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*Solving the water needs of tomorrow, today.*

**Chester Metropolitan District**  
Regular Commission Meeting  
August 20, 2024

The Chester Metropolitan District's Regular Commission meeting was held at 6:00 pm on Tuesday, August 20, 2024, at Chester Metropolitan District. Commissioners attending were George Wilmore, Chairman; Matt McCrorey, Vice-Chairman; Charletta Thompson, Secretary; Raymond Douglas, Tommy McMinn, Kim Chisholm, and David Shinn. Others in attendance were Fred Castles, Executive Director; Kelli Johnson, Executive Assistant; Clay Shannon, IT Manager; Richard Zhao, Finance Manager; Andy Litten, District Engineer; and Ryan Swancy, Attorney.

**The Agenda for the August 20, 2024, Board Meeting was posted on the Chester Metropolitan District Website and in the News and Reporter two weeks prior to meeting.**

**A quorum was present.**

**Chairman Wilmore called the meeting to order at 6:14 pm.**

Chairman Wilmore asked if there was a motion to add the Hazen & Sawyer Engineering Agreement to the agenda. A motion to add the Hazen & Sawyer Engineering Agreement to the agenda was made by Matt McCrorey, seconded by David Shinn and unanimously approved.

Chairman Wilmore asked if there was a motion to approve the August 20, 2024, meeting agenda with the added agenda item. A motion to approve the August 20, 2024, meeting agenda with the added agenda item was made by Charletta Thompson, seconded by Raymond Douglas and unanimously approved.

**Minutes**

Chairman Wilmore asked for corrections or additions to the July 16, 2024, meeting minutes. Motion to approve the minutes was made by Matt McCrorey, seconded by Kim Chisholm and unanimously approved.

**Public Comment**

There were no public comments.

## **Old Business**

**Filter Plant Report.** Mr. Castles read the Filter Plant Report for July. A copy of the report is attached to the minutes.

**Engineering Report and DMAG:** Mr. Litten read the Engineering Report and DMAG Report for July. A copy of the report is attached to the minutes.

## **New Business**

### **Water Treatment Facility Improvements Bid Acceptance**

Mr. Castles presented the bid letter of recommendation from Hazen & Sawyer. A copy of the recommendation letter is attached to the minutes.

Chairman Wilmore asked if there was a motion to approve the bid recommendation from Hazen & Sawyer to award the construction of the water treatment facility improvements to State Utility Contractors. A motion to approve the bid recommendation from Hazen & Sawyer to award the construction of the water treatment facility improvements to State Utility Contractors was made by David Shinn, seconded by Matt McCrorey and unanimously approved.

### **Hazen & Sawyer Engineering Agreement**

Mr. Castles presented the Hazen & Sawyer Engineering agreement and stated that due to time constraints, the agreement would need to be turned in on Friday August 23, 2024. A copy of the Hazen & Sawyer Engineering Agreement is attached to the minutes.

Chairman Wilmore asked if there was a motion to approve the Hazen & Sawyer Engineering agreement. A motion to approve the Hazen & Sawyer Engineering agreement was made by Matt McCrorey, seconded by Charletta Thompson and unanimously approved.

## Director's Update

Mr. Castles stated that he met with Ms. Jean Nichols and presented her with a service award plaque from Chester Metropolitan District. A newspaper article will be sent to the Chester News & Reporter to recognize her thirty-seven years of service on the Board. Mr. Castles stated that third quarter THM results came in and that all samples passed. Mr. Castles stated that he is currently in the works on getting a fire hydrant in Lincolnville, he still needs to speak with legal on the piece of property and will continue to update the Board.

**Director's Report:** Mr. Castles read the Director's Report for July. A copy of the report is attached to the minutes.

**IT Report:** Mr. Shannon read the IT Report for July. A copy of the report is attached to the minutes.

**Financial Report:** Mr. Zhao read the Financial Report for July. A copy of the report is attached to the minutes.

Chairman Wilmore asked if there was a motion to approve the Financial Report. A motion to approve the Financial Report was made by Charletta Thompson, seconded by Matt McCrorey and unanimously approved.

## Commissioner's Discussion

Mrs. Johnson stated that the Executive Director's evaluation is due in October, and if Board members could let her know if they could all attend a 5 pm meeting. Mrs. Johnson stated that CMD was a sponsor again this year for Canned for a Cause and it would be held on November 7, 2024.

Secretary Thompson stated that she had seen information on the news about Charlotte Water and possibly taking thirty million gallons of water from the Catawba River, and was curious if this would be an issue for CMD. Mr. Castles stated that he is aware of the IBT request from Charlotte Water, and has attended a meeting regarding the situation, but at this time CMD does not support their request.

Chairman Wilmore asked if there was a motion to adjourn. A motion to adjourn was made by Charletta Thompson, seconded by Matt McCrorey and unanimously approved.

*The meeting adjourned at 7:04 pm.*

Approved:

Date: 9-17-2024

Respectfully Submitted:

By: *Kelli Johnson*

# Chester Metropolitan District

## **Agenda**

**Tuesday, August 20, 2024**

**6:00 PM**

**Chester Metropolitan District**

- I. Pledge of Allegiance**
- II. Call Meeting to Order**
- III. Approval of the August 20, 2024, Meeting Agenda**
- IV. Approval of July 16, 2024, Meeting Minutes**
- V. Public Comment**

*Public Comment is limited to three (3) minutes per speaker.*

### **VI. Old Business**

- A. Filter Plant Report -Fred Castles
- B. Engineering Report -Andy Litten
- C. DMAG Report -Andy Litten

### **VII. New Business**

- A. Water Treatment Facility Improvements Bid Acceptance -Fred Castles

### **VIII. Reports**

- A. Director's Update -Fred Castles
- B. Director's Report -Fred Castles
- C. Hydrant Report -Fred Castles
- D. IT Report -Clay Shannon
- E. Financial Report -Richard Zhao
- F. **Approval of the Financial Report**

### **IX. Commissioner's Discussion**

### **X. Adjourn**

*This agenda is subject to change up to 24 hours in advance of the meeting.*



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*Solving the water needs of tomorrow, today.*

**Chester Metropolitan District**  
Regular Commission Meeting  
July 16, 2024

The Chester Metropolitan District's Regular Commission meeting was held at 6:00 pm on Tuesday, July 16, 2024, at Chester Metropolitan District. Commissioners attending were George Wilmore, Chairman; Matt McCrorey, Vice-Chairman; Charletta Thompson, Secretary; Raymond Douglas, Tommy McMinn, Kim Chisholm, and David Shinn. Others in attendance were Fred Castles, Executive Director; Kelli Johnson, Executive Assistant; Clay Shannon, IT Manager; Richard Zhao, Finance Manager; Andy Litten, District Engineer; and Ryan Swancy, Attorney.

**The Agenda for the July 16, 2024, Board Meeting was posted on the Chester Metropolitan District Website and in the News and Reporter two weeks prior to meeting.**

**A quorum was present.**

**Chairman Wilmore called the meeting to order at 6:03 pm.**

Chairman Wilmore asked if there was a motion to approve the July 16, 2024, meeting agenda. A motion to approve the July 16, 2024, meeting agenda was made by Matt McCrorey seconded by Raymond Douglas and unanimously approved.

**Minutes**

Chairman Wilmore asked for corrections or additions to the June 18, 2024, meeting minutes. Motion to approve the minutes was made by David Shinn, seconded by Matt McCrorey. The vote was as follows, 0 against, 5 in favor, and 1 abstained.

Chairman Wilmore asked for corrections or additions to the June 26, 2024, special call meeting minutes. Motion to approve the minutes was made by Matt McCrorey, seconded by Raymond Douglas. The vote was as follows, 0 against, 5 in favor, and 2 abstained.

**Public Comment**

There were no public comments.

## **Old Business**

**Filter Plant Report.** Mr. Castles read the Filter Plant Report for June. A copy of the report is attached to the minutes.

**Engineering Report and DMAG:** Mr. Litten read the Engineering Report and DMAG Report for June. A copy of the report is attached to the minutes.

## **New Business**

### **Electronic Meeting Policies**

Mr. Castles presented the Electronic Meeting Policy to the Board, which allows CMD Commissioners and CMD staff to attend Commission meetings via electronic devices, or by phone. Mr. Castles stated that the policy was drafted by legal.

Chairman Wilmore asked if there was a motion to approve the Electronic Meeting Policy. Motion to approve the Electronic Meeting Policy was made by Matt McCrorey, seconded by Charletta Thompson and unanimously approved.

### **Catawba Regional Council of Government SRF Loan Administration Agreement**

Mr. Castles presented the Catawba Regional Council of Government SRF Loan Administration Agreement to the Board. Mr. Castles explained that if approved Catawba Regional Council of Governments will handle the administrative side of the SRF Loan.

Chairman Wilmore asked if there was a motion to approve the Catawba Regional Council of Government SRF Loan Administration Agreement. Motion to approve the Catawba Regional Council of Government SRF Loan Administration Agreement was made by David Shinn, seconded by Matt McCrorey and unanimously approved.

**Grievance Recommendation**

Mr. Wilmore stated that on July 10, 2024, the grievance committee met with Mr. Caldwell and CMD staff. Mr. Wilmore stated that after speaking with Mr. Caldwell and staff the grievance committee recommends the Board to approve an adjustment of \$115.90.

