



Solving the water needs of tomorrow, today.

Chester Metropolitan District
Regular Commission Meeting
February 17, 2026

The Chester Metropolitan District's Regular Commission meeting was held at 6:00 pm on Tuesday, February 17, 2026, at Chester Metropolitan District. Commissioners attending were George Wilmore, Chairman, Matt McCrorey, David Shinn, Raymond Douglas, Kim Chisholm, Secretary and Tommy McMinn, Vice Chairman. Staff in attendance were Fred Castles, Executive Director; Richard Zhao, Finance Manager; Cindy Klimpel, Human Resources Manager; Kelli Johnson, Executive Assistant; Bo Beaty, Meter Superintendent; and Ryan Swancy, Attorney.

The Agenda for February 17, 2026, Board Meeting was posted on the Chester Metropolitan District Website two weeks prior to meeting.

Chairman Wilmore called the meeting to order at 6:06 PM

Chairman Wilmore asked if there was a motion to approve the February 17, 2026, meeting agenda. A motion to approve February 17, 2026, meeting agenda was made by Raymond Douglas, seconded by David Shinn, and unanimously approved.

Minutes

Chairman Wilmore asked for corrections or additions to the January 20, 2026, meeting minutes. A motion to approve January 20, 2026, meeting minutes was made by Matt McCrorey, seconded by Raymond Douglas and unanimously approved.

Public Comment

There was no public comment.

Old Business

Filter Plant Report: Mr. Castles read the Filter Plant Report for January. A copy of the report is attached to the minutes.

Engineering Report: Mr. Castles read the Engineering Report for January. A copy of the report is attached to the minutes.

DMAG Report: Mr. Castles read the DMAG Report for January. A copy of the report is attached to the minutes.

New Business

Customer Deposit Policy

Mr. Zhao presented the Customer Deposit Policy with a change that states a lease or proof of ownership is required for all accounts.

Chairman Wilmore asked if there was a motion to approve the Customer Deposit Policy. A motion to approve the Customer Deposit Policy was made by Matt McCrorey, seconded by David Shinn, and unanimously approved.

Reports

Director's Update: Mr. Castles read the Director's Update for January. A copy of the report is attached to the minutes.

Director's Report: Mr. Castles read the Director's Report for January. A copy of the report is attached to the minutes.

IT Report: Mr. Shannon read the IT report for January. A copy of the report is attached to the minutes.

Financial Report: Mr. Zhao read the Financial Report for January. A copy of the report is attached to the minutes.

Chairman Wilmore asked if there was a motion to approve the Financial Report. A motion to approve the Financial Report was made by David Shinn, seconded by Matt McCrorey, and unanimously approved.

Commissioner's Discussion

Mrs. Johnson reminded the Board of the following dates.

March 2, 2026 - Water Professionals Day

March 12, 2026 – Water for All Summit

Chairman Wilmore asked if there was a motion to adjourn. A motion to adjourn was made by Matt McCrorey, seconded by Raymond Douglas and unanimously approved.

The meeting adjourned at 6:57 pm.

Approved:

Respectfully Submitted:

Date: 3-24-26

By: *Kelli Johnson*

Chester Metropolitan District

Agenda

Tuesday, February 17, 2026

6:00 PM

Chester Metropolitan District

155 Wylie Street

Chester, SC 29706

- I. Pledge of Allegiance**
- II. Call Meeting to Order**
- III. Approval of February 17, 2026, Meeting Agenda**
- IV. Approval of January 20, 2026, Meeting Minutes**
- V. Public Comment**

Public Comment is limited to three (3) minutes per speaker.

VI. Old Business

- A. Filter Plant Report Fred Castles
- B. Engineering Report Andy Litten
- C. DMAG Report Andy Litten

VII. New Business

- A. Customer Deposit Policy Richard Zhao

VIII. Reports

- A. Director's Update Fred Castles
- B. Director's Report Fred Castles
- C. Hydrant Report Fred Castles
- D. IT Report Clay Shannon
- E. Financial Report Richard Zhao
- F. **Approval of the Financial Report**

IX. Commissioner's Discussion

X. Adjourn

This agenda is subject to change up to 24 hours in advance of the meeting.



Solving the water needs of tomorrow, today.

Chester Metropolitan District
Regular Commission Meeting
January 20, 2026

The Chester Metropolitan District's Regular Commission meeting was held at 6:00 pm on Tuesday, January 20, 2026, at Chester Metropolitan District. Commissioners attending were George Wilmore, Chairman, Matt McCrorey, David Shinn, Raymond Douglas, Kim Chisholm, Secretary and Tommy McMinn, Vice Chairman. Staff in attendance were Fred Castles, Executive Director; Richard Zhao, Finance Manager; Cindy Klimpel, Human Resources Manager; Clay Shannon, IT Manager; Kelli Johnson, Executive Assistant; and Ryan Swancy, Attorney.

