presented the SC State Parental Leave policy and stated that the research committee made a recommendation for the Board to adopt the SC State Parental Leave Policy.

Chairman Wilmore asked for a motion to adopt the SC State Parental Leave policy. A motion to adopt the SC State Parental Leave Policy was made by David Shinn, seconded by Charletta Thompson, and unanimously approved.

New Business

FOIA Policy

Mrs. Johnson presented the FOIA Policy to the Board. A copy of the FOIA Policy is attached to the minutes. Mrs. Johnson stated that the FOIA Fee Schedule would have to go to Public Hearing with the Budget and be approved before CMD would implement the FOIA Fee Schedule.

Chairman Wilmore asked for a motion to approve the FOIA Policy. A motion to approve the FOIA Policy was made by Raymond Douglas, seconded by Kim Chisholm, and unanimously approved.

Director's Update

Mr. Castles informed the Board that Commissioners David Shinn, George Wilmore, and Raymond Douglas joined him at the Decision Makers Conference in Isle of Palm.

Director's Report: Mr. Castles read the Director's Report for January. A copy of the report is attached to the minutes.

Hydrant Report: Mr. Castles read the Hydrant Report for January. A copy of the report is attached to the minutes.

Financial Report: Mr. Zhao read the Financial Report for January. A copy of the report is attached to the minutes.

Commissioner's Discussion

Mrs. Johnson informed all Board members that the March Board Meeting would be at the Filter Plant in Fort Lawn with dinner at the Wagon Wheel to follow. Mrs. Johnson reminded all Board members of the Chamber Gala event on March 9, 2023, at 5pm, and about the Water For All Summit in Hickory, North Carolina on March 29, 2023. Mrs. Johnson reminded those on the Grievance Committee of the Grievance meeting on March 8, 2023, at 6pm.

With there being no further business to discuss, the meeting was adjourned. Motion to adjourn was made by Charletta Thompson seconded by Raymond Douglas, and unanimously approved.

The meeting adjourned at 7:30 pm.

Approved:

Respectfully Submitted:

Date:

By:



Solving the water needs of tomorrow, today.

Chester Metropolitan District

Special Call Meeting

January 10, 2023

The Chester Metropolitan District's Special Call meeting was held at 5:00 pm on Tuesday, January 10, 2023, at Chester Metropolitan District and WebEx. Commissioners attending were George Wilmore, Chairman; Jean Nichols, Secretary; Raymond Douglas, David Shinn, and Matt McCrorey. Others in attendance were Ryan Swancy, Attorney; Kelli Johnson, Executive Assistant; and Beth Taylerson, Human Resources.

The Agenda for the January 10, 2023, Special Call Board Meeting was posted on the Chester Metropolitan District Website a week prior to the meeting.

A quorum was present.

Chairman Wilmore called the meeting to order at 5:16 pm.

Chairman Wilmore asked for a motion to go into Executive Session to discuss personnel matters. A motion to go into Executive Session to discuss personnel matters was made by David, seconded by Matt McCrorey, and unanimously approved.

Chair Wilmore asked for a motion to return to regular session. Motion to return to regular session was made by Matt McCrorey, seconded by David Shinn and unanimously approved. **No action was taken in Executive Session.**

Matt McCrorey made a motion to approve a five (5) percent raise for the Executive Director and for the raise to be retroactive back to October 2022, seconded by Jean Nichols, and unanimously approved.

With there being no further business to discuss, the meeting was adjourned. Motion to adjourn was made by David Shinn, seconded by Matt McCrorey, and unanimously approved.

The meeting adjourned at 5:53 pm.

Approved:

Respectfully Submitted:

Date:

By:

Filter Plant

February 2023

- We collected and analyzed 16 distribution sample for the presence of total coliform bacteria. We had a positive sample in Richburg, a repeat set of 3 samples were taken, and all were absent for Total Coliform.
- We maintained an average finished water total chlorine at POE of 2.64 ppm. In areas of the distribution system where bacteria samples were collected, we measured an average total chlorine residual of 2.01 ppm.
- Performed monthly preventive maintenance on the plant venturis.
- Performed monthly preventive maintenance on the ammonia injectors.
- Performed additional thermal imaging on the raw and high service pump motors.
- #2 HSP Variable Speed Drive trouble shooting, changed out a control board but continues to have a fault. Started locating a repair service.
- ISI working on the #2 filter controller/venturi problem. Installed a magnetic flow meter on the effluent pipe to compare the readings.
- John Walsh from Worx, LLC performed a presentation on the corrosion inhibitor currently being used at the water plant.
- Attended meeting with Hazen Sawyer here at the plant concerning the Network Architecture and overall SCADA plan for the upgrade.
- Charles Underwood Pumps removed the #2 raw water pump for evaluation and rehabilitation.
- Chester County Emergency Management performed a site visit to familiarize themselves with the layout of the plant and chemical storage locations.
- Heyward & Co. was onsite evaluating the chemical feed systems for future upgrades.
- Finished installing the new employee lockers.
- Installed the replacement drinking water fountain.
- AFI Systems on site trouble shooting the #2 HSP Variable Speed Drive. AFI found 2 different control boards causing the problem.
- Installed a replacement vacuum pump in the laboratory.
- Planted shrubs and flowers at the doorway/sidewalk area and spread mulch over the area.
- Started cleaning around the facility in preparations for the sanitary survey to be performed by SCDHEC on March 7th, 2023.
- The #3 flocculator drive started tripping out, performed an amperage draw on the drive motor and it was determined that the amperage was outside of its range. We changed the motor with a rebuilt unit out of stock.