Chairman Wilmore asked if there was a motion to approve the grievance committee recommendation for adjustment of \$115.90. Motion to approve the grievance recommendation for adjustment of \$115.90 was made by Matt McCrorey, seconded by Kim Chisholm and unanimously approved.

**Director's Update**

**Director's Report:** Mr. Castles read the Director's Report for June. A copy of the report is attached to the minutes.

**Financial Report:** Mr. Zhao read the Financial Report for June. A copy of the report is attached to the minutes.

Chairman Wilmore asked if there was a motion to approve the Financial Report. A motion to approve the Financial Report was made by Charletta Thompson, seconded by David Shinn and unanimously approved.

**Commissioner's Discussion**

Mrs. Johnson stated that she would begin working on the 2025 Meeting Dates. Mrs. Johnson gave an update on Mr. Russell.

Chairman Wilmore asked if there was a motion to adjourn. A motion to adjourn was made by Charletta Thompson, seconded by Matt McCrorey and unanimously approved.

*The meeting adjourned at 6:50 pm.*

Approved:

Respectfully Submitted:

Date: \_\_\_\_\_

By: \_\_\_\_\_

# Filter Plant

## July 2024

- The water plant staff collected and analyzed 23 distribution samples for the presence of Total coliform bacteria. All samples absent.
- The water plant maintained an average Finished water Total chlorine at POE of 3.15 ppm. In the areas of the distribution system where bacteria samples were collected, we measured an average Total chlorine residual of 1.88 ppm.
- Setup equipment to start the basin cleaning and locked out the Filter controls, Flocculators and Trac-Vac system. Cleaned both the East and West basin and inspected the Trac-Vac's and flocculators. Returned each back to service.
- Replaced the air relief valve on the #3 High Service pump.
- We performed the thermal imaging; amperage draw and vibration analysis on motors and gearboxes.
- Cleaned and flushed the plant venturis to ensure proper metering.
- Removed the #1 ammonia injector and replaced with the #2 ammonia injector. Clean and inspected the #1 injector.
- The post clearwell sample pump had air in the line, found a damaged O-ring in the air relief valve, replaced and restarted the pump.
- The Perkinson Co. replaced the electronics and adjusted the open close stops on the clarifier discharge valve actuator and placed back in service.
- Brian Lee from Heyward Co. came to troubleshoot the #1 High Service pump GA valve and controls.
- CBRE Co. came and installed the air dryer on the Trac-Vac system.
- Installed 2" drain line on the Backwash air relief.
- The high-pressure water line for the Plate & Frame plate washer burst, removed and had a replacement made. We installed the replacement line and cleaned out all water nozzles.
- The #1 influent actuator end cap broke, removed and replaced the cap and O-ring with a spare.
- Replaced the drive belt on the fluoride machine gearbox auger.
- Replaced one of the GA valve operating systems check valve and a union on the #1 high service pump.
- Replaced an electrically actuated air valve on the #4 Trac-Vac.
- Removed and replaced the #2 High Service pump VFD cabinet air filters.
- Replaced the chlorine safety windsock at the clarifier.
- Eastern Crane Co. performed the annual inspection on the Press building overhead crane and the Chlorine room crane.
- Piedmont Chlorinators performed the annual certification maintenance on the chlorine and ammonia systems.
- Generator services performed the bi-annual service check, no issues were found.
- A lightning strike at the plant knocked out the power and damaged equipment. Instrumentation Services was called to troubleshoot the problems and found 3 different process flow meters were damaged. We were able to get the Finish water flow venturi back online and reading, all replacement parts have been ordered.
- The Plate & Frame sludge removed and sent to the landfill for July was 52.29 tons.



# CMD Engineering Department Report

## August 2024 Meeting

08/06/2024

### Development Project Reviews

**Richburg Meadows (Richburg):** We're waiting for construction to start.

**Woodhaven (Chester):** The north side of the project is complete. They are working on the south side.

**Knight's Bridge (Richburg):** The homebuilder is building houses. (no change)

**Walker's Mill (Richburg):** Phase 1 was accepted and people are moving in. We've started reviewing Phase II as-builts. Phase III water line is under construction.

**Stanton Subdivision (Richburg):** They've started clearing. (no change)

**Oliphant Warehouse (Chester):** They are expanding the facility but none of the construction affects CMD directly. (no change)

**IKO Cedarhurst (Chester):** They've made their tap.

**Oliphant Warehouse #2 (Chester):** We reviewed the plans and submitted comments to the Engineer. They are trying to decide how to handle their fire system. (no change)

**Winchester (Richburg):** We're reviewing the plans again. (no change)

**IKO: Old PPG Facility (Chester):** Nothing new.

**140 Gadsden St (Chester):** This is an existing building rehabilitation in Chester. We're reviewing their new domestic and fire line plans.

### In-House Projects

#### York Road Booster Station Assessment (Chester)

The project is on hold for now.

#### SCDOT Hwy 901 Widening Project (Richburg)

The plans are complete. We're waiting on information from SCDOT when construction will begin.

#### Greg and Timmie Waterline Replacement Project (Chester)

The water line is installed. We're waiting on materials to finish the project..

#### Edwards Road Waterline Extension (Fort Lawn)

We've started the project.

#### Filter Plant Rehabilitation Project (Fort Lawn)

We're waiting on State and Federal approval of the bid and contract so we can execute the contract and begin.

#### Fire Hydrant Testing

We're redoing some of the tests.

#### Toilet Rebate Program

Applications for Rebate this month: 0

### Catawba-Wateree Drought Management Advisory Group (DMAG)

Currently in normal conditions.



Hazen and Sawyer  
1122 Lady Street, Suite 1230  
Columbia, SC 29201 803.567.4907

Chester Metropolitan District  
Mr. Fred W. Castles, III, PE  
Executive Director  
PO Box 550  
Chester, SC 29703

June 21, 2024

**Re: PHASE 1 – ROBERT W. HEMPHILL WATER TREATMENT FACILITY IMPROVEMENTS**

Dear Mr. Castles:

Thank you again for the opportunity to assist the Chester Metropolitan District with the design of the Phase 1 Robert W. Hemphill Water Treatment Facility Improvements. As you are aware, the District received bids for the referenced project on May 30, 2024. The bid received exceeded the Engineer's Estimate and the District's budget. The District elected to enter into negotiations with the sole contractor that submitted a bid, State Utility Contractors. This agreement to negotiate with the contractor was discussed, and approved, with both the District and Department and the South Carolina Rural Infrastructure Authority.

The goal of the negotiations was to identify and document value engineering work proposals. The proposal would allow the District to amend the Contract and Project Documents to adjust the submitted bid prices. This negotiation process was fair and equitable to include consistent communication, meetings, schedule, and consideration of value engineering ideas. We have included the original Bid Tab and the submitted Negotiation Template with this letter.

Final Negotiation Templates were received on June 20, 2024. Based upon the received information, Hazen and Sawyer recommends the award of the construction of this project to State Utility Contractors for the revised bid amount of \$20,766,900.00. For comparison purposes, State Utility Contractors was the original low bidder with a base bid amount of \$21,535,000.00. Through the bidding and negotiation process, Hazen and Sawyer has determined that the value engineering low bid submitted by State Utility Contractors is determined reasonable and acceptable for the scope of work. It is worth noting that State Utility Contractors presented additional value engineering ideas that weren't considered during the negotiation process due to schedule constraints. Should the construction schedule allow, Hazen recommends further exploration of the ideas as stated in the included Negotiation Template from State Utility Contractors.

If you have any questions, please feel free to contact me at [borne@hazenandsawyer.com](mailto:borne@hazenandsawyer.com).

Sincerely,

William H. Orne, Jr., PE  
Senior Associate

## Chester Metropolitan District

### Director's Report

FY 2024-2025

	July 2024	TOTAL L 12 MOS	AVERAGE L 12 MOS
<b>DISTRIBUTION NUMBER:</b>			
Taps	1	16	1.3
Leaks	7	59	4.9
Main Break Leaks	2	60	5.0
Hydrants		2	0.4
<b>DISTRIBUTION MANHOURS:</b>			
Taps	104.0	953	79.4
Main Break Leaks	52	2353	196.1
Leaks	168.0	2,613	217.8
Equipment	105.0	671	55.9
Shop	217.0	3,111	259.3
Dist. Maintenance	1311.0	16,935	1,411.3
Asphalt	103.0	613	51.1
Meters	0.0	-	-
Filter Plant	0.0	-	-
Hydrants	0.0	152	12.7
Construction Projects	0.0	420	35.0
Service Orders	51.0		
Total Manhours	2060.0	28,382	2,365.2
Overtime Hours	110.0	2,246	187.1
<b>METER CALLS:</b>			
Ons	153	1,197	99.8
Offs	28	316	26.3
Miscellaneous	53	452	37.7
Nonpayment Disconnects	224	2,824	235.3
Reinstates	192	2,637	219.8
Total Calls	812	7,588	632.3
Overtime Hours	5.0	58.0	4.8
<b>BILLING INFORMATION:</b>			
Non-Leak Adjustments:	2	28	2.3
Leak Adjustments	52	498	41.5
\$\$\$ Adjusted	\$ 2,848.40	\$ 61,964.72	\$ 5,163.73
Bills Mailed	6,532	77,203.0	6,433.6
Thousand Gallons Billed	66,880.0	737,294.0	61,441.2
Thousand Gallons Pumped	90,582.0	918,889.0	76,574.1
% Accounted For	73.8%	80.4%	80.4%
Other Gallons Accounted For (1,000 )	1,515.0	13,535.0	1,127.9
Adjusted % Accounted For	75.5%	81.9%	79.0%