The Agenda for the January 20, 2026, Board Meeting was posted on the Chester Metropolitan District Website two weeks prior to meeting.

Chairman Wilmore called the meeting to order at 6:03 PM

Chairman Wilmore asked if there was a motion to approve the January 20, 2026, meeting agenda. A motion to approve January 20, 2026, meeting agenda was made by David Shinn, seconded by Tommy McMinn, and unanimously approved.

Minutes

Chairman Wilmore asked for corrections or additions to the December 16, 2025, meeting minutes. A motion to approve December 16, 2025, meeting minutes was made by Tommy McMinn, seconded by Matt McCrorey and unanimously approved.

Public Comment

There was no public comment.

Old Business

Filter Plant Report: Mr. Castles read the Filter Plant Report for December. A copy of the report is attached to the minutes.

Engineering Report: Mr. Castles read the Engineering Report for December. A copy of the report is attached to the minutes.

DMAG Report: Mr. Castles read the DMAG Report for December. A copy of the report is attached to the minutes.

New Business

Employee Handbook

Mr. Castles presented the updated copy of the Employee Handbook to the Board. Mr. Castles stated that HR sent out a copy to the Board with all the changes. Attorney Swancy stated that legal had looked over the Employee Handbook and was in agreement with the changes.

Chairman Wilmore asked for a motion to approve the Employee Handbook. A motion to approve the Employee Handbook was made by David Shinn and seconded by Matt McCrorey and approved 4 to 2.

During discussion commissioners asked for clarification on working from home and overtime hours and about employees being able to communicate with commissioners if they do not agree with decision made by Executive Director. Questions were answered by Executive Director and Attorney.

Customer Deposit Policy

Mr. Zhao and Mr. Castles explained to the Board that we had a customer who received his deposit back and questioned why he did not receive interest on the deposit. Mr. Zhao stated the policy now reflects a statement that deposits shall not accrue interest, and any interest earned on deposit funds shall be retained and used solely for the benefit of CMD. Attorney Swancy stated that he agreed with the change.

Chairman Wilmore asked if there was a motion to approve the Customer Deposit Policy. A motion to approve the Customer Deposit Policy was made by Matt McCrorey, seconded by David Shinn and unanimously approved.

Reports

Director's Update: Mr. Castles read the Director's Update for December. A copy of the report is attached to the minutes.

Director's Report: Mr. Castles read the Director's Report for December. A copy of the report is attached to the minutes.

IT Report: Mr. Shannon read the IT report for December. A copy of the report is attached to the minutes.

Financial Report: Mr. Zhao read the Financial Report for November. A copy of the report is attached to the minutes.

Chairman Wilmore asked if there was a motion to approve the Financial Report. A motion to approve the Financial Report was made by Matt McCrorey, seconded by Kim Chisholm, and unanimously approved.

Commissioner's Discussion

Mrs. Johnson stated that CMD is one of the top three finalist for Large Industry of the Year for the Chamber. She reminded the commissioners of the Chamber Banquet and Water for All. She always stated that CMD had five employees receiving awards at Catawba District Awards Luncheon and two employees receiving awards at SCEC.

Mr. Castles reminded commissioners about checking their email on a weekly basis.

Chairman Wilmore asked if there was a motion to adjourn. A motion to adjourn was made by David Shinn, seconded by Matt McCrorey and unanimously approved.

The meeting adjourned at 7:34 pm.

Approved:

Respectfully Submitted:

Date: _____

By: _____

Filter Plant Report

January - 2026

- The water plant staff collected and analyzed 20 distribution samples for the presence of total coliform bacteria. All samples were absent.
- The water plant maintained an average finished water Total chlorine at POE of 3.13 ppm. In the areas of the distribution system where bacteria samples were collected, we measured an average total chlorine residual of 2.91ppm.
- A Patton Compressor technician was onsite to inspect the Trac-Vac compressor unit. The compressor unloader valve housings on both compressors were replaced. Both compressors' maximum pressure was increased to meet the requirements of the new Trac-Vac system. An order was placed for replacement valve kits for both compressors.
- The #3 filter was removed from service to upgrade the control panel and associated piping.
- Repaired the proximity sensor on the spray nozzles manifold on the Plate & Frame washer.
- Performed monthly preventive maintenance tasks, thermal imaging, amps, vibration analysis.
- Replaced seals and O-rings in #1 ammonia injector. Cleaned the ammonia injectors #2 & #3.
- Generator Services Inc. was on site to troubleshoot no start condition on the generator. GSI found the lift pump on the fuel system leaking, causing a loss of prime. A replacement lift pump has been ordered.
- A temporary generator was installed for emergency use while relocating the plant's existing generator. For testing purposes, the plant was shut down and restarted on the temporary generator. The plant was operated under heavy use conditions for over 3 hours without encountering any issues.
- The existing plant generator has been moved to its new location next to the newly-constructed electrical building. The older small generator has been abandoned and removed.
- Replaced the airline inside the west basin Trac-Vac control panel and installed airline fittings where needed to remove the stress on the airline.
- Winterized various areas of the plant and replaced insulation on the chlorine dioxide line where break was found.
- The sludge trailer had its yearly inspection. The landing gear box was cleaned and repacked and had a leaking tire repaired.
- The Plate & Frame Press dewatered 90.07 tons of sludge and sent it to the landfill.

Construction Activity

- State Utilities started removing filter #3 effluent piping, effluent valve, and venturi to install the larger piping, valves, and MAG meter.
 - The installation of new grating over the existing filter pipe in the pipe galley has been started.
 - A new effluent valve & actuator, isolation valve & actuator, and a new MAG meter were installed.
 - Smart Electric installed a temporary generator at the plant for emergency use, while continuing work on wiring in the new electrical building, installing cutoff panels/breakers and wiring upstairs in the old mcc room.
- Filter #3 operating console and wiring were removed; the new filter console was installed while wiring is ongoing.

CMD Engineering Department Report

February 2026 Meeting

02/12/2026

Development Project Reviews

Richburg Meadows (Richburg): We received a permit to operate for Phase 1. The Contractor has started construction on Phase 2.

Woodhaven (Chester): Contractor is installing the water line in the last part of the project. (no change)

Stanton Subdivision Phase I (Richburg): We have the permit to operate for Phase IA. (no change)

Stanton Subdivision Phase II (Richburg): We've approved the plans and we're waiting for payment of the Capital Recovery Fees. (no change)

Winchester (Richburg): Phase I is under construction. We've reviewed and approved Phase II.

Kings Landing (Chester): We're reviewing the off-site plans and Phase I plans. (no change)

Kingdom Hall (Chester): They paid the capital recovery fee and we're waiting on the material submittal. (no change)

Asphalt Terminal (Chester): The capital recovery fee was paid.

Courthouse ADA Project (Chester): We've approved the plans.

In-House Projects

Locust Street Waterline Replacement (Great Falls)

We've ordered the parts.

Hwy 901 Waterline Relocation (Richburg)

The sewer realignment conflicts with the existing water line and vault for the IGA property so we're working on revisions for that portion of the project.

Toilet Rebate Program

Applications for Rebate this month: 0

Catawba-Wateree Drought Management Advisory Group (DMAG)

Currently Stage 0. (no change)

Chester Metropolitan District Customer Deposit Policy

Generally

This Customer Deposit Policy (this “Policy”) has been adopted by Chester Metropolitan District (“CMD”), acting through the Chester Metropolitan District Commission, as its governing body (the “Commission”) to (i) assist in the collection of all water utility rates charged by CMD, (ii) minimize future rate increases, (iii) reduce administrative burdens on CMD staff, and (iv) serve as a tool to mitigate the risks of customer indebtedness and the write down of bad debts.

In assessing customer deposits, this Policy is designed to assess the credit risk associated with all applications for new or continued service, while protecting the assets of our utility.

This Policy seeks to benefit customers who, historically speaking, act responsibly and pay their bills on time. CMD believes that it is not fair that good-paying customers carry the financial burden of those customers who act irresponsibly and do not pay for their utility services. Thus, this Policy seeks to shift the financial burden of potential bad debt away from our best customers and apply it to those who pose credit risk to CMD.

This Policy is based upon the use of a new technology tools- that allow CMD to assess credit risk at the point of application and charge deposits only to those applicants who pose potential credit risk to CMD.

Deposit Criteria

CMD shall consider the status of the applicant and act according to the following criteria:

A. Scoring Metrics

1. Every new applicant, whether residential or commercial, will be asked to provide information necessary to fully process a credit review.
2. Residential applicants will be reviewed and assigned one of three possible ratings: (i) **GREEN LIGHT** – meaning minimal credit risk; (ii) **YELLOW LIGHT** – meaning medium credit risk; or (iii) **RED LIGHT** – moderate/substantial credit risk.
3. Each business applicant will be reviewed, and depending on the type of corporate structure will be (i) rated based on the stop light methodology for residential customers above, or (ii) assessed based on anticipated water usage and given one of three possible rating scales: (a) **80 to 100** – meaning minimal credit risk; (b) **70 to 79** – meaning medium credit risk; or (c) **69 or lower** – meaning moderate/substantial credit risk.