CMD Engineering Department Report March 2023 Meeting

03/07/2023

Development Project Reviews

Village Drive PD (Chester): We're waiting for the developer to pay the Capital Recovery Fee prior to issuing a letter to SCDHEC for the construction permit.

Knights Bridge (Richburg): We've approved the Phase II as-builts.

Walker's Mill (Richburg): The off-site 12" water line is almost complete. The Contractor is flushing and pressure testing the off-site water main. On-site water line construction continues.

Stanton Subdivision (Richburg): We're waiting on revised plans.

In-House Projects

Springs St, Chester: We need to patch the asphalt and the project will be complete.

Magnolia St, Great Falls: We've accepted a bid from Precision Plumbing to complete the tie-ins. We're getting all the temporary construction easements signed so that the plumber can begin.

Linden Drive Waterline Replacement Project

The pre-construction meeting is March 9th and the Bid Opening is on March 23rd.

Filter Plant Rehabilitation Project

We're reviewing the 30% plans.

Toilet Rebate Program

Applications for Rebate this month: 1

Catawba-Wateree Drought Management Advisory Group (DMAG)

Normal conditions (no change).

Chester Metropolitan District

Director's Report

FY 2022-2023

	February 2023	TOTAL L 12 MOS	AVERAGE L 12 MOS
DISTRIBUTION NUMBER:			
Taps	2	42	3.5
Leaks	3	56	4.7
Main Break Leaks	1	36	3.0
DISTRIBUTION MANHOURS:			
Taps	90.0	953	79.4
Main Break Leaks	21	1161	96.8
Leaks	155.0	2,553	212.8
Equipment	74.0	439	36.6
Shop	427.0	2,202	183.5
Dist. Maintenance	1476.8	16,525	1,377.1
Asphalt	48.0	520	43.3
Meters	0.0	341	28.4
Filter Plant	0.0	-	-
Hydrants	0.0	130	10.8
Construction Projects	0.0	641	53.4
Service Orders	71.0		
Total Manhours	2,291.8	27,448	2,287.3
Overtime Hours	120.0	1,868	155.7
METER CALLS:			
Ons	76	1,028	85.7
Offs	28	588	49.0
Miscellaneous	27	578	48.2
Nonpayment Disconnects	245	3,125	260.4
Reinstates	229	3,004	250.3
Total Calls	605	8,323	693.6
Overtime Hours	4.0	42.0	3.5
BILLING INFORMATION:			
Non-Leak Adjustments:	1	44	4.0
Leak Adjustments	102	563	46.9
\$\$\$ Adjusted	\$ 14,448.71	\$ 55,421.32	\$ 4,618.44
Bills Mailed	6,341	75,512.0	6,292.7
Thousand Gallons Billed	48,127.0	677,722.0	56,476.8
Thousand Gallons Pumped	60,105.0	817,369.0	68,114.1
% Accounted For	80.1%	83.5%	83.5%
Other Gallons Accounted For (1,000)	600.2	30,657.2	2,554.8
Adjusted % Accounted For	81.1%	87.1%	82.5%

Chester Metropolitan District

Hydrant Report

March 21, 2023

<u>0</u>	New Placement
<u>0</u>	Hydrants Replaced
<u>0</u>	Hydrants Repaired
<u>0</u>	Hydrants Removed
<u>0</u>	Hydrants Relocated
 <u>\$0</u>	 \$ Spent on Hydrant Work

<u>5534</u>	Total Hydrants Worked to Date
<u>\$ 1,241,397</u>	Total Cost to Date
<u>- 0 -</u>	Local Match
<u>- 0 -</u>	Contract Services
<u>\$ 1,241,397</u>	Total Cost