## Chester Metropolitan District

### Hydrant Report

August 20, 2024

<u>0</u>	New Placement
<u>0</u>	Hydrants Replaced
<u>0</u>	Hydrants Repaired
<u>0</u>	Hydrants Removed
<u>0</u>	Hydrants Relocated
<u>\$0</u>	\$ Spent on Hydrant Work
<u>5534</u>	Total Hydrants Worked to Date
<u>\$ 1,241,397</u>	Total Cost to Date
<u>- 0 -</u>	Local Match
<u>- 0 -</u>	Contract Services
<u>\$ 1,241,397</u>	Total Cost



# **CMD Information Technology Department Report**

## **August 2024 Meeting**

- KnowBe4 Commissioners training Q&A
- CrowdStrike briefing
- Microsoft 365/Azure Request For Proposals update
- Branded app development kickoff

# Statement of Revenue and Expense Account Summary

Chester Metropolitan District

For Fiscal: 2024 - 2025 Period Ending: 07/31/2024

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Revenue</b>					
<b>Function: 0100 - Operating Revenue</b>					
<b>Department: 0100 - Operating Revenue</b>					
<a href="#">100-0100-411000</a>	9,835,676.00	9,835,676.00	179,722.25	179,722.25	9,655,953.75
<a href="#">100-0100-411003</a>	100,000.00	100,000.00	0.00	0.00	100,000.00
<a href="#">100-0100-411004</a>	30,735.00	30,735.00	1,200.00	1,200.00	29,535.00
<a href="#">100-0100-412000</a>	81,823.00	81,823.00	8,379.00	8,379.00	73,444.00
<a href="#">100-0100-412001</a>	114,817.00	114,817.00	9,405.00	9,405.00	105,412.00
<a href="#">100-0100-412003</a>	2,610.00	2,610.00	300.00	300.00	2,310.00
<a href="#">100-0100-413000</a>	350,208.00	350,208.00	14,749.00	14,749.00	335,459.00
<a href="#">100-0100-413001</a>	122,400.00	122,400.00	11,034.49	11,034.49	111,365.51
<a href="#">100-0100-413003</a>	15,661.00	15,661.00	286.22	286.22	15,374.78
<a href="#">100-0100-413004</a>	5,388.00	5,388.00	1,358.64	1,358.64	4,029.36
<a href="#">100-0100-414000</a>	9,687.00	9,687.00	0.00	0.00	9,687.00
<a href="#">100-0100-414001</a>	500.00	500.00	0.00	0.00	500.00
<b>Department: 0100 - Operating Revenue Total:</b>	<b>10,669,505.00</b>	<b>10,669,505.00</b>	<b>226,434.60</b>	<b>226,434.60</b>	<b>10,443,070.40</b>
<b>Function: 0100 - Operating Revenue Total:</b>	<b>10,669,505.00</b>	<b>10,669,505.00</b>	<b>226,434.60</b>	<b>226,434.60</b>	<b>10,443,070.40</b>
<b>Function: 9000 - Non-Operating Revenue</b>					
<b>Department: 9000 - Non-Operating Revenue</b>					
<a href="#">100-9000-612000</a>	149,094.00	149,094.00	16,645.00	16,645.00	132,449.00
<b>Department: 9000 - Non-Operating Revenue Total:</b>	<b>149,094.00</b>	<b>149,094.00</b>	<b>16,645.00</b>	<b>16,645.00</b>	<b>132,449.00</b>
<b>Function: 9000 - Non-Operating Revenue Total:</b>	<b>149,094.00</b>	<b>149,094.00</b>	<b>16,645.00</b>	<b>16,645.00</b>	<b>132,449.00</b>
<b>Revenue Total:</b>	<b>10,818,599.00</b>	<b>10,818,599.00</b>	<b>243,079.60</b>	<b>243,079.60</b>	
<b>Expense</b>					
<b>Function: 1000 - Operating Expenses</b>					
<b>Department: 1000 - Administration</b>					
<a href="#">100-1000-511000</a>	881,500.00	881,500.00	28,561.66	28,561.66	852,938.34
<a href="#">100-1000-511001</a>	5,000.00	5,000.00	0.00	0.00	5,000.00
<a href="#">100-1000-511002</a>	4,555.00	4,555.00	209.47	209.47	4,345.53
<a href="#">100-1000-511008</a>	30,118.00	30,118.00	2,010.15	2,010.15	28,107.85
<a href="#">100-1000-512000</a>	55,094.00	55,094.00	1,853.39	1,853.39	53,240.61
<a href="#">100-1000-512001</a>	12,341.00	12,341.00	433.45	433.45	11,907.55
<a href="#">100-1000-512002</a>	242,941.00	242,941.00	8,483.30	8,483.30	234,457.70
<a href="#">100-1000-512004</a>	174,625.00	174,625.00	5,923.60	5,923.60	168,701.40
<a href="#">100-1000-521000</a>	34,000.00	34,000.00	0.00	0.00	34,000.00
<a href="#">100-1000-521001</a>	45,000.00	45,000.00	0.00	0.00	45,000.00
<a href="#">100-1000-521005</a>	161,262.00	161,262.00	13,542.25	13,542.25	147,719.75
<a href="#">100-1000-522002</a>	4,000.00	4,000.00	111.59	111.59	3,888.41
<a href="#">100-1000-524000</a>	15,040.00	15,040.00	0.00	0.00	15,040.00
<a href="#">100-1000-524001</a>	12,000.00	12,000.00	293.45	293.45	11,706.55
<a href="#">100-1000-524003</a>	168,940.00	168,940.00	9,354.94	9,354.94	159,585.06
<a href="#">100-1000-524004</a>	3,600.00	3,600.00	0.00	0.00	3,600.00
<a href="#">100-1000-526000</a>	2,400.00	2,400.00	0.00	0.00	2,400.00
<a href="#">100-1000-531000</a>	5,460.00	5,460.00	118.06	118.06	5,341.94
<a href="#">100-1000-531008</a>	3,120.00	3,120.00	0.00	0.00	3,120.00
<a href="#">100-1000-550000</a>	34,514.00	34,514.00	492.00	492.00	34,022.00
<a href="#">100-1000-550001</a>	15,237.00	15,237.00	732.47	732.47	14,504.53
<a href="#">100-1000-550002</a>	500.00	500.00	0.00	0.00	500.00
<a href="#">100-1000-560001</a>	640.00	640.00	26.57	26.57	613.43
<a href="#">100-1000-560006</a>	57,430.00	57,430.00	0.00	0.00	57,430.00
<a href="#">100-1000-560007</a>	7,145.00	7,145.00	1,050.00	1,050.00	6,095.00