B. Residential Service Applicants

1. Applicants indicated as **GREEN LIGHT** will not be charged a deposit.

2. Applicants indicated as **YELLOW LIGHT** will be charged a deposit based upon the deposit schedule adopted by the Commission and then in effect.
3. Applicants indicated as **RED LIGHT** will be charged a deposit based on the deposit schedule adopted by the Commission and then in effect.
4. CMD will not require that a residential applicant provide their social security number as a prerequisite for service. However, any applicant that refuses to provide their social security number or in the event that a credit analysis cannot be initiated by CMD or its consultants, such applicant will be deemed by the Commission will automatically be treated as **RED LIGHT** and shall be charged a deposit based the deposit schedule adopted by the Commission and then in effect.
5. A service applicant who provides a social security number that is returned as deceased, non-issued, belonging to a person under the age of 18, belonging to a person other than the applicant, or is fraudulent, as determined in the sole discretion of CMD staff, shall be considered to “refuse” credit review and, consistent with Section B(4) above will automatically be treated as **RED LIGHT** and shall be charged a deposit based the deposit schedule adopted by the Commission and then in effect.

C. Business Applicants

Each business applicant shall be required to pay a service deposit that will be determined in the following manner:

1. Sole proprietorships will have a report pulled on the sole proprietor and charged the corresponding deposit depending on the status of such individual, who shall be classified as a residential customer, assigned a credit status as **GREEN LIGHT**, **YELLOW LIGHT** or **RED LIGHT** and thereafter assessed a deposit based on the methodology set forth in (B) above.
2.
 - (i) Partnerships, Limited Liability Companies (“LLC”) and Limited Liability Partnerships (“LLP”) will have an credit report pulled on the managing partner or managing director, as appropriate, and any others as may be determined in the discretion of CMD staff. A deposit will be charged based on: (1)(a) the estimated monthly water usage for such business (the “Estimated Usage”) or (b) the highest actual monthly usage for the previously operating business in such location – assuming that the new applicant is determined by the staff of CMD to use similar quantities of water as the prior user (the “Actual Use”); and (2) the escalation factors recited in (4) below.
 - (ii) If an LLC or LLP described above does not return any credit information, the managing member or managing director of such LLC or LLP, respectively, or any others requested by CMD, as applicable, may elect for their personal credit to

be pulled under the same conditions recited above for a sole proprietorship and shall pay a deposit commensurate with such credit classification.

3. Business applicants who are corporations, regardless of whether they are Subchapter S or full "C" Corporations, or any corporation that has a corporate headquarters outside of the United States (foreign corporation), shall have their credit risk based upon an applicable business rating reports, and the corresponding deposit will be charged based on the Estimated Usage or Actual Usage, as applicable, and the escalation factors recited in (C)(4) below.
4. Notwithstanding any exceptions for certain large business accounts as recited in the CMD's deposit schedule, business applicants shall pay a deposit equal to their respective Estimated Usage or the Actual Usage multiplied by an escalation factor of: 1x for business customers who pose low risk and display a credit score ranging from 80 to 100; 2x for business applicants who pose a medium credit risk and display a credit score of 70 to 79; and 3x for business applicants who pose a moderate/substantial credit risk and display a credit score of 69 or lower.

Deposit Duration

CMD reserves the right to hold a deposit for as long as water service is active. Deposit shall not accrue interest, and any interest earned on deposit funds shall be retained and used solely for the benefit of CMD. However, CMD may refund deposit funds to the customer or as a credit to the customer's account if all the following conditions are met: (1) the service account has been and remains current, with no instances of more than two late-payment penalties within the last 12 months; (2) to the best knowledge of CMD, the customer named on the account has never interfered with, tampered with, or diverted service/ equipment; (3) a non-payment fee has been assessed no more than one time within the most recent 24 months; and (4) no payments have been returned for insufficient funds or other indicia of repayment liability within the most recent 24 months.

Timing; Conditions

All deposits are required to be paid prior to the time a connect order is issued. Deposits are never used to cover an overdue bill and will not prevent service from being disconnected for nonpayment. Deposits are transferable from one service address to another upon the written request of a customer (subject to the deposit duration parameters established above), but not from one customer to another. Deposits will only be refunded to the customer named on the account, or to a duly authorized agent or legal representative of the customer, upon a proper showing of legal authority to act on the customer's behalf.

