



Solving the water needs of tomorrow, today.

Chester Metropolitan District
Regular Commission Meeting
July 16, 2024

The Chester Metropolitan District's Regular Commission meeting was held at 6:00 pm on Tuesday, July 16, 2024, at Chester Metropolitan District. Commissioners attending were George Wilmore, Chairman; Matt McCrorey, Vice-Chairman; Charletta Thompson, Secretary; Raymond Douglas, Tommy McMinn, Kim Chisholm, and David Shinn. Others in attendance were Fred Castles, Executive Director; Kelli Johnson, Executive Assistant; Clay Shannon, IT Manager; Richard Zhao, Finance Manager; Andy Litten, District Engineer; and Ryan Swancy, Attorney.

The Agenda for the July 16, 2024, Board Meeting was posted on the Chester Metropolitan District Website and in the News and Reporter two weeks prior to meeting.

A quorum was present.

Chairman Wilmore called the meeting to order at 6:03 pm.

Chairman Wilmore asked if there was a motion to approve the July 16, 2024, meeting agenda. A motion to approve the July 16, 2024, meeting agenda was made by Matt McCrorey seconded by Raymond Douglas and unanimously approved.

Minutes

Chairman Wilmore asked for corrections or additions to the June 18, 2024, meeting minutes. Motion to approve the minutes was made by David Shinn, seconded by Matt McCrorey. The vote was as follows, 0 against, 5 in favor, and 1 abstained.

Chairman Wilmore asked for corrections or additions to the June 26, 2024, special call meeting minutes. Motion to approve the minutes was made by Matt McCrorey, seconded by Raymond Douglas. The vote was as follows, 0 against, 5 in favor, and 2 abstained.

Public Comment

There were no public comments.

Old Business

Filter Plant Report. Mr. Castles read the Filter Plant Report for June. A copy of the report is attached to the minutes.

Engineering Report and DMAG: Mr. Litten read the Engineering Report and DMAG Report for June. A copy of the report is attached to the minutes.

New Business

Electronic Meeting Policies

Mr. Castles presented the Electronic Meeting Policy to the Board, which allows CMD Commissioners and CMD staff to attend Commission meetings via electronic devices, or by phone. Mr. Castles stated that the policy was drafted by legal.

Chairman Wilmore asked if there was a motion to approve the Electronic Meeting Policy. Motion to approve the Electronic Meeting Policy was made by Matt McCrorey, seconded by Charletta Thompson and unanimously approved.

Catawba Regional Council of Government SRF Loan Administration Agreement

Mr. Castles presented the Catawba Regional Council of Government SRF Loan Administration Agreement to the Board. Mr. Castles explained that if approved Catawba Regional Council of Governments will handle the administrative side of the SRF Loan.

Chairman Wilmore asked if there was a motion to approve the Catawba Regional Council of Government SRF Loan Administration Agreement. Motion to approve the Catawba Regional Council of Government SRF Loan Administration Agreement was made by David Shinn, seconded by Matt McCrorey and unanimously approved.

Grievance Recommendation

Mr. Wilmore stated that on July 10, 2024, the grievance committee met with Mr. Caldwell and CMD staff. Mr. Wilmore stated that after speaking with Mr. Caldwell and staff the grievance committee recommends the Board to approve an adjustment of \$115.90.

Chairman Wilmore asked if there was a motion to approve the grievance committee recommendation for adjustment of \$115.90. Motion to approve the grievance recommendation for adjustment of \$115.90 was made by Matt McCrorey, seconded by Kim Chisholm and unanimously approved.

Director's Update

Director's Report: Mr. Castles read the Director's Report for June. A copy of the report is attached to the minutes.

Financial Report: Mr. Zhao read the Financial Report for June. A copy of the report is attached to the minutes.

Chairman Wilmore asked if there was a motion to approve the Financial Report. A motion to approve the Financial Report was made by Charletta Thompson, seconded by David Shinn and unanimously approved.

Commissioner's Discussion

Mrs. Johnson stated that she would begin working on the 2025 Meeting Dates. Mrs. Johnson gave an update on Mr. Russell.

Chairman Wilmore asked if there was a motion to adjourn. A motion to adjourn was made by Charletta Thompson, seconded by Matt McCrorey and unanimously approved.

The meeting adjourned at 6:50 pm.

Approved:

Date:8-20-2024

Respectfully Submitted:

By: *Kelli Johnson*

Chester Metropolitan District

Agenda

Tuesday, July 16, 2024

6:00 PM

Chester Metropolitan District

- I. Pledge of Allegiance**
- II. Call Meeting to Order**
- III. Approval of the July 16, 2024, Meeting Agenda**
- IV. Approval of June 18, 2024, Meeting Minutes**
- V. Approval of June 26, 2024, Special Call Meeting Minutes**

VI. Public Comment

Public Comment is limited to three (3) minutes per speaker.

VII. Old Business

- A. Filter Plant Report -Fred Castles
- B. Engineering Report -Andy Litten
- C. DMAG Report -Andy Litten

VIII. New Business

- A. Electronic Meeting Policies -Fred Castles
- B. Catawba Regional Council of Government SRF Loan Administration Agreement -Fred Castles
- C. Grievance Committee Recommendation -George Wilmore

IX. Reports

- A. Director's Update -Fred Castles
- B. Director's Report -Fred Castles
- C. Hydrant Report -Fred Castles
- D. IT Report -Clay Shannon
- E. Financial Report -Richard Zhao
- F. **Approval of the Financial Report**

X. Commissioner's Discussion

XI. Adjourn



Solving the water needs of tomorrow, today.

Chester Metropolitan District
Regular Commission Meeting
June 18, 2024

The Chester Metropolitan District's Regular Commission meeting was held at 6:00 pm on Tuesday, June 18, 2024, at the office of Gaston, Marion, Stubbs, Hunter & Swancy P.A. in Richburg. Commissioners attending were George Wilmore, Chairman; Matt McCrorey, Vice-Chairman; Charletta Thompson, Secretary; Raymond Douglas, Tommy McMinn, and David Shinn. Others in attendance were Kelli Johnson, Executive Assistant; Clay Shannon, IT Manager; Richard Zhao, Finance Manager; James Harris, Mayor of Richburg; Nancy Beatty, Richburg Council Member; Helen Williams, Richburg Council Member; and Ryan Swancy, Attorney.

The Agenda for the June 18, 2024, Board Meeting was posted on the Chester Metropolitan District Website and in the News and Reporter two weeks prior to meeting.

A quorum was present.

Chairman Wilmore called the meeting to order at 6:05 pm.

Chairman Wilmore asked if there was a motion to approve the June 18, 2024, meeting agenda. A motion to approve the June 18, 2024, meeting agenda was made by Raymond Douglas seconded by Tommy McMinn and unanimously approved.

Minutes

Chairman Wilmore asked for corrections or additions to the May 21, 2024, meeting minutes. Motion to approve the minutes was made by Matt McCrorey, seconded by Tommy McMinn and unanimously approved.

Public Comment

There were no public comments.

Old Business

Filter Plant Report. Mr. Litten read the Filter Plant Report for May. A copy of the report is attached to the minutes.

Engineering Report and DMAG: Mr. Litten read the Engineering Report and DMAG Report for May. A copy of the report is attached to the minutes.