Statement of Revenue and Expense

For Fiscal: 2024 - 2025 Period Ending: 07/31/2024

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<a href="#">100-1000-560010</a>	Miscellaneous	1,500.00	1,500.00	124.31	124.31	1,375.69
	<b>Department: 1000 - Administration Total:</b>	<b>1,977,962.00</b>	<b>1,977,962.00</b>	<b>73,320.66</b>	<b>73,320.66</b>	<b>1,904,641.34</b>
	<b>Department: 1001 - Human Resources</b>					
<a href="#">100-1001-511000</a>	Regular Salaries and Wages	92,300.00	92,300.00	3,067.22	3,067.22	89,232.78
<a href="#">100-1001-511008</a>	Sick Pay	2,228.00	2,228.00	0.00	0.00	2,228.00
<a href="#">100-1001-512000</a>	FICA	5,769.00	5,769.00	185.59	185.59	5,583.41
<a href="#">100-1001-512001</a>	Medicare	1,292.00	1,292.00	43.41	43.41	1,248.59
<a href="#">100-1001-512002</a>	SC Retirement	25,438.00	25,438.00	845.33	845.33	24,592.67
<a href="#">100-1001-512004</a>	Group Health Insurance	20,496.00	20,496.00	699.74	699.74	19,796.26
<a href="#">100-1001-512006</a>	Workmens Comp Ins.	56,000.00	56,000.00	36,010.16	36,010.16	19,989.84
<a href="#">100-1001-521001</a>	Legal Services	3,600.00	3,600.00	0.00	0.00	3,600.00
<a href="#">100-1001-524001</a>	Advertising and Promotion	1,000.00	1,000.00	0.00	0.00	1,000.00
<a href="#">100-1001-524006</a>	Employee Screening & Testing	3,200.00	3,200.00	95.00	95.00	3,105.00
<a href="#">100-1001-531000</a>	Office Supplies	600.00	600.00	0.00	0.00	600.00
<a href="#">100-1001-550000</a>	Professional Memberships and License Fees	445.00	445.00	0.00	0.00	445.00
<a href="#">100-1001-550001</a>	Educational Seminars and Classes	2,150.00	2,150.00	0.00	0.00	2,150.00
	<b>Department: 1001 - Human Resources Total:</b>	<b>214,518.00</b>	<b>214,518.00</b>	<b>40,946.45</b>	<b>40,946.45</b>	<b>173,571.55</b>
	<b>Department: 1002 - Information Services</b>					
<a href="#">100-1002-511000</a>	Regular Salaries and Wages	163,946.00	163,946.00	5,411.62	5,411.62	158,534.38
<a href="#">100-1002-511002</a>	Overtime	447.00	447.00	0.00	0.00	447.00
<a href="#">100-1002-511008</a>	Sick Pay	5,215.00	5,215.00	40.65	40.65	5,174.35
<a href="#">100-1002-512000</a>	FICA	10,247.00	10,247.00	324.28	324.28	9,922.72
<a href="#">100-1002-512001</a>	Medicare	2,295.00	2,295.00	75.83	75.83	2,219.17
<a href="#">100-1002-512002</a>	SC Retirement	45,183.00	45,183.00	1,502.65	1,502.65	43,680.35
<a href="#">100-1002-512004</a>	Group Health Insurance	32,885.00	32,885.00	1,119.15	1,119.15	31,765.85
<a href="#">100-1002-521002</a>	IT Contracts and Services	460,282.00	460,282.00	65,022.21	65,022.21	395,259.79
<a href="#">100-1002-524000</a>	Telephone and Communications	3,072.00	3,072.00	0.00	0.00	3,072.00
<a href="#">100-1002-526000</a>	Uniform Rental	1,196.00	1,196.00	0.00	0.00	1,196.00
<a href="#">100-1002-532000</a>	Small Tools and Equipment	1,200.00	1,200.00	486.54	486.54	713.46
<a href="#">100-1002-532003</a>	Computer Hardware and Software	15,000.00	15,000.00	1,193.37	1,193.37	13,806.63
<a href="#">100-1002-550000</a>	Professional Memberships and License Fees	270.00	270.00	0.00	0.00	270.00
<a href="#">100-1002-550001</a>	Educational Seminars and Classes	3,840.00	3,840.00	63.72	63.72	3,776.28
<a href="#">100-1002-550002</a>	Mileage Reimbursements	750.00	750.00	0.00	0.00	750.00
<a href="#">100-1002-560010</a>	Miscellaneous	500.00	500.00	0.00	0.00	500.00
	<b>Department: 1002 - Information Services Total:</b>	<b>746,328.00</b>	<b>746,328.00</b>	<b>75,240.02</b>	<b>75,240.02</b>	<b>671,087.98</b>
	<b>Department: 1010 - Board of Commissioners</b>					
<a href="#">100-1010-511009</a>	Board of Commissioners Pay	9,950.00	9,950.00	135.00	135.00	9,815.00
<a href="#">100-1010-512000</a>	FICA	358.00	358.00	8.37	8.37	349.63
<a href="#">100-1010-512001</a>	Medicare	84.00	84.00	1.98	1.98	82.02
<a href="#">100-1010-512002</a>	SC Retirement	475.00	475.00	24.80	24.80	450.20
<a href="#">100-1010-524000</a>	Telephone and Communications	6,600.00	6,600.00	0.00	0.00	6,600.00
<a href="#">100-1010-531000</a>	Office Supplies	1,594.00	1,594.00	0.00	0.00	1,594.00
<a href="#">100-1010-550001</a>	Educational Seminars and Classes	12,075.00	12,075.00	0.00	0.00	12,075.00
<a href="#">100-1010-550002</a>	Mileage Reimbursements	1,500.00	1,500.00	73.70	73.70	1,426.30
<a href="#">100-1010-560004</a>	Board Meeting Expense	5,500.00	5,500.00	0.00	0.00	5,500.00
	<b>Department: 1010 - Board of Commissioners Total:</b>	<b>38,136.00</b>	<b>38,136.00</b>	<b>243.85</b>	<b>243.85</b>	<b>37,892.15</b>
	<b>Department: 1998 - District-Wide Employee Support, Promotion &amp; Retent</b>					
<a href="#">100-1998-550004</a>	In-House Training and Development	34,800.00	34,800.00	0.00	0.00	34,800.00
<a href="#">100-1998-551000</a>	Employee Appreciation	19,595.00	19,595.00	276.50	276.50	19,318.50
<a href="#">100-1998-551001</a>	Tuition Assistance	11,204.00	11,204.00	0.00	0.00	11,204.00
<a href="#">100-1998-551002</a>	Crisis Fund	2,000.00	2,000.00	0.00	0.00	2,000.00
	<b>Department: 1998 - District-Wide Employee Support, Promotion &amp; Reten..</b>	<b>67,599.00</b>	<b>67,599.00</b>	<b>276.50</b>	<b>276.50</b>	<b>67,322.50</b>
	<b>Department: 1999 - Operational Non-Departmental</b>					
<a href="#">100-1999-512005</a>	Retiree Health Insurance	115,000.00	115,000.00	7,939.92	7,939.92	107,060.08
<a href="#">100-1999-512008</a>	Flex Spending Admin Fee Expense	299.00	299.00	10.15	10.15	288.85
<a href="#">100-1999-512009</a>	PEBA Admin Fee Expense	1,667.00	1,667.00	63.45	63.45	1,603.55
<a href="#">100-1999-521005</a>	Other Contractual Services	46,080.00	46,080.00	1,306.25	1,306.25	44,773.75
<a href="#">100-1999-523000</a>	Electricity	38,400.00	38,400.00	0.00	0.00	38,400.00

Statement of Revenue and Expense

For Fiscal: 2024 - 2025 Period Ending: 07/31/2024

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<a href="#">100-1999-523001</a>	Natural Gas	5,400.00	5,400.00	0.00	0.00	5,400.00
<a href="#">100-1999-523002</a>	Water and Sewer	7,800.00	7,800.00	0.00	0.00	7,800.00
<a href="#">100-1999-524000</a>	Telephone and Communications	50,400.00	50,400.00	3,538.98	3,538.98	46,861.02
<a href="#">100-1999-524002</a>	General Property & Liability Insurance	80,000.00	80,000.00	5,485.00	5,485.00	74,515.00
<a href="#">100-1999-531001</a>	Janitorial and General Supplies	8,000.00	8,000.00	284.96	284.96	7,715.04
<a href="#">100-1999-532002</a>	Office Furniture and Equipment	2,500.00	2,500.00	0.00	0.00	2,500.00
<a href="#">100-1999-560000</a>	Bad Debt Expense	0.00	0.00	156.17	156.17	-156.17
<a href="#">100-1999-710004</a>	Capital Asset Replacement	562,000.00	562,000.00	0.00	0.00	562,000.00
<a href="#">100-1999-720000</a>	Transfers Out	0.00	0.00	46,833.37	46,833.37	-46,833.37
<b>Department: 1999 - Operational Non-Departmental Total:</b>		<b>917,546.00</b>	<b>917,546.00</b>	<b>65,618.25</b>	<b>65,618.25</b>	<b>851,927.75</b>
<b>Department: 2000 - Engineering</b>						
<a href="#">100-2000-511000</a>	Regular Salaries and Wages	214,419.00	214,419.00	6,993.56	6,993.56	207,425.44
<a href="#">100-2000-511002</a>	Overtime	403.00	403.00	0.00	0.00	403.00
<a href="#">100-2000-511008</a>	Sick Pay	10,907.00	10,907.00	106.42	106.42	10,800.58
<a href="#">100-2000-512000</a>	FICA	13,401.00	13,401.00	423.35	423.35	12,977.65
<a href="#">100-2000-512001</a>	Medicare	3,002.00	3,002.00	99.01	99.01	2,902.99
<a href="#">100-2000-512002</a>	SC Retirement	59,094.00	59,094.00	1,956.76	1,956.76	57,137.24
<a href="#">100-2000-512004</a>	Group Health Insurance	40,992.00	40,992.00	1,399.48	1,399.48	39,592.52
<a href="#">100-2000-521005</a>	Other Contractual Services	12,380.00	12,380.00	60.00	60.00	12,320.00
<a href="#">100-2000-522002</a>	Vehicle Repairs and Maintenance	5,660.00	5,660.00	49.63	49.63	5,610.37
<a href="#">100-2000-524000</a>	Telephone and Communications	2,050.00	2,050.00	0.00	0.00	2,050.00
<a href="#">100-2000-526000</a>	Uniform Rental	1,640.00	1,640.00	0.00	0.00	1,640.00
<a href="#">100-2000-531000</a>	Office Supplies	2,100.00	2,100.00	0.00	0.00	2,100.00
<a href="#">100-2000-531003</a>	Safety Gear and Supplies	1,800.00	1,800.00	0.00	0.00	1,800.00
<a href="#">100-2000-531008</a>	Fuel	4,320.00	4,320.00	0.00	0.00	4,320.00
<a href="#">100-2000-532000</a>	Small Tools and Equipment	1,500.00	1,500.00	37.44	37.44	1,462.56
<a href="#">100-2000-550000</a>	Professional Memberships and License Fees	2,330.00	2,330.00	0.00	0.00	2,330.00
<a href="#">100-2000-550001</a>	Educational Seminars and Classes	10,350.00	10,350.00	0.00	0.00	10,350.00
<a href="#">100-2000-560010</a>	Miscellaneous	1,000.00	1,000.00	27.03	27.03	972.97
<a href="#">100-2000-560090</a>	Water Efficiency Rebate Program	1,000.00	1,000.00	0.00	0.00	1,000.00
<b>Department: 2000 - Engineering Total:</b>		<b>388,348.00</b>	<b>388,348.00</b>	<b>11,152.68</b>	<b>11,152.68</b>	<b>377,195.32</b>
<b>Department: 3000 - Distribution (Maintenance)</b>						
<a href="#">100-3000-511000</a>	Regular Salaries and Wages	868,225.00	868,225.00	33,437.72	33,437.72	834,787.28
<a href="#">100-3000-511002</a>	Overtime	58,000.00	58,000.00	1,607.73	1,607.73	56,392.27
<a href="#">100-3000-511008</a>	Sick Pay	41,357.00	41,357.00	1,967.55	1,967.55	39,389.45
<a href="#">100-3000-512000</a>	FICA	54,264.00	54,264.00	2,259.51	2,259.51	52,004.49
<a href="#">100-3000-512001</a>	Medicare	12,155.00	12,155.00	528.43	528.43	11,626.57
<a href="#">100-3000-512002</a>	SC Retirement	239,283.00	239,283.00	10,200.75	10,200.75	229,082.25
<a href="#">100-3000-512004</a>	Group Health Insurance	184,538.00	184,538.00	6,589.42	6,589.42	177,948.58
<a href="#">100-3000-521005</a>	Other Contractual Services	45,282.00	45,282.00	1,242.00	1,242.00	44,040.00
<a href="#">100-3000-522000</a>	Building and Grounds Repairs and Mainten...	55,000.00	55,000.00	3,383.59	3,383.59	51,616.41
<a href="#">100-3000-522001</a>	Equipment and Machinery Repairs and Mai...	30,000.00	30,000.00	1,049.25	1,049.25	28,950.75
<a href="#">100-3000-522002</a>	Vehicle Repairs and Maintenance	33,600.00	33,600.00	2,443.69	2,443.69	31,156.31
<a href="#">100-3000-524000</a>	Telephone and Communications	14,368.00	14,368.00	12.87	12.87	14,355.13
<a href="#">100-3000-525000</a>	Hauling and tipping fees	4,000.00	4,000.00	0.00	0.00	4,000.00
<a href="#">100-3000-526000</a>	Uniform Rental	19,964.00	19,964.00	1,781.65	1,781.65	18,182.35
<a href="#">100-3000-526001</a>	Equipment Rental	26,900.00	26,900.00	0.00	0.00	26,900.00
<a href="#">100-3000-531002</a>	Shop Supplies and Materials	25,500.00	25,500.00	1,079.94	1,079.94	24,420.06
<a href="#">100-3000-531003</a>	Safety Gear and Supplies	8,400.00	8,400.00	0.00	0.00	8,400.00
<a href="#">100-3000-531004</a>	Patching and Paving Materials	59,196.00	59,196.00	2,348.86	2,348.86	56,847.14
<a href="#">100-3000-531008</a>	Fuel	52,800.00	52,800.00	0.00	0.00	52,800.00
<a href="#">100-3000-531010</a>	Inventory Parts and Supplies	200,000.00	200,000.00	0.00	0.00	200,000.00
<a href="#">100-3000-532000</a>	Small Tools and Equipment	28,020.00	28,020.00	1,985.06	1,985.06	26,034.94
<a href="#">100-3000-541002</a>	Licenses and Permits	150.00	150.00	0.00	0.00	150.00
<a href="#">100-3000-550000</a>	Professional Memberships and License Fees	8,510.00	8,510.00	281.00	281.00	8,229.00
<a href="#">100-3000-550001</a>	Educational Seminars and Classes	9,300.00	9,300.00	602.40	602.40	8,697.60
<a href="#">100-3000-560010</a>	Miscellaneous	3,000.00	3,000.00	107.27	107.27	2,892.73
<b>Department: 3000 - Distribution (Maintenance) Total:</b>		<b>2,081,812.00</b>	<b>2,081,812.00</b>	<b>72,908.69</b>	<b>72,908.69</b>	<b>2,008,903.31</b>