Statement of Revenue and Expense

Account Summary

Chester Metropolitan District

For Fiscal: 2022 - 2023 Period Ending: 02/28/2023

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Revenue						
Function: 0100 - Operating Revenue						
Department: 0100 - Operating Revenue						
100-0100-411000	Water Service Revenue	8,659,261.00	8,659,261.00	676,472.54	4,985,657.97	3,673,603.03
100-0100-411002	DHEC Fees	0.00	0.00	0.00	-1.59	1.59
100-0100-411003	Tap Fees	405,000.00	405,000.00	2,976.00	26,784.00	378,216.00
100-0100-411004	Hydrant Meter Fee	20,445.00	20,445.00	1,850.00	18,705.00	1,740.00
100-0100-412000	Penalties	76,446.00	76,446.00	6,789.00	54,474.00	21,972.00
100-0100-412001	Non-Payment Fees	133,042.00	133,042.00	11,205.00	94,185.00	38,857.00
100-0100-412003	NSF Fees	0.00	0.00	180.00	2,100.00	-2,100.00
100-0100-413000	Expense Reimbursements	285,066.00	285,066.00	23,755.00	180,449.00	104,617.00
100-0100-413001	Credit Card Fees	72,000.00	72,000.00	8,640.32	65,007.81	6,992.19
100-0100-413002	Surplus Sales	0.00	0.00	0.00	3,201.00	-3,201.00
100-0100-413003	Miscellaneous Revenue	0.00	0.00	483.00	3,432.96	-3,432.96
100-0100-413004	Customer Charges for Damages	0.00	0.00	0.00	1,919.80	-1,919.80
100-0100-414000	Development Review Fees	10,000.00	10,000.00	2,540.00	4,220.00	5,780.00
100-0100-414001	Backflow Fees	500.00	500.00	0.00	0.00	500.00
Department: 0100 - Operating Revenue Total:		9,661,760.00	9,661,760.00	734,890.86	5,440,134.95	4,221,625.05
Function: 0100 - Operating Revenue Total:		9,661,760.00	9,661,760.00	734,890.86	5,440,134.95	4,221,625.05
Function: 9000 - Non-Operating Revenue						
Department: 9000 - Non-Operating Revenue						
100-9000-612000	Interest Income	5,000.00	5,000.00	12,825.59	76,767.70	-71,767.70
Department: 9000 - Non-Operating Revenue Total:		5,000.00	5,000.00	12,825.59	76,767.70	-71,767.70
Function: 9000 - Non-Operating Revenue Total:		5,000.00	5,000.00	12,825.59	76,767.70	-71,767.70
Function: 9700 - Contributed Capital						
Department: 9700 - Contributed Capital						
100-9700-611000	Federal Contributed Capital	0.00	0.00	0.00	231,331.28	-231,331.28
Department: 9700 - Contributed Capital Total:		0.00	0.00	0.00	231,331.28	-231,331.28
Function: 9700 - Contributed Capital Total:		0.00	0.00	0.00	231,331.28	-231,331.28
Revenue Total:		9,666,760.00	9,666,760.00	747,716.45	5,748,233.93	
Expense						
Function: 1000 - Operating Expenses						
Department: 1000 - Administration						
100-1000-511000	Regular Salaries and Wages	709,694.00	709,694.00	56,243.95	429,273.67	280,420.33
100-1000-511001	Part-Time Salaries	16,351.00	16,351.00	0.00	0.00	16,351.00
100-1000-511002	Overtime	4,668.00	4,668.00	235.75	1,778.56	2,889.44
100-1000-511008	Sick Pay	19,433.00	19,433.00	1,722.37	18,987.10	445.90
100-1000-512000	FICA	44,356.00	44,356.00	3,628.13	26,996.08	17,359.92
100-1000-512001	Medicare	9,936.00	9,936.00	848.48	6,356.59	3,579.41
100-1000-512002	SC Retirement	188,495.00	188,495.00	15,458.50	119,530.63	68,964.37
100-1000-512004	Group Health Insurance	136,674.00	136,674.00	10,663.78	75,968.24	60,705.76
100-1000-521000	Accounting and Audit Services	27,000.00	27,000.00	0.00	23,774.54	3,225.46
100-1000-521001	Legal Services	45,000.00	45,000.00	197.50	5,428.00	39,572.00
100-1000-521005	Other Contractual Services	121,826.00	121,826.00	6,586.22	64,621.49	57,204.51
100-1000-522002	Vehicle Repairs and Maintenance	3,100.00	3,100.00	0.00	1,148.38	1,951.62
100-1000-524000	Telephone and Communications	9,284.00	9,284.00	0.00	4,890.28	4,393.72
100-1000-524001	Advertising and Promotion	15,000.00	15,000.00	116.28	3,061.26	11,938.74
100-1000-524003	Bank and fiscal agent fees	107,671.00	107,671.00	9,159.92	84,193.43	23,477.57
100-1000-524004	Postage and Delivery Fees	3,320.00	3,320.00	500.00	2,754.39	565.61
100-1000-526000	Uniform Rental	2,500.00	2,500.00	0.00	1,471.67	1,028.33
100-1000-531000	Office Supplies	5,300.00	5,300.00	104.19	1,933.55	3,366.45