FY 24-25 Budget

Chairman Wilmore asked if there was a motion to approve the FY 24-25 Budget. A motion to approve the FY 24-25 Budget was made by David Shinn, seconded by Matt McCrorey and unanimously approved.

FY 23-24 Budget Amendment

Chairman Wilmore asked if there was a motion to approve the FY 23-24 Budget Amendment. A motion to approve the FY 23-24 Budget Amendment was made by Matt McCrorey, seconded by David Shinn and unanimously approved.

Director's Update

Director's Report: Mr. Litten read the Director's Report for May. A copy of the report is attached to the minutes.

Financial Report: Mr. Zhao read the Financial Report for May. A copy of the report is attached to the minutes.

Chairman Wilmore asked if there was a motion to approve the Financial Report. A motion to approve the Financial Report was made by Matt McCrorey, seconded by Tommy McMinn and unanimously approved.

Commissioner's Discussion

Mrs. Johnson reminded those on the Grievance Committee that a meeting was scheduled for July 10th at 6pm. Mrs. Johnson let the commissioners know that a special call meeting will be held July 26th at 6 pm.

Mr. Wilmore thanked everyone for their hard work on the retreat and asked that an email be sent out to all commissioners if there is a water main break.

Chairman Wilmore asked if there was a motion to adjourn. A motion to adjourn was made by Charletta Thompson seconded, by Matt McCrorey and unanimously approved.

The meeting adjourned at 6:36 pm.

Approved:

Respectfully Submitted:

Date: _____

By: _____



Solving the water needs of tomorrow, today.

Chester Metropolitan District

Special Call Meeting

June 26, 2024

The Chester Metropolitan District's Special Call meeting was held at 6:00 pm on Wednesday, June 26, 2024, at the Chester Metropolitan District office. Commissioners attending were George Wilmore, Chairman; Charletta Thompson, Secretary; Kim Chisholm, Raymond Douglas, and Matt McCrorey, Vice Chairman. Others in attendance were Fred Castles, Executive Director; Ryan Swancy, Attorney; Kelli Johnson, Executive Assistant; Sara Weathers, Pope Flynn, LLC; and Richard Zhao, Finance Director.

The Agenda for the June 26, 2024, Special Call Board Meeting was posted on the Chester Metropolitan District Website 72 hours prior to the meeting.

A quorum was present.

Chairman Wilmore called the meeting to order at 6:05 pm.

Approval SRF Loan Amendment

Mr. Zhao presented the SRF Loan Amendment, proposing an increase from \$7 million to \$9 million. Mr. Zhao explained that the construction bids CMD received were around \$4.5 million dollars higher than the original budget.

Chairman Wilmore asked if there was a motion to approve the SRF Loan Amendment, increasing the loan amount from \$7 million to \$9 million. Motion to approve the SRF Loan Amendment, increasing the loan amount from \$7 million to \$9 million was made by Matt McCrorey seconded by Raymond Douglas, and unanimously approved.

Approval of Series Resolution for 2024 Revenue Bond-Financing for State Revolving Loan Project

Sara Weathers presented the Series Resolution for 2024 Revenue Bond, a copy is attached to the minutes.

Chairman Wilmore asked if there was a motion to approve the Series Resolution for the 2024 Revenue Bond. Motion to approve the Series Resolution for 2024 Revenue was made by Charletta Thompson seconded by Kim Chisholm, and unanimously approved.

With there being no further business to discuss, the meeting was adjourned. Motion to adjourn was made by Charletta Thompson, seconded by Matt McCrorey, and unanimously approved.

The meeting adjourned at 6:11 pm.

Approved:
Date: _____

Respectfully Submitted:
By: _____

Filter Plant Report

June 2024

- The water plant staff collected and analyzed 20 distribution samples for the presence of Total coliform bacteria and all samples are absent.
- The water plant maintained an average Finished water Total chlorine at POE of 2.88 ppm. In the areas of the distribution system where bacteria samples were collected, we measured an average Total chlorine residual of 1.07 ppm.
- We performed the thermal imaging; amperage draw and vibration analysis on motors and gearboxes.
- Changed the #3 ammonia injector with the #1 injector and cleaned the injector we removed and ordered a replacement injector nozzle to replace the #1 injector nozzle.
- Cleaned and flushed the plant venturis to ensure proper metering.
- We scrapped the driveway beside the raw water pump station and removed the brush from the bridge area.
- Salmon's dredging came to dive and perform one the triennial inspections due on the High Service wetwell. The wetwell contained about 1/4" of fine powdery material believed to lime precipitant on the floor and some concrete spalling.
- While onsite, we asked the divers to check the raw water wetwell to gauge amount of mud and silt build up and cleaning frequency.
- Installed a larger digital pressure gauge at the Rodman tank for viewing online with a camera.
- Continued removing more of the large oak tree and debris that was blocking the driveway to the discharge line.
- Replaced the pump head on the #1 Ferric pump and placed it back in service.
- Replaced the shear pin on the clarifier discharge valve stem, waiting on technician to make repairs to the actuator.
- Installed a 24-volt power supply on the Rodman tank SCADA system, we ordered 2 replacements since these power supplies can be used at different locations where we have SCADA controls.
- Charles Underwood Pumps repaired and installed the #1 raw pump & motor. The rebuilt pump & motor currently deliveries 5.3 MGD. While onsite, impellor adjustments were made to the #2 raw water pump (installed June 2023) and the output flow increased from 3.5 MGD to 4.0 MGD.
- The Plate & Frame sludge removed and sent to the landfill for May was 26.55 tons.

CMD Engineering Department Report

July 2024 Meeting

07/08/2024

Development Project Reviews

Richburg Meadows (Richburg): We've approved the plans and received a copy of the construction permit from SCDHEC.

Woodhaven (Chester): The north side of the project is almost complete.

Knight's Bridge (Richburg): The homebuilder is building houses. (no change)

Walker's Mill (Richburg): Phase 1 was accepted and people are moving in. Phase III water line is under construction. (no change)

Stanton Subdivision (Richburg): They've started clearing. (no change)

Oliphant Warehouse (Chester): They are expanding the facility but none of the construction affects CMD directly.

IKO Cedarhurst (Chester): We're reviewing the material submittals. They plan to start the water service work in the next month or two. (no change)

Oliphant Warehouse #2 (Chester): We reviewed the plans and submitted comments to the Engineer. They are trying to decide how to handle their fire system. (no change)

Winchester (Richburg): We're reviewing the plans again. (no change)

IKO: Old PPG Facility (Chester): Nothing new.

In-House Projects

York Road Booster Station Assessment (Chester)

We received two proposals. The project schedule didn't meet our funding requirements so we didn't award the project.

SCDOT Hwy 901 Widening Project (Richburg)

The plans are complete.

Greg and Timmie Waterline Replacement Project (Chester)

The water line is installed. We're completing testing and then have to connect the services.

Edwards Road Waterline Extension (Fort Lawn)

This is a developer paid extension. We've completed the plans and submitted for the SCDOT Encroachment Permit. (no change)

Filter Plant Rehabilitation Project (Fort Lawn)

We've signed the contract. We're waiting on State and Federal approval of the bid and contract so we can begin construction.

Fire Hydrant Testing

Fire hydrant flow testing is complete and we're reviewing the results.

Toilet Rebate Program

Applications for Rebate this month: 0

Catawba-Wateree Drought Management Advisory Group (DMAG)

Currently in normal conditions.