Statement of Revenue and Expense

For Fiscal: 2024 - 2025 Period Ending: 07/31/2024

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
<b>Department: 4000 - Meter</b>						
<a href="#">100-4000-511000</a>	Regular Salaries and Wages	200,340.00	200,340.00	6,959.67	6,959.67	193,380.33
<a href="#">100-4000-511002</a>	Overtime	9,690.00	9,690.00	673.75	673.75	9,016.25
<a href="#">100-4000-511008</a>	Sick Pay	4,645.00	4,645.00	137.27	137.27	4,507.73
<a href="#">100-4000-512000</a>	FICA	12,521.00	12,521.00	479.32	479.32	12,041.68
<a href="#">100-4000-512001</a>	Medicare	2,805.00	2,805.00	112.10	112.10	2,692.90
<a href="#">100-4000-512002</a>	SC Retirement	55,214.00	55,214.00	2,141.61	2,141.61	53,072.39
<a href="#">100-4000-512004</a>	Group Health Insurance	31,250.00	31,250.00	798.90	798.90	30,451.10
<a href="#">100-4000-521004</a>	Maintenance Contracts	81,000.00	81,000.00	0.00	0.00	81,000.00
<a href="#">100-4000-522001</a>	Equipment and Machinery Repairs and Mai...	5,708.00	5,708.00	0.00	0.00	5,708.00
<a href="#">100-4000-522002</a>	Vehicle Repairs and Maintenance	9,920.00	9,920.00	72.02	72.02	9,847.98
<a href="#">100-4000-524000</a>	Telephone and Communications	8,228.00	8,228.00	27.88	27.88	8,200.12
<a href="#">100-4000-526000</a>	Uniform Rental	4,836.00	4,836.00	359.56	359.56	4,476.44
<a href="#">100-4000-531002</a>	Shop Supplies and Materials	4,000.00	4,000.00	0.00	0.00	4,000.00
<a href="#">100-4000-531005</a>	Meters Supplies and Appurtenences	100,000.00	100,000.00	0.00	0.00	100,000.00
<a href="#">100-4000-531008</a>	Fuel	15,300.00	15,300.00	0.00	0.00	15,300.00
<a href="#">100-4000-531010</a>	Inventory Parts & Supplies	151,054.00	151,054.00	0.00	0.00	151,054.00
<a href="#">100-4000-532000</a>	Small Tools and Equipment	3,000.00	3,000.00	0.00	0.00	3,000.00
<a href="#">100-4000-550000</a>	Professional Memberships and License Fees	320.00	320.00	136.00	136.00	184.00
<a href="#">100-4000-550001</a>	Educational Seminars and Classes	7,020.00	7,020.00	0.00	0.00	7,020.00
<a href="#">100-4000-560010</a>	Miscellaneous	750.00	750.00	0.00	0.00	750.00
	<b>Department: 4000 - Meter Total:</b>	<b>707,601.00</b>	<b>707,601.00</b>	<b>11,898.08</b>	<b>11,898.08</b>	<b>695,702.92</b>
<b>Department: 5000 - Filter Plant</b>						
<a href="#">100-5000-511000</a>	Regular Salaries and Wages	927,624.00	927,624.00	27,396.74	27,396.74	900,227.26
<a href="#">100-5000-511002</a>	Overtime	38,359.00	38,359.00	1,615.61	1,615.61	36,743.39
<a href="#">100-5000-511008</a>	Sick Pay	50,985.00	50,985.00	0.00	0.00	50,985.00
<a href="#">100-5000-512000</a>	FICA	57,976.00	57,976.00	1,765.40	1,765.40	56,210.60
<a href="#">100-5000-512001</a>	Medicare	12,987.00	12,987.00	412.84	412.84	12,574.16
<a href="#">100-5000-512002</a>	SC Retirement	255,653.00	255,653.00	7,995.77	7,995.77	247,657.23
<a href="#">100-5000-512004</a>	Group Health Insurance	144,961.00	144,961.00	4,976.72	4,976.72	139,984.28
<a href="#">100-5000-521003</a>	Engineering Contracts and Services	20,000.00	20,000.00	0.00	0.00	20,000.00
<a href="#">100-5000-521004</a>	Maintenance Contracts	58,600.00	58,600.00	164.00	164.00	58,436.00
<a href="#">100-5000-521005</a>	Other Contractual Services	1,800.00	1,800.00	139.90	139.90	1,660.10
<a href="#">100-5000-522000</a>	Building and Grounds Repairs and Mainten...	19,890.00	19,890.00	525.00	525.00	19,365.00
<a href="#">100-5000-522001</a>	Equipment and Machinery Repairs and Mai...	2,500.00	2,500.00	0.00	0.00	2,500.00
<a href="#">100-5000-522002</a>	Vehicle Repairs and Maintenance	4,600.00	4,600.00	-35.82	-35.82	4,635.82
<a href="#">100-5000-522004</a>	Water Filtration System Repairs and Maint...	183,000.00	183,000.00	597.77	597.77	182,402.23
<a href="#">100-5000-523000</a>	Electricity	246,960.00	246,960.00	0.00	0.00	246,960.00
<a href="#">100-5000-523001</a>	Natural Gas	12,000.00	12,000.00	0.00	0.00	12,000.00
<a href="#">100-5000-524000</a>	Telephone and Communications	16,450.00	16,450.00	471.54	471.54	15,978.46
<a href="#">100-5000-524004</a>	Postage and Delivery Fees	1,660.00	1,660.00	0.00	0.00	1,660.00
<a href="#">100-5000-525000</a>	Hauling and tipping fees	35,400.00	35,400.00	696.50	696.50	34,703.50
<a href="#">100-5000-526000</a>	Uniform Rental	11,494.00	11,494.00	0.00	0.00	11,494.00
<a href="#">100-5000-526002</a>	Other Rentals	1,670.00	1,670.00	100.00	100.00	1,570.00
<a href="#">100-5000-531000</a>	Office Supplies	6,750.00	6,750.00	7.54	7.54	6,742.46
<a href="#">100-5000-531001</a>	Janitorial and General Supplies	3,000.00	3,000.00	292.28	292.28	2,707.72
<a href="#">100-5000-531003</a>	Safety Gear and Supplies	2,000.00	2,000.00	0.00	0.00	2,000.00
<a href="#">100-5000-531006</a>	Laboratory Supplies and Materials	61,800.00	61,800.00	2,600.62	2,600.62	59,199.38
<a href="#">100-5000-531007</a>	Chemicals	453,050.00	453,050.00	19,655.09	19,655.09	433,394.91
<a href="#">100-5000-531008</a>	Fuel	14,800.00	14,800.00	0.00	0.00	14,800.00
<a href="#">100-5000-532003</a>	Computer Hardware and Software	2,150.00	2,150.00	0.00	0.00	2,150.00
<a href="#">100-5000-541000</a>	Testing	5,500.00	5,500.00	0.00	0.00	5,500.00
<a href="#">100-5000-541002</a>	Licenses, Permits & Fees	23,130.00	23,130.00	1,000.00	1,000.00	22,130.00
<a href="#">100-5000-550000</a>	Professional Memberships and License Fees	2,535.00	2,535.00	0.00	0.00	2,535.00
<a href="#">100-5000-550001</a>	Educational Seminars and Classes	16,100.00	16,100.00	589.60	589.60	15,510.40
<a href="#">100-5000-560010</a>	Miscellaneous	5,000.00	5,000.00	225.17	225.17	4,774.83
<a href="#">100-5000-951001</a>	Buildings	7,000.00	7,000.00	0.00	0.00	7,000.00
<a href="#">100-5000-951002</a>	Plant Equipment	5,500.00	5,500.00	0.00	0.00	5,500.00