Statement of Revenue and Expense

For Fiscal: 2022 - 2023 Period Ending: 02/28/2023

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
100-1000-531008	Fuel	3,200.00	3,200.00	194.27	1,737.35	1,462.65
100-1000-550000	Professional Memberships and License Fees	29,557.00	29,557.00	7,045.00	26,050.00	3,507.00
100-1000-550001	Educational Seminars and Classes	17,859.00	17,209.00	6,445.08	10,558.49	6,650.51
100-1000-560001	Collections Over/Short	640.00	640.00	10.97	-0.09	640.09
100-1000-560006	Contingency Account	50,000.00	50,000.00	100.00	7,470.53	42,529.47
100-1000-560007	Community Support	9,193.00	9,193.00	0.00	3,852.02	5,340.98
Department: 1000 - Administration Total:		1,580,057.00	1,579,407.00	119,260.39	921,836.16	657,570.84
Department: 1001 - Human Resources						
100-1001-511000	Regular Salaries and Wages	94,238.00	94,238.00	6,040.61	47,267.25	46,970.75
100-1001-511008	Sick Pay	1,923.00	1,923.00	194.86	3,042.91	-1,119.91
100-1001-512000	FICA	5,890.00	5,890.00	377.26	3,047.42	2,842.58
100-1001-512001	Medicare	1,319.00	1,319.00	88.22	712.67	606.33
100-1001-512002	SC Retirement	25,030.00	25,030.00	1,656.15	13,362.42	11,667.58
100-1001-512004	Group Health Insurance	17,876.00	17,876.00	1,302.34	9,767.19	8,108.81
100-1001-512006	Workmens Comp Ins.	55,000.00	55,000.00	12,516.25	52,000.50	2,999.50
100-1001-521001	Legal Services	4,300.00	4,300.00	0.00	0.00	4,300.00
100-1001-524001	Advertising and Promotion	5,000.00	5,000.00	0.00	0.00	5,000.00
100-1001-524006	Employee Screening & Testing	4,550.00	4,550.00	128.10	1,541.10	3,008.90
100-1001-531000	Office Supplies	600.00	600.00	74.50	241.79	358.21
100-1001-550000	Professional Memberships and License Fees	425.00	425.00	25.00	299.00	126.00
100-1001-550001	Educational Seminars and Classes	2,380.00	2,380.00	0.00	1,178.22	1,201.78
Department: 1001 - Human Resources Total:		218,531.00	218,531.00	22,403.29	132,460.47	86,070.53
Department: 1002 - Information Services						
100-1002-511000	Regular Salaries and Wages	141,198.00	141,198.00	10,434.28	82,732.23	58,465.77
100-1002-511002	Overtime	50.00	50.00	0.00	316.36	-266.36
100-1002-511008	Sick Pay	5,051.00	5,051.00	534.09	3,772.11	1,278.89
100-1002-512000	FICA	8,825.00	8,825.00	655.00	5,287.99	3,537.01
100-1002-512001	Medicare	1,977.00	1,977.00	153.20	1,236.74	740.26
100-1002-512002	SC Retirement	37,502.00	37,502.00	2,913.22	23,059.66	14,442.34
100-1002-512004	Group Health Insurance	14,197.00	14,197.00	779.90	4,479.61	9,717.39
100-1002-521002	I.S. Contracts and Services	293,459.00	295,385.37	28,497.48	253,248.16	42,137.21
100-1002-524000	Telephone and Communications	4,840.00	3,840.00	0.00	2,615.74	1,224.26
100-1002-526000	Uniform Rental	804.00	804.00	68.75	413.63	390.37
100-1002-532000	Small Tools and Equipment	750.00	750.00	65.35	157.77	592.23
100-1002-532003	Computer Hardware and Software	10,000.00	11,273.63	22.83	8,266.75	3,006.88
100-1002-550000	Professional Memberships and License Fees	120.00	120.00	0.00	0.00	120.00
100-1002-550001	Educational Seminars and Classes	4,290.00	3,940.00	0.00	1,950.00	1,990.00
100-1002-550002	Mileage Reimbursements	0.00	0.00	74.34	124.42	-124.42
Department: 1002 - Information Services Total:		523,063.00	524,913.00	44,198.44	387,661.17	137,251.83
Department: 1010 - Board of Commissioners						
100-1010-511009	Board of Commissioners Pay	9,750.00	9,750.00	0.00	3,250.00	6,500.00
100-1010-512000	FICA	335.00	335.00	0.00	201.50	133.50
100-1010-512001	Medicare	79.00	79.00	0.00	47.33	31.67
100-1010-512002	SC Retirement	700.00	700.00	0.00	411.68	288.32
100-1010-524000	Telephone and Communications	6,600.00	6,600.00	0.00	2,654.64	3,945.36
100-1010-531000	Office Supplies	1,000.00	1,000.00	336.08	484.69	515.31
100-1010-550001	Educational Seminars and Classes	7,750.00	7,750.00	1,123.78	4,030.00	3,720.00
100-1010-550002	Mileage Reimbursements	3,600.00	3,600.00	55.68	417.21	3,182.79
100-1010-560004	Board Meeting Expense	4,050.00	4,050.00	0.00	1,348.73	2,701.27
Department: 1010 - Board of Commissioners Total:		33,864.00	33,864.00	1,515.54	12,845.78	21,018.22
Department: 1998 - District-Wide Employee Support, Promotion & Retent						
100-1998-550004	In-House Training and Development	49,500.00	49,500.00	2,033.00	12,126.66	37,373.34
100-1998-551000	Employee Appreciation	17,202.00	17,202.00	1,390.08	13,394.94	3,807.06
100-1998-551001	Tuition Assistance	14,000.00	14,000.00	0.00	5,824.68	8,175.32
100-1998-551002	Crisis Fund	2,500.00	2,500.00	0.00	200.00	2,300.00
100-1998-551004	Employee Assistance	0.00	0.00	2,398.78	61,917.10	-61,917.10
Department: 1998 - District-Wide Employee Support, Promotion & Retent To..		83,202.00	83,202.00	5,821.86	93,463.38	-10,261.38