Chester Metropolitan District Resolution

A RESOLUTION AUTHORIZING THE CONDUCT OF COMMISSION MEETINGS VIA VIRTUAL OR TELEPHONIC MEANS

WHEREAS, the Chester Metropolitan District ("District") is a Special Purpose District created by the South Carolina Legislature in 1959 and serves as the public water supply authority in Chester County; and

WHEREAS, the Commission of the Chester Metropolitan District ("Commission") is committed to ensuring the continued functionality and governance of the District in a manner that is both efficient and accessible to all members and the public; and

WHEREAS, advances in technology and communication methods provide opportunities to conduct meetings in a virtual or telephonic format, thereby facilitating participation and ensuring the safety and convenience of all involved; and

WHEREAS, the South Carolina Freedom of Information Act (FOIA) permits public bodies to conduct meetings via electronic means, provided that the public is given proper notice and access to participate in the meetings; and

WHEREAS, the Commission recognizes the need for flexibility in conducting its meetings, especially in circumstances where in-person meetings may not be feasible or advisable;

NOW, THEREFORE, BE IT RESOLVED by the Commission of the Chester Metropolitan District as follows:

1. **Authorization:** The Commission hereby authorizes the conduct of its meetings via virtual or telephonic means, including but not limited to video conferencing and teleconferencing platforms.
2. **Public Notice and Access:** All virtual or telephonic meetings shall be conducted in compliance with the South Carolina Freedom of Information Act. Proper notice of the time, date, and manner of such meetings shall be provided to the public, and appropriate measures shall be taken to ensure public access and participation.
3. **Meeting Procedures:** The Commission shall establish and adhere to procedures that facilitate orderly conduct of virtual or telephonic meetings. These procedures shall include but are not limited to guidelines for member participation, voting, and the handling of technical issues.
4. **Implementation:** The Chairman and staff of the Chester Metropolitan District are hereby authorized and directed to take all necessary actions to implement this resolution and to ensure the effective conduct of virtual or telephonic meetings.
5. **Effective Date:** This resolution shall take effect immediately upon its adoption.

Adopted this 16th day of July, 2024, by the Commission of the Chester Metropolitan District.

George Wilmore
Chairman, Chester Metropolitan District

Charletta Thompson
Secretary, Chester Metropolitan District

PHASE 1 – ROBERT W. HEMPHILL WATER TREATMENT FACILITY IMPROVEMENTS PROJECT

SRF Loan Administration

In order for Catawba Regional Council of Governments (CRCOG) to effectively administer the SRF Loan for the Phase 1 – Robert W. Hemphill Water Treatment Facility Improvements Project as described in the attached proposal and the contract agreement, the following is requested from Hazen and Sawyer and Chester Metropolitan District.

Hazen & Sawyer

- Provide CRCOG with evidence from the contractor and/or subcontractors of compliance with the American Iron and Steel provisions as described in the SRF Preconstruction Conference Report.
- Complete the SRF Monthly Construction Inspection Report and provide to CRCOG.
- Promptly respond to communication, requests for signatures, and requests for documentation sent by CRCOG.

Chester Metropolitan District

- Provide CRCOG with a copy of the executed Loan Assistance Agreement.
- Provide a copy of the audited financial statements for each fiscal year in which funds are received from SRF for this project to the State Treasurer.
- Provide CRCOG with all engineering invoices and cleared checks for this project.
- Promptly respond to communication, requests for signatures, and requests for documentation sent by CRCOG.



July 9, 2024

Fred W. Castles, III, Executive Director
Chester Metropolitan District
155 Wylie Street
P.O. Box 550
Chester, South Carolina 29706

RE: Phase 1 – Robert W. Hemphill Water Treatment Facility Improvements
SRF Loan Administration Proposal

Dear Mr. Castles:

Catawba Regional Council of Governments (CRCOG) is currently administering the Hemphill Water Treatment Plant Renovation Project SCIIP Grant for Chester Metropolitan District (CMD). CRCOG proposes to provide project administration services for the associated Phase 1 – Robert W. Hemphill Water Treatment Facility Improvements Project SRF loan (Loan) as well.

CRCOG will complete the program and financial administration of the Loan. This will include, but not be limited to, completing construction contract review and submission; financial management; ensuring compliance with Davis Bacon and American Iron and Steel provisions; processing pay requests, change orders, and budget revisions; reporting; closeout; and other loan requirements. CRCOG proposes to provide these services for a cost of up to \$25,000. Administrative costs are those actual costs incurred in the financial and programmatic administration of the project. Please see the enclosed unexecuted contract agreement for additional details. Also enclosed is a list of requests from CRCOG for Hazen and Sawyer and Chester Metropolitan District, which will ensure smooth and effective loan administration.

Thank you for your consideration of CRCOG's proposal. Please contact Grazier Rhea or Eleanor Mixon at 803-327-9041 with any questions.

Sincerely,

A handwritten signature in blue ink that reads "Randy Imley".

Randy Imley
Executive Director

Enclosures

cc: Grazier Rhea, Community Development Director
Eleanor Mixon, Community Development Planner

**Professional Services Agreement for Project Administration
South Carolina State Revolving Fund (SRF) Program**

Project Information

Project Title Phase 1 – Robert W. Hemphill Water Treatment Facility Improvements

Grant # SRF No. 1220002-02

Contractor Catawba Regional Council of Governments (CRCOG)

Client/Grantee Chester Metropolitan District

Project Location Robert W. Hemphill Water Treatment Facility located in Chester County, SC

Contract Period July 2024 – project completion

This AGREEMENT, entered into on this ____ day of _____, 2024, by and between Chester Metropolitan District (hereinafter referred to as “Client/Grantee”) and Catawba Regional Council of Governments (hereinafter referred to as “CRCOG”) with an effective date of July 3, 2024.

WITNESSETH THAT:

WHEREAS, the Client/Grantee desires to engage CRCOG to render certain technical, professional, and administrative services.

NOW, THEREFORE, the parties hereto do mutually agree as follows:

Section 1. Employment of Contractor

The Client hereby agrees to engage CRCOG, and CRCOG hereby agrees to provide project administrative assistance as herein set forth.

Section 2. Role of Catawba Regional Council of Governments

CRCOG is the administrative entity for the SRF project identified above, ensuring that all applicable state and federal requirements under the SRF grant award documents are met. CRCOG is responsible for day-to-day administrative tasks and is the primary point of contact for the funding agency. CRCOG will manage the project schedule and budget as well as reporting and recordkeeping. Other agencies or entities may be involved in tasks that require special technical skills or knowledge, such as an architect, engineer, or attorney; however, they are not to be considered the main point of contact or the project administrative entity and are not held responsible by the funding agency when issues arise concerning project progress, budgeting, or compliance.

Section 3. Scope of Services

CRCOG shall perform in a satisfactory manner the following services designated below. All work activities undertaken pursuant to the provisions of this Section shall benefit residents of the area on a non-discriminatory basis. Work elements shall be performed in accordance with the following work descriptions:

SCOPE OF SERVICES

This contract involves the administration of the Client/Grantee's SC State Revolving Fund (SRF) Loan. Specific work elements include, but are not limited to, the following:

Financial Management

- Provide guidance on a financial management system in accordance with SC Department of Environmental Services and State guidelines.
- Review invoices to ensure the costs are allowable.
- Monitor expenditures and maintain project budget.
- Prepare budget revisions.
- Prepare draw requests.
- Document local fund expenditures.
- Compile documents needed for financial monitoring.