**Statement of Revenue and Expense**

**For Fiscal: 2024 - 2025 Period Ending: 07/31/2024**

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<u>100-5000-951005</u> Computer and Information Technology	60,000.00	60,000.00	0.00	0.00	60,000.00
Department: 5000 - Filter Plant Total:	<b>2,772,884.00</b>	<b>2,772,884.00</b>	<b>71,192.27</b>	<b>71,192.27</b>	<b>2,701,691.73</b>
Function: 1000 - Operating Expenses Total:	<b>9,912,734.00</b>	<b>9,912,734.00</b>	<b>422,797.45</b>	<b>422,797.45</b>	<b>9,489,936.55</b>
<b>Function: 9500 - Non-Operating Expense</b>					
<b>Department: 9500 - Non-Operating Expense</b>					
<u>100-9500-710001</u> Debt Service Interest Expense	828,325.00	828,325.00	10,277.08	10,277.08	818,047.92
<u>100-9500-710002</u> Capital Lease Interest Expense	77,540.00	77,540.00	1,088.11	1,088.11	76,451.89
Department: 9500 - Non-Operating Expense Total:	<b>905,865.00</b>	<b>905,865.00</b>	<b>11,365.19</b>	<b>11,365.19</b>	<b>894,499.81</b>
Function: 9500 - Non-Operating Expense Total:	<b>905,865.00</b>	<b>905,865.00</b>	<b>11,365.19</b>	<b>11,365.19</b>	<b>894,499.81</b>
Expense Total:	<b>10,818,599.00</b>	<b>10,818,599.00</b>	<b>434,162.64</b>	<b>434,162.64</b>	
Total Surplus (Deficit):	<b>0.00</b>	<b>0.00</b>	<b>-191,083.04</b>	<b>-191,083.04</b>	

Statement of Revenue and Expense

For Fiscal: 2024 - 2025 Period Ending: 07/31/2024

Group Summary

Department	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Revenue</b>					
<b>Function: 0100 - Operating Revenue</b>					
0100 - Operating Revenue	10,669,505.00	10,669,505.00	226,434.60	226,434.60	10,443,070.40
<b>Function: 0100 - Operating Revenue Total:</b>	<b>10,669,505.00</b>	<b>10,669,505.00</b>	<b>226,434.60</b>	<b>226,434.60</b>	<b>10,443,070.40</b>
<b>Function: 9000 - Non-Operating Revenue</b>					
9000 - Non-Operating Revenue	149,094.00	149,094.00	16,645.00	16,645.00	132,449.00
<b>Function: 9000 - Non-Operating Revenue Total:</b>	<b>149,094.00</b>	<b>149,094.00</b>	<b>16,645.00</b>	<b>16,645.00</b>	<b>132,449.00</b>
<b>Revenue Total:</b>	<b>10,818,599.00</b>	<b>10,818,599.00</b>	<b>243,079.60</b>	<b>243,079.60</b>	<b>10,575,519.40</b>
<b>Expense</b>					
<b>Function: 1000 - Operating Expenses</b>					
1000 - Administration	1,977,962.00	1,977,962.00	73,320.66	73,320.66	1,904,641.34
1001 - Human Resources	214,518.00	214,518.00	40,946.45	40,946.45	173,571.55
1002 - Information Services	746,328.00	746,328.00	75,240.02	75,240.02	671,087.98
1010 - Board of Commissioners	38,136.00	38,136.00	243.85	243.85	37,892.15
1998 - District-Wide Employee Support, Promotion & Retent	67,599.00	67,599.00	276.50	276.50	67,322.50
1999 - Operational Non-Departmental	917,546.00	917,546.00	65,618.25	65,618.25	851,927.75
2000 - Engineering	388,348.00	388,348.00	11,152.68	11,152.68	377,195.32
3000 - Distribution (Maintenance)	2,081,812.00	2,081,812.00	72,908.69	72,908.69	2,008,903.31
4000 - Meter	707,601.00	707,601.00	11,898.08	11,898.08	695,702.92
5000 - Filter Plant	2,772,884.00	2,772,884.00	71,192.27	71,192.27	2,701,691.73
<b>Function: 1000 - Operating Expenses Total:</b>	<b>9,912,734.00</b>	<b>9,912,734.00</b>	<b>422,797.45</b>	<b>422,797.45</b>	<b>9,489,936.55</b>
<b>Function: 9500 - Non-Operating Expense</b>					
9500 - Non-Operating Expense	905,865.00	905,865.00	11,365.19	11,365.19	894,499.81
<b>Function: 9500 - Non-Operating Expense Total:</b>	<b>905,865.00</b>	<b>905,865.00</b>	<b>11,365.19</b>	<b>11,365.19</b>	<b>894,499.81</b>
<b>Expense Total:</b>	<b>10,818,599.00</b>	<b>10,818,599.00</b>	<b>434,162.64</b>	<b>434,162.64</b>	<b>10,384,436.36</b>
<b>Total Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>-191,083.04</b>	<b>-191,083.04</b>	

Statement of Revenue and Expense

For Fiscal: 2024 - 2025 Period Ending: 07/31/2024

**Fund Summary**

<b>Fund</b>	<b>Original Total Budget</b>	<b>Current Total Budget</b>	<b>MTD Activity</b>	<b>YTD Activity</b>	<b>Budget Remaining</b>
100 - Operations Fund	0.00	0.00	-191,083.04	-191,083.04	191,083.04
<b>Total Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>-191,083.04</b>	<b>-191,083.04</b>	



6. **Assignment and Assumption.** Neither Party may sell, convey, assign, transfer, hypothecate, encumber or permit or suffer any encumbrance of all or any portion of its interest in this Agreement unless approved in writing in advance by both parties, or unless otherwise permitted by law. Any attempt to so transfer or encumber any such interest in contravention hereof shall be void.

7. **Performance Bond.** Company agrees that Company shall post a payment and performance bond in the amount of \$ N/A unless such requirement has been waived by the Executive Director of the District, who shall so indicate by initialing here FWC. Such payment and performance bond shall be of an amount that is at least equal to the sum total of the payments to be made by the District for the Services and shall, by its terms, ensure the prompt, proper and complete performance by Company of all of the terms and conditions of this Agreement.

8. **Default.** The following events shall constitute a default of this Agreement:

(A) Failure of Company to perform the Services in a timely fashion;

(B) Defects in materials and/or workmanship provided by Company pursuant to this Agreement which are recurring or substantial, in the sole opinion of the District;

(C) Defects or deficiencies in the provision of the Services which are recurring or substantial in nature, in the sole opinion of the District;

(D) Failure of Company, upon receiving written notice from District as provided in Section II, Paragraph 5 herein below, to promptly remedy, within 30 days, any defects in materials or workmanship which are provided by Company pursuant to this Agreement;

(E) Failure by Company, upon receiving written notice from District as provided in Section II, Paragraph 5 herein to promptly correct, within 30 days, any defects or deficiencies in the provision of the Services being provided by Company pursuant to this Agreement;

(F) Any affirmative act of insolvency by Company, or the filing by Company of any petition under any bankruptcy, reorganization, insolvency, or moratorium law, or any law for the relief of, or relating to, debtors;

(G) Any assignment by Company for the benefit of creditors;

(H) The filing of any involuntary petition under any bankruptcy statute against Company; or

(I) The nonperformance by Company of any other term, covenant, or condition of this Agreement which is not cured within 30 days after receiving written notice thereof from the District, as provided in Section II, Paragraph 5 herein below.