Statement of Revenue and Expense

For Fiscal: 2022 - 2023 Period Ending: 02/28/2023

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 1999 - Operational Non-Departmental						
100-1999-512005	Retiree Health Insurance	88,000.00	88,000.00	0.00	43,958.92	44,041.08
100-1999-512008	Flex Spending Admin Fee Expense	295.00	295.00	27.84	215.76	79.24
100-1999-512009	PEBA Admin Fee Expense	2,000.00	2,000.00	145.50	1,074.00	926.00
100-1999-521005	Other Contractual Services	38,040.00	38,040.00	2,591.80	21,155.83	16,884.17
100-1999-523000	Electricity	25,200.00	25,200.00	1,959.99	19,784.62	5,415.38
100-1999-523001	Natural Gas	4,800.00	4,800.00	1,022.05	2,334.36	2,465.64
100-1999-523002	Water and Sewer	6,600.00	6,600.00	980.15	4,493.66	2,106.34
100-1999-524000	Telephone and Communications	51,180.00	51,180.00	3,608.17	26,355.44	24,824.56
100-1999-524002	General Property & Liability Insurance	86,000.00	86,000.00	0.00	118,133.20	-32,133.20
100-1999-531001	Janitorial and General Supplies	4,000.00	4,000.00	246.62	3,195.90	804.10
100-1999-532002	Office Furniture and Equipment	5,000.00	5,000.00	0.00	1,678.83	3,321.17
100-1999-560000	Bad Debt Expense	0.00	0.00	33.46	1,310.82	-1,310.82
100-1999-710004	Capital Asset Replacement	562,000.00	562,000.00	0.00	0.00	562,000.00
100-1999-720000	Transfers Out	0.00	0.00	46,833.33	374,666.64	-374,666.64
100-1999-951003	Equipment	0.00	0.00	0.00	0.00	0.00
Department: 1999 - Operational Non-Departmental Total:		873,115.00	873,115.00	57,448.91	618,357.98	254,757.02
Department: 2000 - Engineering						
100-2000-511000	Regular Salaries and Wages	256,643.00	256,643.00	19,562.92	159,703.79	96,939.21
100-2000-511002	Overtime	3,747.00	3,747.00	316.92	4,178.00	-431.00
100-2000-511008	Sick Pay	4,509.00	4,509.00	811.55	4,772.57	-263.57
100-2000-512000	FICA	16,040.00	16,040.00	1,244.85	10,179.59	5,860.41
100-2000-512001	Medicare	3,593.00	3,593.00	291.13	2,380.67	1,212.33
100-2000-512002	SC Retirement	68,164.00	68,164.00	5,495.62	44,794.61	23,369.39
100-2000-512004	Group Health Insurance	35,587.00	35,587.00	3,122.14	23,147.01	12,439.99
100-2000-521005	Other Contractual Services	22,950.00	21,750.00	0.00	10,208.41	11,541.59
100-2000-522002	Vehicle Repairs and Maintenance	4,270.00	4,270.00	0.00	906.77	3,363.23
100-2000-524000	Telephone and Communications	4,260.00	4,260.00	0.00	1,601.71	2,658.29
100-2000-526000	Uniform Rental	2,202.00	2,202.00	140.32	1,162.01	1,039.99
100-2000-531000	Office Supplies	2,500.00	2,500.00	0.00	659.75	1,840.25
100-2000-531003	Safety Gear and Supplies	2,000.00	2,000.00	0.00	233.40	1,766.60
100-2000-531008	Fuel	6,000.00	6,000.00	547.16	4,101.88	1,898.12
100-2000-532000	Small Tools and Equipment	3,000.00	3,000.00	0.00	200.41	2,799.59
100-2000-550000	Professional Memberships and License Fees	2,900.00	2,900.00	0.00	1,443.00	1,457.00
100-2000-550001	Educational Seminars and Classes	10,825.00	10,825.00	15.59	1,384.43	9,440.57
100-2000-560010	Miscellaneous	500.00	500.00	25.41	185.92	314.08
100-2000-560090	Water Efficiency Rebate Program	3,000.00	3,000.00	0.00	125.00	2,875.00
Department: 2000 - Engineering Total:		452,690.00	451,490.00	31,573.61	271,368.93	180,121.07
Department: 3000 - Distribution (Maintenance)						
100-3000-511000	Regular Salaries and Wages	702,250.00	702,250.00	52,908.82	411,302.67	290,947.33
100-3000-511002	Overtime	50,817.00	50,817.00	3,574.16	31,950.03	18,866.97
100-3000-511008	Sick Pay	26,304.00	26,304.00	2,411.34	19,058.01	7,245.99
100-3000-512000	FICA	43,891.00	43,891.00	3,586.86	28,117.90	15,773.10
100-3000-512001	Medicare	9,831.00	9,831.00	838.84	6,575.89	3,255.11
100-3000-512002	SC Retirement	186,518.00	186,518.00	15,642.32	122,789.74	63,728.26
100-3000-512004	Group Health Insurance	139,290.00	139,290.00	11,074.41	76,441.50	62,848.50
100-3000-521005	Other Contractual Services	26,572.00	26,572.00	1,158.43	11,042.34	15,529.66
100-3000-522000	Building and Grounds Repairs and Maintenance	60,500.00	60,500.00	1,204.92	9,990.88	50,509.12
100-3000-522001	Equipment and Machinery Repairs and Maintenance	25,000.00	25,000.00	1,081.18	28,737.15	-3,737.15
100-3000-522002	Vehicle Repairs and Maintenance	32,560.00	32,560.00	1,745.36	15,173.15	17,386.85
100-3000-524000	Telephone and Communications	14,740.00	14,740.00	0.00	6,159.06	8,580.94
100-3000-525000	Hauling and tipping fees	4,000.00	4,000.00	0.00	1,150.00	2,850.00
100-3000-526000	Uniform Rental	14,550.00	14,550.00	1,173.27	9,176.41	5,373.59
100-3000-526001	Equipment Rental	22,850.00	22,850.00	0.00	5,319.23	17,530.77
100-3000-531002	Shop Supplies and Materials	25,000.00	25,000.00	315.74	18,140.78	6,859.22
100-3000-531003	Safety Gear and Supplies	10,235.00	10,235.00	74.88	4,803.26	5,431.74
100-3000-531004	Patching and Paving Materials	22,000.00	22,000.00	2,049.26	21,112.38	887.62
100-3000-531008	Fuel	46,200.00	46,200.00	3,449.46	32,272.01	13,927.99
100-3000-531010	Inventory Parts and Supplies	200,000.00	200,000.00	8,021.29	64,001.99	135,998.01