Procurement and Contracting

- Review and submit Contract Documents for approval.

Construction Management and Labor Standards

- Attend pre-construction and construction progress meetings.
- Monitor project scope and accomplishments.
- Determine eligible costs and monitor total costs within budget.
- Process change orders.
- Review contractor and subcontractor payrolls and conduct labor interviews to ensure compliance with Davis-Based and Related Acts.
- Ensure compliance with American Iron and Steel provisions.

Reporting

- Project Amendments
- Close Out Reporting

Section 4. Personnel

- (a) CRCOG represents that it has, or shall secure at its own expense, all personnel required to perform the services under this Agreement.
- (b) All of the services required hereunder shall be performed by CRCOG, and CRCOG shall use reasonable care to select personnel who are fully qualified and authorized or permitted under state and local law to perform such services.

Section 5. Responsibilities of the Client/Grantee

- (a) To provide CRCOG with all information relevant to the administration of the SRF project.
- (b) To be timely when responding to correspondence and requests from CRCOG. Non-responsiveness can lead to project delays or other negative consequences with the project (see Section 9 below).
- (c) To authorize CRCOG to coordinate SRF grant activities with the full cooperation of Client/Grantee staff directly involved.

Section 6. Time of Performance

The services of CRCOG are to commence as soon as practical after the execution date of this Agreement and shall be considered complete upon written notification from the SRF Program that the grant has been programmatically closed.

Section 7. Compensation, Limitations on Scope and Changes, Source and Method of Payment.

- a) Administrative costs are those actual costs incurred in the financial and programmatic administration of the project. CRCOG anticipates total project administrative costs of up to **\$25,000**.
- b) Anticipated administrative costs are based upon one construction contract for the project, up to three change orders per contract, and other typical administrative services as identified in Section 3 above. Significant project changes, project extensions, delays, and additional contracts and/or change orders may incur extra administrative costs.

Note: Administrative costs exceeding the total amount above may be billed to the Client/Grantee if this professional services agreement is revised based on excess changes in project scope, unanticipated delays, non-responsiveness of the Client/Grantee, or other unforeseen project issues which may arise. If during this work, significant changes in scope occur as identified in 7.b above, or total administrative costs appear likely to increase beyond the amount stipulated in 7.a. above, CRCOG will notify the Client/Grantee as early as possible to request permission to revise the administrative budget amount and amend this Contract.

Section 8. Changes

This contract constitutes the entire agreement between the parties. No amendment or modification changing its scope or terms shall have any force or effect unless in writing and signed by both parties.

Section 9. Performance

In the event that the Client/Grantee is determined by CRCOG to be non-responsive to repeated requests for information, response, or action, CRCOG will notify the Client/Grantee verbally of the concern and then provide notice in writing within 14 business days via electronic mail and/or certified mail. If the Client/Grantee continues to be nonresponsive, Catawba Regional will notify SRF of its concerns. Time is of the essence.

Section 10. Contract Termination

Either party may terminate this Contract by giving written notice to the other party at least thirty (30) days before the effective date of such termination. Upon termination of this Contract, the obligation of CRCOG to conduct the work herein provided shall forthwith cease. If applicable, Client/Grantee shall compensate CRCOG for all work performed through the date of Contract termination.

Section 11. Responsibilities and Limitation of Liability

Services of CRCOG consist primarily of administrative assistance, and it is agreed that ultimate responsibility for all actions taken and transactions entered into rests with the Client/Grantee. CRCOG shall not be responsible for actions, activities, or failure to act of other individuals or entities involved in carrying out the project to which this Contract is related. Responsibility for the actual and proper distribution, disbursement, or application of funds remains with the Client/Grantee.

Section 12. Interest

CRCOG covenants that it presently has no interest, direct or indirect, which would conflict in any manner or degree with the performance of services required to be performed under this Agreement. CRCOG covenants that in the performance of this Agreement, no person having any such interest shall be employed.

Signature Page below

SIGNATURE PAGE

This agreement formally entered into and agreed upon by:

Contact Information:

CRCOG

Catawba Regional Council of Governments
P.O. Box 450
Rock Hill, SC 29731
803-327-9041

Client/Grantee

Chester Metropolitan District
P.O. Box 550
Chester, SC 29706
803-209-6321

By: _____
Signature

By: _____
Signature

Randy Imler, Executive Director
(Typed Name and Title)

George Wilmore, Board of Commissioners
Chairman
(Typed Name and Title)

Date: _____

Date: _____

Grievance Recommendation

The grievance committee had a meeting with Mr. Caldwell at 2678 Dawson Drive Apartment 113 on July 10, 2024. Mr. Caldwell's water was turned off for nonpayment on April 16, 2024, and 43 gallons of water went through the meter every hour from April 16, 2024, to May 1, 2024, when his service was reinstated. When his service was reinstated, his usage went back to normal. The usage did not show up in our system for a slow leak because a wire needed to be replaced on the meter. The grievance committee made a recommendation to approve an adjustment of \$115.90 to his April bill, after listening to Mr. Caldwell and asking questions to staff. The sewer department approved an adjustment of \$140.34 for sewer.

Chester Metropolitan District

Director's Report

FY 2023-2024

	June 2024	TOTAL L 12 MOS	AVERAGE L 12 MOS
DISTRIBUTION NUMBER:			
Taps	2	17	1.4
Leaks	9	56	4.7
Main Break Leaks	8	63	5.3
Hydrants		2	0.4
DISTRIBUTION MANHOURS:			
Taps	56.0	1,013	84.4
Main Break Leaks	260	2675	222.9
Leaks	212.0	2,676	223.0
Equipment	22.0	594	49.5
Shop	102.0	3,116	259.7
Dist. Maintenance	1580.8	16,665	1,388.7
Asphalt	0.0	510	42.5
Meters	0.0	-	-
Filter Plant	0.0	-	-
Hydrants	0.0	152	12.7
Construction Projects	0.0	452	37.7
Service Orders	57.0		
Total Manhours	2,232.8	28,413	2,367.8
Overtime Hours	136.0	2,229	185.8
METER CALLS:			
Ons	118	1,144	95.3
Offs	22	323	26.9
Miscellaneous	43	444	37.0
Nonpayment Disconnects	269	2,826	235.5
Reinstates	255	2,667	222.3
Total Calls	707	7,588	632.3
Overtime Hours	5.0	57.0	4.8
BILLING INFORMATION:			
Non-Leak Adjustments:	0	26	2.2
Leak Adjustments	36	469	39.1
\$\$\$ Adjusted	\$ 1,209.10	\$ 60,242.35	\$ 5,020.20
Bills Mailed	6,503	77,026.0	6,418.8
Thousand Gallons Billed	67,451.0	737,867.0	61,488.9
Thousand Gallons Pumped	79,615.0	911,136.0	75,928.0
% Accounted For	84.7%	81.0%	81.0%
Other Gallons Accounted For (1,000)	849.0	16,312.0	1,359.3
Adjusted % Accounted For	85.8%	82.8%	80.9%