9. **Remedies on Default.** Except as otherwise provided by this Agreement, the District may, without notice to or demand on Company, on occurrence of any of the foregoing events of default:

(A) Terminate this Agreement, such termination to be effective 10 days following written notice by the District to Company of the District's election to terminate this Agreement in accordance with Section II, Paragraph 5 herein below;

(B) Sue for and collect all sums or amounts due the District as a result of defaults of this Agreement by Company, including incidental and consequential damages resulting therefrom;

(C) Exercise any remedy provided for by this Agreement; and

(D) Exercise any applicable legal or equitable remedy available according to South Carolina law.

10. **Attorneys' Fees.** In the event that either Party defaults on its obligations under this Agreement, the non-defaulting Party shall be entitled to recover from the defaulting Party the costs and reasonable attorneys' fees incurred in the enforcement of any provision of this Agreement.

11. **Indemnification.** Company agrees to and shall indemnify and hold the District harmless from and against liability, loss, damages or injury, and costs and expenses (including reasonable attorney's fees and costs of any suit related thereto), suffered or incurred by the District, arising from bodily injury or property damage caused by Company's negligent performance of this Agreement.

12. **Insurance.** Company agrees that Company shall keep and maintain general automobile liability insurance in the amount of \$500,000 per occurrence and \$1,000,000 in the aggregate on all vehicles which Contractor brings onto the District property in use in any manner in the provision of the Services, including transportation to and from the site(s) where the Services are rendered; and Company further agrees that Company shall maintain general liability insurance in the amount of at least \$500,000 per incident and \$1,000,000 in the aggregate; and Company agrees that Company shall maintain Worker's Compensation Insurance on all of Company's employees in the amounts required by South Carolina law. In no event shall Company serve as a self-insurer for the purposes of Workers Compensation Insurance. Company also agrees that Company shall provide Worker's Compensation Insurance, Automobile Liability Insurance, General Liability Insurance, Endorsements, if applicable, to the District. All insurance shall be provided by some insurance company approved by the District.

## Section II.

### MISCELLANEOUS

1. **Caption Sections.** Paragraphs, titles, headings and captions contained in this Agreement are inserted only for convenience and for reference and in no way define, limit, extend or describe the scope of this Agreement or the intent of any provision hereof.

2. **Waiver and Severability.** If any part of this Agreement, for any reason, is declared invalid or void, such declaration shall not affect the remaining portions of the Agreement which shall remain in full force and effect as if this Agreement had been executed with the invalid portion eliminated. However, if any provision which has been declared invalid or unenforceable shall be a provision that would prevent the continued and complete performance of this Agreement by Company and the District, then the Company and the District hereby agree that they will renegotiate that term or provision in order to otherwise render the Agreement valid and enforceable. If either of the Company or the District decides not to enforce a provision of this Agreement, such decision in favor of non-enforcement shall not constitute a complete and full waiver of the right of that person or entity in the future to enforce that provision of the Agreement in the event of any subsequent breach or failure to comply in full with that provision of the Agreement.

3. **Governing Law.** This Agreement shall be governed by, construed and interpreted under, and enforced exclusively in accordance with the laws of the state of South Carolina, and the courts of the state of South Carolina, Sixth Judicial Circuit, Court of Common Pleas for Chester County, South Carolina, shall have exclusive jurisdiction with respect to any dispute arising hereunder. The parties hereto submit themselves to the jurisdiction of the said court.

4. **No Arbitration.** No dispute arising under the terms of this agreement shall be subjected to arbitration unless agreed to in writing and signed by the parties to the dispute subsequent to the date of execution of this agreement.

5. **Notices.** All notices, certificates or other communications hereunder shall be sufficiently given and shall be deemed given when mailed by certified or registered mail, postage prepaid, addressed as follows:

**To the District:**

Fred W. Castles, III, Executive Director  
Chester Metropolitan District  
P.O. Box 550  
Chester, SC 29706

**With Copy to:**

Gaston, Marion, Stubbs, Hunter & Swancy, PA  
Ryan S. Swancy - Attorney  
P.O. Box 608  
Chester, SC 29706



**To the Company:**

David S. Briley, PE  
Vice President  
Hazen and Sawyer  
1122 Lady Street, Suite 1230  
Columbia, SC 20201

6. **Execution in Counterparts.** This Agreement may be executed in several counterparts, each of which shall be deemed to be an original, and all of which shall constitute but one and the same instrument. Any such counterpart may be signed by one or more of Company and the District as long as each of them has signed one or more of such counterparts.

7. **No Construction Against Drafter.** The District and Company hereby acknowledge that they have reviewed this Agreement and have been afforded an opportunity to consult with an attorney. The District and Company concur that any rule of construction to the effect that ambiguities are to be resolved against the drafting party shall not apply in the interpretation of any provision of this Agreement.

8. **Covenant to Sign Other Documents.** The District and Company acknowledge that consummation of the transaction contemplated hereby may require the execution prior hereto, contemporaneously herewith, and/or sometime hereafter, of certain documents in addition to this Agreement which each of them, by their signatures herein below, covenants, represents and warrants that it will promptly do.

9. **Modification and Amendment.** No change, amendment or modification of this Agreement shall be effective unless agreed to in writing and signed by both the Company and the District.

10. **Warranty of Authority.** It is agreed by Company and the District that the terms of this Agreement are contractual in nature, and not merely a recital, and all signatory parties hereto represent and warrant that they have the full and complete authority to execute and enter into this Agreement.

11. **Terms of this Agreement Controlling.** It is agreed that in the event of any inconsistency or conflict between any term, covenant or condition of this Agreement and any other document pertaining to this Agreement, including but not limited to any RFPs (Request for Proposals), responses to RFPs, bids, letters, memorandums, correspondence or any amendments or modifications thereof (Documents), that all terms, covenants and conditions of this Agreement shall in all respects be controlling, and any contrary term, covenant or condition in the Documents, or any amendment or modification thereof, is hereby displaced.

12. **Entire Agreement.** Except as otherwise provided herein, this Agreement shall constitute the entire and full agreement and understanding between Company and the District, and shall supersede all prior and/or contemporaneous agreements, understandings and discussions between them, written and/or oral, all of which shall be deemed merged into this Agreement and shall be of no further force and effect.

IN WITNESS WHEREOF, Company and the District have hereunto set their hands and seals at Chester, South Carolina, in one or more counterparts, each to rank as an original, the date and year first above written.

Chester Metropolitan District

Hazen and Sawyer

By: \_\_\_\_\_

By:  \_\_\_\_\_


Its: \_\_\_\_\_

Its: Vice President \_\_\_\_\_

Witnesses:

\_\_\_\_\_  
\_\_\_\_\_

Witnesses:

 \_\_\_\_\_  
Margaret Guller

Approved by:

Chester Metropolitan District's Attorney \_\_\_\_\_

**EXHIBIT "A"**

Insert Scope of Services Here

Insert Fee Estimate here

**EXHIBIT "B"**

## EXHIBIT "A"

### SCOPE OF SERVICES

#### Chester Metropolitan District

#### Engineering Services for the Chester Metropolitan District Water Plant – Phase 1 Upgrades Construction Phase Services

The scope of work to be provided by ENGINEER includes professional services for the elements listed below.

#### DESCRIPTION OF THE PROJECT

Chester Metropolitan District (CMD) owns and operates the 7.6-MGD Robert W. Hemphill Water Treatment Plant (WTF), located on the Catawba River in Fort Lawn, South Carolina. CMD retained Hazen and Sawyer to prepare a *Preliminary Engineering Report for the Proposed Improvements to the Robert W. Hemphill Water Treatment Facility (2022)*. Hazen has assisted CMD with design, permitting, and bidding of the Phase 1 Improvements.

#### Construction Phase Services:

##### TASK 800 – Engineering Services During Construction

CONSULTANT shall also provide engineering services during construction, to include construction administration and limited observation. The Chester Metropolitan District anticipates periodic construction observation during critical phases of construction. Part-time construction observation will be provided and budgeted through the duration of construction. It is assumed that the construction duration for this project shall be twenty (20) months.

CONSULTANT will provide general services during construction as described herein. In the performance of its services during the Construction Services, CONSULTANT shall not supervise, direct or have control over Contractor's work nor shall CONSULTANT have authority over or responsibility for the means, methods, techniques, sequences, procedures of construction or safety precautions and programs incident to the work selected by the Contractor's, or for any failure of the Contractor's compliance with laws, rules, regulations, ordinances, codes, or orders applicable to Contractor's.

##### 810 General Administration of Construction Contract

- Pre-Construction Conference – The CONSULTANT will set up the meeting, prepare the agenda for, and conduct the pre-construction conferences. Minutes of the meeting will be prepared and distributed to all attendees.
- Progress Review Meetings – The CONSULTANT shall schedule, prepare for, attend, and conduct progress meetings at the project site to include the CMD's personnel and the Contractor's representative. One Hazen engineering staff will attend each meeting in person. These meetings shall be normally held on a monthly basis. Minutes of the meetings will be prepared and distributed to all attendees and key project team members. The CONSULTANT will verify that the Contractor is responsive to the CMD and/or CONSULTANT concerns expressed during the course of the project, including maintaining the project schedule.