Statement of Revenue and Expense

For Fiscal: 2022 - 2023 Period Ending: 02/28/2023

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
100-3000-531011	Inventory Shrink/Overage	0.00	0.00	0.00	-802.27	802.27
100-3000-532000	Small Tools and Equipment	18,300.00	18,300.00	1,406.72	13,660.57	4,639.43
100-3000-541002	Licenses and Permits	150.00	150.00	0.00	0.00	150.00
100-3000-550000	Professional Memberships and License Fees	15,050.00	15,050.00	184.99	6,138.64	8,911.36
100-3000-550001	Educational Seminars and Classes	4,200.00	4,200.00	0.00	2,134.06	2,065.94
100-3000-560010	Miscellaneous	1,000.00	1,000.00	55.57	323.78	676.22
100-3000-951001	Buildings	0.00	0.00	0.00	-14,627.64	14,627.64
100-3000-951003	Equipment	6,000.00	6,000.00	0.00	0.00	6,000.00
Department: 3000 - Distribution (Maintenance) Total:		1,707,808.00	1,707,808.00	111,957.82	930,141.52	777,666.48
Department: 4000 - Meter						
100-4000-511000	Regular Salaries and Wages	176,493.00	176,493.00	13,471.50	100,889.78	75,603.22
100-4000-511002	Overtime	10,141.00	10,141.00	237.29	4,100.87	6,040.13
100-4000-511008	Sick Pay	8,161.00	8,161.00	115.04	1,983.69	6,177.31
100-4000-512000	FICA	11,031.00	11,031.00	853.40	6,596.50	4,434.50
100-4000-512001	Medicare	2,471.00	2,471.00	199.59	1,542.76	928.24
100-4000-512002	SC Retirement	46,877.00	46,877.00	3,671.60	28,412.39	18,464.61
100-4000-512004	Group Health Insurance	41,286.00	41,286.00	2,069.84	12,539.72	28,746.28
100-4000-521004	Maintenance Contracts	85,628.00	85,628.00	8,268.60	12,616.40	73,011.60
100-4000-522001	Equipment and Machinery Repairs and Maint...	2,500.00	2,500.00	119.00	1,201.54	1,298.46
100-4000-522002	Vehicle Repairs and Maintenance	8,800.00	8,800.00	19.44	1,854.08	6,945.92
100-4000-524000	Telephone and Communications	7,792.00	7,792.00	0.00	2,845.44	4,946.56
100-4000-526000	Uniform Rental	4,220.00	4,220.00	166.22	1,187.43	3,032.57
100-4000-531002	Shop Supplies and Materials	8,000.00	8,000.00	38.09	1,194.89	6,805.11
100-4000-531005	Meters Supplies and Appurtenances	405,000.00	405,000.00	0.00	0.00	405,000.00
100-4000-531008	Fuel	16,800.00	16,800.00	1,271.01	8,935.48	7,864.52
100-4000-531010	Inventory Parts & Supplies	240,620.00	240,620.00	3,102.89	72,192.97	168,427.03
100-4000-532000	Small Tools and Equipment	5,500.00	5,500.00	0.00	0.00	5,500.00
100-4000-550000	Professional Memberships and License Fees	320.00	320.00	0.00	0.00	320.00
100-4000-550001	Educational Seminars and Classes	7,020.00	7,020.00	49.99	498.99	6,521.01