Chester Metropolitan District

Hydrant Report

July 16, 2024

<u>0</u>	New Placement
<u>0</u>	Hydrants Replaced
<u>0</u>	Hydrants Repaired
<u>0</u>	Hydrants Removed
<u>0</u>	Hydrants Relocated
<u>\$0</u>	\$ Spent on Hydrant Work
<u>5534</u>	Total Hydrants Worked to Date
<u>\$ 1,241,397</u>	Total Cost to Date
<u>- 0 -</u>	Local Match
<u>- 0 -</u>	Contract Services
<u>\$ 1,241,397</u>	Total Cost



CMD Information Technology Department Report

July 2024 Meeting

- KnowBe4 commissioners training Q&A
- Incident Response Plan / Communication Plan briefing
- SC Rural Water Association Cybersecurity Forum briefing

Statement of Revenue and Expense

Account Summary

Chester Metropolitan District

For Fiscal: 2023 - 2024 Period Ending: 06/30/2024

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Revenue					
Function: 0100 - Operating Revenue					
Department: 0100 - Operating Revenue					
100-0100-411000	8,646,284.00	8,646,284.00	766,613.53	8,184,000.42	462,283.58
100-0100-411003	97,500.00	97,500.00	27,885.00	121,128.00	-23,628.00
100-0100-411004	28,894.00	28,894.00	3,050.00	27,525.00	1,369.00
100-0100-412000	81,746.00	81,746.00	5,898.00	81,996.00	-250.00
100-0100-412001	142,251.00	142,251.00	11,250.00	116,595.00	25,656.00
100-0100-412003	3,291.00	3,291.00	300.00	2,640.00	651.00
100-0100-413000	285,066.00	285,066.00	32,761.00	285,060.00	6.00
100-0100-413001	122,400.00	122,400.00	11,022.93	117,738.00	4,662.00
100-0100-413002	0.00	0.00	0.00	20,351.00	-20,351.00
100-0100-413003	0.00	0.00	207.00	18,201.43	-18,201.43
100-0100-413004	0.00	0.00	0.00	4,418.24	-4,418.24
100-0100-414000	2,880.00	2,880.00	50.00	9,558.00	-6,678.00
100-0100-414001	500.00	500.00	0.00	0.00	500.00
Department: 0100 - Operating Revenue Total:	9,410,812.00	9,410,812.00	859,037.46	8,989,211.09	421,600.91
Function: 0100 - Operating Revenue Total:	9,410,812.00	9,410,812.00	859,037.46	8,989,211.09	421,600.91
Function: 9000 - Non-Operating Revenue					
Department: 9000 - Non-Operating Revenue					
100-9000-612000	137,792.00	137,792.00	17,987.95	203,684.20	-65,892.20
Department: 9000 - Non-Operating Revenue Total:	137,792.00	137,792.00	17,987.95	203,684.20	-65,892.20
Function: 9000 - Non-Operating Revenue Total:	137,792.00	137,792.00	17,987.95	203,684.20	-65,892.20
Revenue Total:	9,548,604.00	9,548,604.00	877,025.41	9,192,895.29	
Expense					
Function: 1000 - Operating Expenses					
Department: 1000 - Administration					
100-1000-511000	759,500.00	759,500.00	96,197.18	794,485.72	-34,985.72
100-1000-511001	15,725.00	10,725.00	0.00	0.00	10,725.00
100-1000-511002	2,665.00	2,665.00	440.91	4,873.87	-2,208.87
100-1000-511008	32,663.00	32,663.00	4,003.54	34,109.95	-1,446.95
100-1000-512000	47,469.00	47,469.00	6,056.38	49,742.75	-2,273.75
100-1000-512001	10,633.00	10,633.00	1,416.44	11,766.10	-1,133.10
100-1000-512002	209,318.00	209,318.00	27,736.84	229,704.10	-20,386.10
100-1000-512004	151,958.00	151,958.00	19,745.22	146,500.44	5,457.56
100-1000-521000	28,900.00	28,900.00	0.00	30,547.29	-1,647.29
100-1000-521001	37,000.00	37,000.00	1,812.50	18,132.68	18,867.32
100-1000-521005	142,546.00	142,546.00	25,129.10	119,963.50	22,582.50
100-1000-522002	2,300.00	2,300.00	0.00	1,670.12	629.88
100-1000-524000	9,320.00	9,320.00	1,008.20	11,208.82	-1,888.82
100-1000-524001	11,300.00	11,300.00	1,853.72	10,037.93	1,262.07
100-1000-524003	162,171.00	162,171.00	18,785.58	116,311.38	45,859.62
100-1000-524004	4,000.00	4,000.00	0.00	2,000.00	2,000.00
100-1000-526000	2,400.00	2,400.00	0.00	1,818.05	581.95
100-1000-531000	5,460.00	5,460.00	1,445.06	4,740.81	719.19
100-1000-531008	3,300.00	3,300.00	235.76	2,581.92	718.08
100-1000-550000	34,218.00	34,218.00	5,007.00	29,287.53	4,930.47
100-1000-550001	12,133.00	12,133.00	0.00	13,259.84	-1,126.84
100-1000-550002	1,000.00	1,000.00	0.00	0.00	1,000.00
100-1000-560001	640.00	640.00	100.00	453.75	186.25
100-1000-560006	30,000.00	30,000.00	679.02	18,042.20	11,957.80