- **Contract Administrations** - The CONSULTANT manages the efforts of its project team members and sub-consultants by assigning manpower, delegating responsibilities, reviewing work progress, monitoring budget and schedule, and directing the progress of the work. As part of project administration, The CONSULTANT shall:
  - Submit monthly invoices, including amounts invoiced by sub-consultants in a timely manner and in accordance with the Owner's invoicing procedures.
  - Provide monthly progress reports with the invoice, to include a summary of activities performed for the invoicing period and an update to the project schedule.
  - Provide general administrative services during construction. These items may include but are not limited to contractor coordination and correspondence; communication and coordination with CMD; working with the CMD and contractor to coordinate temporary operations and shutdowns; and provide general record keeping of the project.

#### 820 Conformed Documents and Submittal & Pay Application Review

- **CONSULTANT will prepare conformed specifications and drawings in electronic and printed format.** The conformed drawings will represent the contracted improvements including selected alternates to be released to the Contractor for construction and contract execution between CMD and the CONTRACTOR.
- **Shop Drawing Review:** CONSULTANT will review and approve (or take other appropriate action with respect to) Shop Drawings and samples, the results of tests and inspections, and other data that the Contractor is required to submit for conformance with the design concept of the Project and compliance with the information given in the Contract Documents; and receive and review (for general content as required by the Specifications) maintenance and operating schedules and instructions, guarantees, bonds, and certificates of inspection which are to be assembled by the Contractor in accordance with the Contract Documents, and transmit them to the CMD with written comments.
- **Request for Information (RFI):** CONSULTANT will review and respond to Contractor's RFI as they relate to the contract requirements.
- **Preparation of Design Clarifications:** A necessary part of any construction project is the preparation of design clarifications and other routine supplementary information. This work will be performed by the CONSULTANT and reviewed with the CMD. CONSULTANT will issue necessary interpretations and clarifications of the Contract Documents; have authority, as the CMD representative, to require special inspection or testing of the work; act as initial interpreter of the requirements of the Contract Documents and judge of the acceptability of the work thereunder, and make decisions on claims of the CMD and Contractor relating to the acceptability of the work or the interpretation of the requirements of the Contract Documents pertaining to the execution and progress of the work.
- **Testing Results:** Consultant will review results of test required by contractor for contract compliance and comment on any results that appear to be out of compliance. See item 840 for more details associated with testing results.
- **Review of Applications for Payment:** CONSULTANT shall review the applications for payment with the accompanying data based on on-site observations regarding the state of completion of the work, proper storage and maintenance of stored materials, and appropriateness of pay requests. CONSULTANT will review the amounts payable to Contractor on a monthly basis and provide the CONSULTANT's recommendation for payment to the CMD in a timely manner.

### 830 Change Management

- Change Orders and Time Extensions: CONSULTANT will provide services in connection with change orders to the Construction Contract to reflect minor changes or deletions requested by the CMD, CONSULTANT, or the Contractor and make revisions to Drawings and Specifications occasioned thereby. An accurate listing of additional costs and credits as a result of change orders will be maintained by CONSULTANT. Upon receipt of a requested change order, CONSULTANT will review it in detail and then discuss it with CMD, and, together, will determine the manner in which to proceed. Larger changes or claims asserted by Contractor and major redesigns requested by the CMD or Contractor may require additional analyses or evaluation beyond the scope of this Contract.

### 840 Completion Monitoring & Documentation

- Quality Assurance Testing: CONSULTANT will specify and witness the quality assurance testing that is necessary for the project in the construction specifications relative to its designs. Any expenses associated with testing procedures and results shall be reimbursed at cost plus 10%. An estimated expense for this work is included in Exhibit B of this Scope and will be an additional charge once the extent of testing necessary is determined for the project.
- Hazen will have a professional on site during key project milestones to verify design compliance with the contract documents and verify completion of work.

### 850 Periodic Construction Observation

- The CONSULTANT will provide periodic construction observation. It is estimated that the project duration will last 20 months. A budget of 1,760 observation hours is budgeted in this scope of services (approximately 22 hours per week for 18 months). Additional hours beyond this budget will not be provided unless authorized by the CMD.
- The CONSULTANT will work with CMD to coordinate and assist with dispute resolutions in the event they arise.

### TASK 900 – Full Time Construction Inspection

Full Time Construction Inspection is not included in this scope. See task 850 for construction observations.

### TASK 1000 – Project Closeout

#### 1010 Record Drawings

- Using information provided by the Contractor, the Engineer shall provide Record Drawings of the project. The CONSULTANT shall confirm the validity of the record drawing information provided by the Contractor by using digital photographs and other techniques to provide records of construction details. In that record drawings are based on information provided by others, the Engineer cannot and do not warrant their accuracy. CONSULTANT will prepare record drawings in electronic (PDF) format.

#### 1020 Punch List and Final Inspection

- Final Inspections: CONSULTANT will perform the following:
  - Conduct a walk-through inspection with the Contractor and the CMD to determine if the Project has reached substantial and/or final completion.

- Prepare a punch list of work items remaining. The CONSULTANT will assist in resolving punch list items with the Contractor and shall perform follow-up inspections to verify the satisfactory resolution of all punch list items.
- Conduct one final inspection to determine if the work is acceptable, so that CONSULTANT may recommend, in writing, final payment to the Contractor and may give written notice to the CMD and the Contractor that the work is acceptable.

#### 1030 O&M Submittals

- At the conclusion of the project, CONSULTANT will receive, review and transmit to the CMD with written comments guarantees, Bonds, and certificates that are required by the Contract Documents and provided by the Contractor.

#### 1040 Final Notice of Acceptability of the Work

- See Task 1020 of this agreement.
- Based upon periodic observation, observation during a final walk through of the project site, and construction records the CONSULTANT will provide written notice to the CMD when the CONSULTANT deems the work to be complete and acceptable.

#### 1050 SCDHEC Permit to Operate

- Upon CMD acceptance of the final construction, The CMD will provide an Owner's Letter of Acceptance and copies of all test results. CONSULTANT will submit these documents along with an Engineer's Letter of Certification and copies of the record drawings to SCDHEC with a request for Permits to Operate for the water facilities.

#### RESPONSIBILITIES OF THE OWNER

The responsibilities of Chester Metropolitan District as described herein are amended and supplemented as follows:

The CMD agrees to perform the following:

- Respond to requests for information and review deliverables in a timely manner.
- Provide available data as requested in the agreement.
- Upon the CMD acceptance of the final construction and provide an Owner's Letter of Acceptance.

#### SCHEDULE B – COMPENSATION

For the Additional and/or Changed Services to services set forth above, CLIENT shall pay HAZEN the following additional compensation:



EXHIBIT "B"



Hemphill WTF Phase 1 Improvements - Construction Phase Services LOE  
August 6, 2024

Task	Description	Vice President	Assoc Vice President	Senior Assoc./PM	Senior Associate	Associte	Sr. Principal Engineer	Principal Engineer	Engineer / Scientist	Asst Engineer / Scientist	Sr. Principal Designer	Principal Designer	Admin	Total Hours	Labor	Evansa	Fee	Subs	Total
		\$ 315	\$ 295	\$ 275	\$ 275	\$ 235	\$ 200	\$ 180	\$ 165	\$ 145	\$ 190	\$ 170	\$ 92		\$ 1,020,740	\$ 57,000	\$		\$ 1,077,740
810	<b>Engineering Services During Construction</b>	0	130	364	276	240	640	1386	20	2154	280	0	40	5530					
	General Project Admin - 20 months			80	20		80		20					220	\$ 52,700				\$ 52,700
	Coordination Mtgs - 20 meetings		20	60			220							280	\$ 60,500	\$ 5,000			\$ 65,500
820	Administration of Construction Contract																		
	Confirmed Documents and Submittal & Pay Application Review			4	16		40			100	120			280	\$ 50,800				\$ 50,800
	Shop Drawing Review				80	80	80	500		600				1260	\$ 217,800				\$ 217,800
	Request for Information (RFI)				60	80	180	40						500	\$ 93,800				\$ 93,800
	Preparation of Design Clarifications		2	20	20		60							82	\$ 18,790				\$ 18,790
	Review of Applications for Payment									100			40	220	\$ 35,680				\$ 35,680
830	Change Management		8	20			160				160			348	\$ 70,260				\$ 70,260
840	Completion Monitoring & Documentation		20	40	80	80	80	80						380	\$ 85,100	\$ 1,000			\$ 89,100
	Quality Assurance Testing													0	\$ -	\$ 35,000			\$ 35,000
850	Periodic Construction Observation		80	120			586			1174				1960	\$ 332,310	\$ 16,000			\$ 348,310
<b>9.0</b>	<b>Full Time Construction Inspection</b>	0	0	0	0	0	0	0	0	0	0	0	0	0	\$ -	\$ -	\$ -	\$ -	\$ -
<b>10.0</b>	<b>Project Closeout</b>	0	2	32	116	0	56	120	0	388	180	0	24	918	\$ 166,758	\$ 2,000	\$ -	\$ -	\$ 168,758
1010	Record Drawings			4	20		40			120	180			388	\$ 68,408	\$ 1,500			\$ 69,908
1020	Punch List and Final Inspection			8	16		16			16				56	\$ 12,120	\$ 500			\$ 12,620
1030	OKM Submittals			8	80			120		240				448	\$ 80,600				\$ 80,600
1040	Final Notice of Acceptability of the Work			8						4				12	\$ 2,780				\$ 2,780
1050	SCDHEC Permit to Operate		2	4						8				14	\$ 2,850				\$ 2,850
<b>Total</b>			132	396	392	240	696	1,506	20	2,542	460		64	6,448	\$ 1,187,498	\$ 59,000	\$ -	\$ -	\$ 1,246,498