100-4000-560010	Miscellaneous	750.00	750.00	47.93	100.01	649.99
Department: 4000 - Meter Total:		1,089,410.00	1,089,410.00	33,701.43	258,692.94	830,717.06
Department: 5000 - Filter Plant						
100-5000-511000	Regular Salaries and Wages	804,267.00	804,267.00	54,966.52	453,435.72	350,831.28
100-5000-511002	Overtime	68,250.00	68,250.00	2,458.51	22,307.69	45,942.31
100-5000-511008	Sick Pay	11,716.00	11,716.00	2,939.74	19,632.98	-7,916.98
100-5000-512000	FICA	50,267.00	50,267.00	3,670.41	30,165.82	20,101.18
100-5000-512001	Medicare	11,260.00	11,260.00	858.42	7,054.96	4,205.04
100-5000-512002	SC Retirement	213,614.00	213,614.00	16,032.89	131,572.01	82,041.99
100-5000-512004	Group Health Insurance	121,344.00	121,344.00	8,672.94	63,830.89	57,513.11
100-5000-521003	Engineering Contracts and Services	20,000.00	20,000.00	0.00	0.00	20,000.00
100-5000-521004	Maintenance Contracts	54,980.00	54,980.00	108.00	25,127.43	29,852.57
100-5000-521005	Other Contractual Services	2,004.00	2,004.00	156.32	1,180.09	823.91
100-5000-522000	Building and Grounds Repairs and Maintenan...	19,542.00	19,542.00	158.80	11,835.56	7,706.44
100-5000-522001	Equipment and Machinery Repairs and Maint...	2,500.00	2,500.00	507.59	507.59	1,992.41
100-5000-522002	Vehicle Repairs and Maintenance	5,790.00	5,790.00	0.00	85.00	5,705.00
100-5000-522004	Water Filtration System Repairs and Mainten...	138,600.00	138,600.00	9,462.10	57,042.21	81,557.79
100-5000-523000	Electricity	174,720.00	174,720.00	12,892.32	102,770.68	71,949.32
100-5000-523001	Natural Gas	10,020.00	10,020.00	2,286.47	4,248.69	5,771.31
100-5000-524000	Telephone and Communications	15,600.00	15,600.00	473.06	8,393.17	7,206.83
100-5000-524004	Postage and Delivery Fees	810.00	810.00	0.00	1,383.27	-573.27
100-5000-525000	Hauling and tipping fees	86,000.00	86,000.00	2,414.50	16,169.50	69,830.50
100-5000-526000	Uniform Rental	11,378.00	11,378.00	423.41	5,963.46	5,414.54
100-5000-526002	Other Rentals	2,196.00	2,196.00	100.00	1,633.58	562.42
100-5000-531000	Office Supplies	2,500.00	2,500.00	34.83	997.59	1,502.41
100-5000-531001	Janitorial and General Supplies	4,000.00	4,000.00	175.00	2,258.43	1,741.57
100-5000-531003	Safety Gear and Supplies	5,100.00	5,100.00	556.87	2,062.00	3,038.00
100-5000-531006	Laboratory Supplies and Materials	77,870.00	77,870.00	779.04	23,493.66	54,376.34
100-5000-531007	Chemicals	448,500.00	448,500.00	20,544.51	192,085.01	256,414.99
100-5000-531008	Fuel	9,000.00	9,000.00	349.27	2,985.85	6,014.15