Statement of Revenue and Expense

For Fiscal: 2023 - 2024 Period Ending: 06/30/2024

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
100-1000-560007 Community Support	6,445.00	6,445.00	101.55	6,030.38	414.62
Department: 1000 - Administration Total:	1,723,064.00	1,718,064.00	211,754.00	1,657,269.13	60,794.87
Department: 1001 - Human Resources					
100-1001-511000 Regular Salaries and Wages	84,431.00	84,431.00	9,545.12	83,742.59	688.41
100-1001-511008 Sick Pay	4,571.00	4,571.00	678.94	2,883.19	1,687.81
100-1001-512000 FICA	5,277.00	5,277.00	618.63	5,253.75	23.25
100-1001-512001 Medicare	1,183.00	1,183.00	144.69	1,228.72	-45.72
100-1001-512002 SC Retirement	23,270.00	23,270.00	2,817.75	23,874.10	-604.10
100-1001-512004 Group Health Insurance	18,652.00	18,652.00	2,332.47	17,205.13	1,446.87
100-1001-512006 Workmens Comp Ins.	49,000.00	49,000.00	17,036.06	67,733.44	-18,733.44
100-1001-521001 Legal Services	4,600.00	4,600.00	0.00	1,600.00	3,000.00
100-1001-524001 Advertising and Promotion	1,000.00	1,000.00	0.00	0.00	1,000.00
100-1001-524006 Employee Screening & Testing	3,200.00	3,200.00	533.50	1,953.30	1,246.70
100-1001-531000 Office Supplies	600.00	600.00	0.00	73.30	526.70
100-1001-550000 Professional Memberships and License Fees	445.00	445.00	0.00	322.90	122.10
100-1001-550001 Educational Seminars and Classes	2,920.00	2,920.00	0.00	1,281.36	1,638.64
Department: 1001 - Human Resources Total:	199,149.00	199,149.00	33,707.16	207,151.78	-8,002.78
Department: 1002 - Information Services					
100-1002-511000 Regular Salaries and Wages	148,252.00	148,252.00	17,624.89	148,442.51	-190.51
100-1002-511002 Overtime	447.00	447.00	0.00	0.00	447.00
100-1002-511008 Sick Pay	5,872.00	5,872.00	541.80	4,801.25	1,070.75
100-1002-512000 FICA	9,266.00	9,266.00	1,080.46	9,152.39	113.61
100-1002-512001 Medicare	2,076.00	2,076.00	252.67	2,140.46	-64.46
100-1002-512002 SC Retirement	40,859.00	40,859.00	5,006.73	42,233.97	-1,374.97
100-1002-512004 Group Health Insurance	11,344.00	11,344.00	3,730.50	27,420.63	-16,076.63
100-1002-521002 IT Contracts and Services	369,700.00	369,700.00	15,783.62	302,385.86	67,314.14
100-1002-524000 Telephone and Communications	3,018.00	3,018.00	281.91	3,586.08	-568.08
100-1002-526000 Uniform Rental	1,196.00	1,196.00	57.01	655.16	540.84
100-1002-532000 Small Tools and Equipment	750.00	750.00	389.60	1,517.05	-767.05
100-1002-532003 Computer Hardware and Software	15,000.00	15,000.00	355.02	9,257.89	5,742.11
100-1002-550000 Professional Memberships and License Fees	270.00	270.00	0.00	110.00	160.00
100-1002-550001 Educational Seminars and Classes	3,840.00	3,840.00	63.72	2,204.64	1,635.36
100-1002-550002 Mileage Reimbursements	500.00	500.00	0.00	540.87	-40.87
Department: 1002 - Information Services Total:	612,390.00	612,390.00	45,167.93	554,448.76	57,941.24
Department: 1010 - Board of Commissioners					
100-1010-511009 Board of Commissioners Pay	9,750.00	9,750.00	1,300.00	6,350.00	3,400.00
100-1010-512000 FICA	316.00	316.00	80.60	393.70	-77.70
100-1010-512001 Medicare	75.00	75.00	18.88	92.54	-17.54
100-1010-512002 SC Retirement	638.00	638.00	124.02	551.20	86.80
100-1010-524000 Telephone and Communications	6,600.00	6,600.00	418.55	5,175.83	1,424.17
100-1010-531000 Office Supplies	1,547.00	1,547.00	0.00	693.80	853.20
100-1010-550001 Educational Seminars and Classes	9,750.00	9,750.00	0.00	5,249.00	4,501.00
100-1010-550002 Mileage Reimbursements	1,500.00	1,500.00	151.42	1,524.97	-24.97
100-1010-560004 Board Meeting Expense	3,600.00	3,600.00	296.90	2,320.83	1,279.17
Department: 1010 - Board of Commissioners Total:	33,776.00	33,776.00	2,390.37	22,351.87	11,424.13
Department: 1998 - District-Wide Employee Support, Promotion & Retent					
100-1998-550004 In-House Training and Development	34,750.00	34,750.00	0.00	22,190.17	12,559.83
100-1998-551000 Employee Appreciation	18,175.00	18,175.00	165.00	17,576.52	598.48
100-1998-551001 Tuition Assistance	14,424.00	14,424.00	0.00	13,784.06	639.94
100-1998-551002 Crisis Fund	2,000.00	2,000.00	0.00	1,000.00	1,000.00
100-1998-551004 Employee Assistance	0.00	0.00	0.00	1,333.69	-1,333.69
Department: 1998 - District-Wide Employee Support, Promotion & Reten..	69,349.00	69,349.00	165.00	55,884.44	13,464.56
Department: 1999 - Operational Non-Departmental					
100-1999-512005 Retiree Health Insurance	102,000.00	102,000.00	7,939.92	87,451.68	14,548.32
100-1999-512008 Flex Spending Admin Fee Expense	335.00	335.00	32.10	295.78	39.22
100-1999-512009 PEBA Admin Fee Expense	1,726.00	1,726.00	213.00	1,754.85	-28.85
100-1999-521005 Other Contractual Services	38,040.00	38,040.00	4,427.44	38,865.20	-825.20
100-1999-523000 Electricity	32,400.00	32,400.00	5,783.61	34,116.66	-1,716.66

Statement of Revenue and Expense

For Fiscal: 2023 - 2024 Period Ending: 06/30/2024

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
100-1999-523001 Natural Gas	4,800.00	4,800.00	202.83	4,662.32	137.68
100-1999-523002 Water and Sewer	7,200.00	7,200.00	991.49	6,607.47	592.53
100-1999-524000 Telephone and Communications	51,180.00	51,180.00	3,542.02	43,476.34	7,703.66
100-1999-524002 General Property & Liability Insurance	85,000.00	85,000.00	14,796.00	79,598.82	5,401.18
100-1999-531001 Janitorial and General Supplies	5,000.00	5,000.00	114.69	2,177.18	2,822.82
100-1999-532002 Office Furniture and Equipment	2,500.00	2,500.00	0.00	0.00	2,500.00
100-1999-560000 Bad Debt Expense	0.00	0.00	99.70	3,239.88	-3,239.88
100-1999-710004 Capital Asset Replacement	562,000.00	562,000.00	0.00	0.00	562,000.00
100-1999-720000 Transfers Out	0.00	0.00	46,833.37	562,000.00	-562,000.00
Department: 1999 - Operational Non-Departmental Total:	892,181.00	892,181.00	84,976.17	864,246.18	27,934.82
Department: 2000 - Engineering					
100-2000-511000 Regular Salaries and Wages	268,201.00	268,201.00	22,933.78	256,723.03	11,477.97
100-2000-511002 Overtime	6,911.00	6,911.00	0.00	268.44	6,642.56
100-2000-511008 Sick Pay	7,560.00	7,560.00	620.00	8,967.92	-1,407.92
100-2000-512000 FICA	16,763.00	16,763.00	1,404.19	16,075.09	687.91
100-2000-512001 Medicare	3,755.00	3,755.00	328.38	3,759.43	-4.43
100-2000-512002 SC Retirement	73,917.00	73,917.00	6,491.44	73,298.64	618.36
100-2000-512004 Group Health Insurance	44,480.00	44,480.00	4,664.94	38,413.94	6,066.06
100-2000-521005 Other Contractual Services	10,685.00	10,685.00	0.00	13,659.04	-2,974.04
100-2000-522002 Vehicle Repairs and Maintenance	4,300.00	4,300.00	1,727.99	4,866.99	-566.99
100-2000-524000 Telephone and Communications	2,931.00	2,931.00	1,768.10	4,188.70	-1,257.70
100-2000-526000 Uniform Rental	2,664.00	2,664.00	88.12	1,608.93	1,055.07
100-2000-531000 Office Supplies	2,400.00	2,400.00	0.00	704.38	1,695.62
100-2000-531003 Safety Gear and Supplies	1,950.00	1,950.00	0.00	707.92	1,242.08
100-2000-531008 Fuel	6,840.00	6,840.00	348.15	6,152.53	687.47
100-2000-532000 Small Tools and Equipment	1,500.00	1,500.00	0.00	147.34	1,352.66
100-2000-550000 Professional Memberships and License Fees	2,450.00	2,450.00	75.00	2,189.00	261.00
100-2000-550001 Educational Seminars and Classes	14,700.00	14,700.00	0.00	11,683.49	3,016.51
100-2000-560010 Miscellaneous	1,000.00	1,000.00	0.00	703.30	296.70
100-2000-560090 Water Efficiency Rebate Program	2,000.00	2,000.00	0.00	506.10	1,493.90
100-2000-951004 Vehicles	11,000.00	11,000.00	0.00	0.00	11,000.00
Department: 2000 - Engineering Total:	486,007.00	486,007.00	40,450.09	444,624.21	41,382.79
Department: 3000 - Distribution (Maintenance)					
100-3000-511000 Regular Salaries and Wages	714,280.00	714,280.00	98,709.14	784,541.85	-70,261.85
100-3000-511002 Overtime	49,619.00	49,619.00	7,221.84	80,274.39	-30,655.39
100-3000-511008 Sick Pay	29,575.00	29,575.00	3,938.93	39,912.05	-10,337.05
100-3000-512000 FICA	44,643.00	44,643.00	6,694.26	55,275.79	-10,632.79
100-3000-512001 Medicare	10,000.00	10,000.00	1,565.60	12,927.47	-2,927.47
100-3000-512002 SC Retirement	196,856.00	196,856.00	30,280.15	249,343.18	-52,487.18
100-3000-512004 Group Health Insurance	160,395.00	160,395.00	21,964.47	151,196.17	9,198.83
100-3000-521005 Other Contractual Services	39,852.00	39,852.00	2,141.04	31,947.43	7,904.57
100-3000-522000 Building and Grounds Repairs and Mainten...	62,100.00	40,600.00	9,781.05	38,532.30	2,067.70
100-3000-522001 Equipment and Machinery Repairs and Mai...	30,000.00	30,000.00	1,132.39	23,720.93	6,279.07
100-3000-522002 Vehicle Repairs and Maintenance	47,760.00	47,760.00	1,716.72	44,358.07	3,401.93
100-3000-522003 Distribution System Repairs and Maintenanc...	0.00	0.00	0.00	83.77	-83.77
100-3000-524000 Telephone and Communications	14,368.00	14,368.00	1,041.57	13,091.78	1,276.22
100-3000-525000 Hauling and tipping fees	4,000.00	4,000.00	0.00	2,350.00	1,650.00
100-3000-526000 Uniform Rental	19,084.00	19,084.00	1,058.57	15,334.90	3,749.10
100-3000-526001 Equipment Rental	17,460.00	17,460.00	5,353.77	9,222.61	8,237.39
100-3000-531002 Shop Supplies and Materials	23,000.00	23,000.00	1,948.07	18,667.25	4,332.75
100-3000-531003 Safety Gear and Supplies	7,075.00	7,075.00	1,055.15	6,475.05	599.95
100-3000-531004 Patching and Paving Materials	32,370.00	32,370.00	0.00	39,336.92	-6,966.92
100-3000-531008 Fuel	52,800.00	52,800.00	3,778.88	48,686.53	4,113.47
100-3000-531010 Inventory Parts and Supplies	200,000.00	200,000.00	45,205.86	203,822.26	-3,822.26
100-3000-531011 Inventory Shrink/Overage	0.00	0.00	-10,687.86	-26,227.33	26,227.33
100-3000-532000 Small Tools and Equipment	17,500.00	27,100.00	442.37	23,702.46	3,397.54
100-3000-541002 Licenses and Permits	150.00	150.00	0.00	200.00	-50.00
100-3000-550000 Professional Memberships and License Fees	10,760.00	10,760.00	-136.00	10,427.38	332.62
100-3000-550001 Educational Seminars and Classes	4,200.00	4,200.00	49.99	5,873.60	-1,673.60

Statement of Revenue and Expense

For Fiscal: 2023 - 2024 Period Ending: 06/30/2024

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
100-3000-560010	Miscellaneous	1,000.00	1,000.00	143.27	1,850.57	-850.57
100-3000-951001	Buildings	4,500.00	4,500.00	0.00	4,453.26	46.74
100-3000-951003	Equipment	14,000.00	30,900.00	2,990.53	2,990.53	27,909.47
100-3000-951004	Vehicles	29,200.00	29,200.00	0.00	0.00	29,200.00
Department: 3000 - Distribution (Maintenance) Total:		1,836,547.00	1,841,547.00	237,389.76	1,892,371.17	-50,824.17
Department: 4000 - Meter						
100-4000-511000	Regular Salaries and Wages	171,121.00	171,121.00	23,561.05	180,528.46	-9,407.46
100-4000-511002	Overtime	6,347.00	6,347.00	1,717.74	10,695.11	-4,348.11
100-4000-511008	Sick Pay	3,103.00	3,103.00	103.80	8,533.34	-5,430.34
100-4000-512000	FICA	10,696.00	10,696.00	1,565.54	12,321.50	-1,625.50
100-4000-512001	Medicare	2,396.00	2,396.00	366.14	2,881.65	-485.65
100-4000-512002	SC Retirement	47,161.00	47,161.00	6,995.46	55,053.05	-7,892.05
100-4000-512004	Group Health Insurance	28,704.00	28,704.00	2,662.92	22,043.77	6,660.23
100-4000-521004	Maintenance Contracts	61,000.00	61,000.00	3,000.00	60,570.91	429.09
100-4000-522001	Equipment and Machinery Repairs and Mai...	1,500.00	1,500.00	0.00	486.24	1,013.76
100-4000-522002	Vehicle Repairs and Maintenance	8,800.00	8,800.00	434.45	6,916.69	1,883.31
100-4000-524000	Telephone and Communications	8,228.00	8,228.00	487.96	5,734.74	2,493.26
100-4000-526000	Uniform Rental	4,220.00	4,220.00	329.25	4,257.08	-37.08
100-4000-531002	Shop Supplies and Materials	5,500.00	5,500.00	385.28	4,827.06	672.94
100-4000-531005	Meters Supplies and Appurtenences	120,900.00	120,900.00	583.86	113,781.98	7,118.02
100-4000-531008	Fuel	15,300.00	15,300.00	1,738.55	17,125.26	-1,825.26
100-4000-531010	Inventory Parts & Supplies	219,290.00	219,290.00	6,725.08	216,260.48	3,029.52
100-4000-532000	Small Tools and Equipment	5,500.00	5,500.00	0.00	3,194.66	2,305.34
100-4000-550000	Professional Memberships and License Fees	320.00	320.00	272.00	763.68	-443.68
100-4000-550001	Educational Seminars and Classes	7,020.00	7,020.00	0.00	2,814.67	4,205.33
100-4000-560010	Miscellaneous	750.00	750.00	0.00	320.51	429.49
100-4000-951004	Vehicles	7,500.00	7,500.00	0.00	0.00	7,500.00
Department: 4000 - Meter Total:		735,356.00	735,356.00	50,929.08	729,110.84	6,245.16
Department: 5000 - Filter Plant						
100-5000-511000	Regular Salaries and Wages	789,961.00	789,961.00	96,543.98	818,156.49	-28,195.49
100-5000-511002	Overtime	34,152.00	34,152.00	6,038.37	46,094.43	-11,942.43
100-5000-511008	Sick Pay	31,368.00	31,368.00	2,735.11	47,294.16	-15,926.16
100-5000-512000	FICA	49,373.00	49,373.00	6,416.56	55,593.61	-6,220.61
100-5000-512001	Medicare	11,060.00	11,060.00	1,500.63	13,001.74	-1,941.74
100-5000-512002	SC Retirement	217,714.00	217,714.00	29,025.50	251,221.67	-33,507.67
100-5000-512004	Group Health Insurance	131,000.00	131,000.00	16,884.83	124,428.20	6,571.80
100-5000-521003	Engineering Contracts and Services	20,000.00	0.00	0.00	0.00	0.00
100-5000-521004	Maintenance Contracts	57,405.00	57,405.00	164.00	34,660.83	22,744.17
100-5000-521005	Other Contractual Services	1,572.00	1,572.00	139.90	1,640.95	-68.95
100-5000-522000	Building and Grounds Repairs and Mainten...	17,740.00	17,740.00	2,040.22	15,168.33	2,571.67
100-5000-522001	Equipment and Machinery Repairs and Mai...	2,500.00	0.00	0.00	90.11	-90.11
100-5000-522002	Vehicle Repairs and Maintenance	4,000.00	4,000.00	379.29	3,163.23	836.77
100-5000-522004	Water Filtration System Repairs and Maint...	144,700.00	138,200.00	18,270.32	108,870.90	29,329.10
100-5000-523000	Electricity	186,840.00	186,840.00	32,756.17	209,930.34	-23,090.34
100-5000-523001	Natural Gas	10,320.00	10,320.00	552.20	12,794.94	-2,474.94
100-5000-524000	Telephone and Communications	15,850.00	15,850.00	1,244.41	14,658.79	1,191.21
100-5000-524004	Postage and Delivery Fees	650.00	650.00	27.49	1,586.40	-936.40
100-5000-525000	Hauling and tipping fees	37,400.00	37,400.00	3,181.00	30,839.00	6,561.00
100-5000-526000	Uniform Rental	10,818.00	10,818.00	339.46	7,702.71	3,115.29
100-5000-526002	Other Rentals	2,270.00	2,270.00	100.00	1,303.08	966.92
100-5000-531000	Office Supplies	1,500.00	1,500.00	223.55	2,131.52	-631.52
100-5000-531001	Janitorial and General Supplies	3,400.00	3,400.00	222.16	1,985.48	1,414.52
100-5000-531003	Safety Gear and Supplies	1,000.00	1,000.00	0.00	1,538.48	-538.48
100-5000-531006	Laboratory Supplies and Materials	62,400.00	54,400.00	4,022.83	46,351.69	8,048.31
100-5000-531007	Chemicals	417,050.00	417,050.00	26,400.13	368,282.62	48,767.38
100-5000-531008	Fuel	9,200.00	9,200.00	290.25	6,504.85	2,695.15
100-5000-532003	Computer Hardware and Software	1,750.00	1,750.00	0.00	208.99	1,541.01
100-5000-541000	Testing	10,660.00	10,660.00	0.00	8,168.60	2,491.40
100-5000-541002	Licenses, Permits & Fees	22,630.00	22,630.00	0.00	22,062.00	568.00