Statement of Revenue and Expense

For Fiscal: 2022 - 2023 Period Ending: 02/28/2023

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
100-5000-532003 Computer Hardware and Software	3,350.00	3,350.00	0.00	0.00	3,350.00
100-5000-541000 Testing	8,120.00	8,120.00	377.40	3,903.69	4,216.31
100-5000-541002 Licenses, Permits & Fees	21,610.00	21,610.00	0.00	21,397.00	213.00
100-5000-550000 Professional Memberships and License Fees	2,325.00	2,325.00	45.00	540.00	1,785.00
100-5000-550001 Educational Seminars and Classes	12,350.00	12,350.00	683.64	7,706.48	4,643.52
100-5000-560010 Miscellaneous	2,000.00	2,000.00	46.68	1,263.94	736.06
100-5000-951002 Plant Equipment	65,000.00	65,000.00	0.00	8,142.25	56,857.75
Department: 5000 - Filter Plant Total:	2,486,583.00	2,486,583.00	142,174.24	1,231,176.20	1,255,406.80
Function: 1000 - Operating Expenses Total:	9,048,323.00	9,048,323.00	570,055.53	4,858,004.53	4,190,318.47
Function: 9500 - Non-Operating Expense					
Department: 9500 - Non-Operating Expense					
100-9500-710001 Debt Service Interest Expense	579,425.00	579,425.00	12,452.08	99,616.72	479,808.28
100-9500-710002 Capital Lease Interest Expense	39,012.00	39,012.00	96.95	966.57	38,045.43
Department: 9500 - Non-Operating Expense Total:	618,437.00	618,437.00	12,549.03	100,583.29	517,853.71
Function: 9500 - Non-Operating Expense Total:	618,437.00	618,437.00	12,549.03	100,583.29	517,853.71
Expense Total:	9,666,760.00	9,666,760.00	582,604.56	4,958,587.82	
Total Surplus (Deficit):	0.00	0.00	165,111.89	789,646.11	

Statement of Revenue and Expense

For Fiscal: 2022 - 2023 Period Ending: 02/28/2023

Group Summary

Department	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Revenue					
Function: 0100 - Operating Revenue					
0100 - Operating Revenue	9,661,760.00	9,661,760.00	734,890.86	5,440,134.95	4,221,625.05
Function: 0100 - Operating Revenue Total:	9,661,760.00	9,661,760.00	734,890.86	5,440,134.95	4,221,625.05
Function: 9000 - Non-Operating Revenue					
9000 - Non-Operating Revenue	5,000.00	5,000.00	12,825.59	76,767.70	-71,767.70
Function: 9000 - Non-Operating Revenue Total:	5,000.00	5,000.00	12,825.59	76,767.70	-71,767.70
Function: 9700 - Contributed Capital					
9700 - Contributed Capital	0.00	0.00	0.00	231,331.28	-231,331.28
Function: 9700 - Contributed Capital Total:	0.00	0.00	0.00	231,331.28	-231,331.28
Revenue Total:	9,666,760.00	9,666,760.00	747,716.45	5,748,233.93	3,918,526.07
Expense					
Function: 1000 - Operating Expenses					
1000 - Administration	1,580,057.00	1,579,407.00	119,260.39	921,836.16	657,570.84
1001 - Human Resources	218,531.00	218,531.00	22,403.29	132,460.47	86,070.53
1002 - Information Services	523,063.00	524,913.00	44,198.44	387,661.17	137,251.83
1010 - Board of Commissioners	33,864.00	33,864.00	1,515.54	12,845.78	21,018.22
1998 - District-Wide Employee Support, Promotion & Retent	83,202.00	83,202.00	5,821.86	93,463.38	-10,261.38
1999 - Operational Non-Departmental	873,115.00	873,115.00	57,448.91	618,357.98	254,757.02
2000 - Engineering	452,690.00	451,490.00	31,573.61	271,368.93	180,121.07
3000 - Distribution (Maintenance)	1,707,808.00	1,707,808.00	111,957.82	930,141.52	777,666.48
4000 - Meter	1,089,410.00	1,089,410.00	33,701.43	258,692.94	830,717.06
5000 - Filter Plant	2,486,583.00	2,486,583.00	142,174.24	1,231,176.20	1,255,406.80
Function: 1000 - Operating Expenses Total:	9,048,323.00	9,048,323.00	570,055.53	4,858,004.53	4,190,318.47
Function: 9500 - Non-Operating Expense					
9500 - Non-Operating Expense	618,437.00	618,437.00	12,549.03	100,583.29	517,853.71
Function: 9500 - Non-Operating Expense Total:	618,437.00	618,437.00	12,549.03	100,583.29	517,853.71
Expense Total:	9,666,760.00	9,666,760.00	582,604.56	4,958,587.82	4,708,172.18
Total Surplus (Deficit):	0.00	0.00	165,111.89	789,646.11	

Statement of Revenue and Expense

For Fiscal: 2022 - 2023 Period Ending: 02/28/2023

Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
100 - Operations Fund	0.00	0.00	165,111.89	789,646.11	-789,646.11
Total Surplus (Deficit):	0.00	0.00	165,111.89	789,646.11	