Statement of Revenue and Expense

For Fiscal: 2023 - 2024 Period Ending: 06/30/2024

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
100-5000-550000 Professional Memberships and License Fees	2,395.00	2,395.00	98.00	1,168.00	1,227.00
100-5000-550001 Educational Seminars and Classes	17,970.00	17,970.00	0.00	11,767.57	6,202.43
100-5000-560010 Miscellaneous	2,500.00	2,500.00	224.82	2,471.17	28.83
100-5000-951002 Plant Equipment	0.00	37,000.00	0.00	0.00	37,000.00
100-5000-951004 Vehicles	3,500.00	3,500.00	0.00	0.00	3,500.00
Department: 5000 - Filter Plant Total:	2,332,648.00	2,332,648.00	249,821.18	2,270,840.88	61,807.12
Function: 1000 - Operating Expenses Total:	8,920,467.00	8,920,467.00	956,750.74	8,698,299.26	222,167.74
Function: 9500 - Non-Operating Expense					
Department: 9500 - Non-Operating Expense					
100-9500-710001 Debt Service Interest Expense	576,525.00	576,525.00	56,777.08	181,924.96	394,600.04
100-9500-710002 Capital Lease Interest Expense	51,612.00	51,612.00	1,112.22	8,730.41	42,881.59
Department: 9500 - Non-Operating Expense Total:	628,137.00	628,137.00	57,889.30	190,655.37	437,481.63
Function: 9500 - Non-Operating Expense Total:	628,137.00	628,137.00	57,889.30	190,655.37	437,481.63
Expense Total:	9,548,604.00	9,548,604.00	1,014,640.04	8,888,954.63	
Total Surplus (Deficit):	0.00	0.00	-137,614.63	303,940.66	

Statement of Revenue and Expense

For Fiscal: 2023 - 2024 Period Ending: 06/30/2024

Group Summary

Department	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Revenue					
Function: 0100 - Operating Revenue					
0100 - Operating Revenue	9,410,812.00	9,410,812.00	859,037.46	8,989,211.09	421,600.91
Function: 0100 - Operating Revenue Total:	9,410,812.00	9,410,812.00	859,037.46	8,989,211.09	421,600.91
Function: 9000 - Non-Operating Revenue					
9000 - Non-Operating Revenue	137,792.00	137,792.00	17,987.95	203,684.20	-65,892.20
Function: 9000 - Non-Operating Revenue Total:	137,792.00	137,792.00	17,987.95	203,684.20	-65,892.20
Revenue Total:	9,548,604.00	9,548,604.00	877,025.41	9,192,895.29	355,708.71
Expense					
Function: 1000 - Operating Expenses					
1000 - Administration	1,723,064.00	1,718,064.00	211,754.00	1,657,269.13	60,794.87
1001 - Human Resources	199,149.00	199,149.00	33,707.16	207,151.78	-8,002.78
1002 - Information Services	612,390.00	612,390.00	45,167.93	554,448.76	57,941.24
1010 - Board of Commissioners	33,776.00	33,776.00	2,390.37	22,351.87	11,424.13
1998 - District-Wide Employee Support, Promotion & Retent	69,349.00	69,349.00	165.00	55,884.44	13,464.56
1999 - Operational Non-Departmental	892,181.00	892,181.00	84,976.17	864,246.18	27,934.82
2000 - Engineering	486,007.00	486,007.00	40,450.09	444,624.21	41,382.79
3000 - Distribution (Maintenance)	1,836,547.00	1,841,547.00	237,389.76	1,892,371.17	-50,824.17
4000 - Meter	735,356.00	735,356.00	50,929.08	729,110.84	6,245.16
5000 - Filter Plant	2,332,648.00	2,332,648.00	249,821.18	2,270,840.88	61,807.12
Function: 1000 - Operating Expenses Total:	8,920,467.00	8,920,467.00	956,750.74	8,698,299.26	222,167.74
Function: 9500 - Non-Operating Expense					
9500 - Non-Operating Expense	628,137.00	628,137.00	57,889.30	190,655.37	437,481.63
Function: 9500 - Non-Operating Expense Total:	628,137.00	628,137.00	57,889.30	190,655.37	437,481.63
Expense Total:	9,548,604.00	9,548,604.00	1,014,640.04	8,888,954.63	659,649.37
Total Surplus (Deficit):	0.00	0.00	-137,614.63	303,940.66	

Statement of Revenue and Expense

For Fiscal: 2023 - 2024 Period Ending: 06/30/2024

Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
100 - Operations Fund	0.00	0.00	-137,614.63	303,940.66	-303,940.66
Total Surplus (Deficit):	0.00	0.00	-137,614.63	303,940.66	