Upon termination of service, the deposit will be applied against any unpaid balance on an account. Any remaining balance will be returned to the consumer.

Special Considerations

A. Cohabiting Couples

If the applicant indicates that they have a spouse/partner, both the applicant and the spouse/partner must be screened to determine their identity and credit risk. Any deposit determination shall reflect the decision on the applicant who poses the greater credit risk in the case of applicant and the spouse/partner.

B. Renters

If the applicant indicates that they rent their home, each person responsible for the lease of the rental unit shall be given a credit screening and the deposit decision shall reflect the decision on the applicant who poses the greater credit risk among those responsible for the lease. A copy of the lease shall be required to determine the appropriate lessee.

Other Credit

CMD will not accept a letter of credit, lines of credit, insurance policies or third-party guarantees in lieu of credit screening.

Factors for Maximum Deposit

1. Opting for Maximum Deposit

In the discretion of the applicant, CMD will permit a new-service residential applicant to opt to pay a maximum applicable deposit in lieu of having a credit report pulled.

2. Bankruptcies

CMD believes that the fact that the applicant has declared bankruptcy at any time over the last ten years from the date the credit report is pulled indicates substantial credit risk and shall result in a maximum applicable deposit being assessed against of any applicant who has a bankruptcy returned as part of their credit record.

3. Exchange Matches

Any applicant who has a credit result that indicates that they have a utility bill (from either CMD or any other utility purveyor) that remains unpaid indicates significant credit risk and shall require a applicable maximum deposit being assessed against the applicant.

4. Other

If a credit check is not successfully completed by CMD's third-party credit agency for any reason or the credit check returns as "unscorable", the maximum applicable deposit will be assessed to the applicant.

Adverse Action Letters

An adverse action letter will be printed and given to each applicant who is denied service, or charged a deposit. The Federal Trade Commission and the Fair Credit Reporting Act mandate that a consumer who is charged a deposit based upon their credit information be given notification as to where that information was obtained and detailed procedures as to how they might dispute the information.

Deposit Receipt

A receipt of deposit shall be issued to each customer from whom a cash deposit is received, or by any other method of payment if the applicant requests a receipt.

Methods of Payment

It is required that CMD collect all monies owed on the account after a deposit decision has been made and prior to the connection of service. In the event that service is mistakenly applied before a deposit is paid, service shall be terminated pending full payment of any applicable deposit.

The full deposit must be paid before connection via any of the four payment methods: (1) cash/Credit/Debit/cashier check in person; (2) Credit/Debit Payment via Phone; (3) Credit/Debit Payment Online at CMD's website; or (4) Mailing a cashier's check or money order.

Obligations; Disconnection

Where a customer has been required to make a deposit, that deposit shall not relieve the customer of the obligation to pay the service bill when due, but where such deposit has been made and service has been disconnected because of nonpayment of account, then unless the customer shall, within 30 days after service has been disconnected, apply for reconnection of service and pay the account, the account may be discontinued. If the CMD discontinues the account, CMD shall apply the deposit of such customer toward the discharge of such account and shall refund to the customer the remaining balance of any deposit funds. In the event a balance remains on the account after deposit funds are applied, CMD will begin enforced collection activities, as applicable.

Approval Date

Chairman Signature

Director's Update

February 17, 2026

January 22, 2026 – Attended the Monthly CDA Executive Board Meeting with Commissioner Dave Shinn.

January 27, 2026 – CMD's Single Audit was completed and submitted to the Federal Audit Clearing House.

January 29, 2026 – Fred, Andy, and J.B. Hinson attended a monthly American Society of Civil Engineers luncheon in Rock Hill. (Topic: Ductile Iron Pipe)

February 6, 2026 – Attended the Catawba-Wateree Water Management Group's Source Water Protection Committee meeting.

February 10, 2026 – Attended the Catawba-Wateree Water Management Group meeting and the Drought Management Advisory Group meeting in Charlotte, NC.

February 12, 2026 – Attended SC-American Water Works Association Water Loss Committee meeting. Planning a Lunch-and-Learn Webinar for April 2026.

I have been participating in Water for All Summit planning Zoom calls every Friday for the upcoming workshop at the Gateway Conference Center on March 12, 2026.

Chester Metropolitan District

Director's Report

FY 2025-2026

	January 2026	TOTAL L 12 MOS	AVERAGE L 12 MOS
DISTRIBUTION NUMBER:			
Taps	1	23	1.9
Leaks	6	74	6.2
Main Break Leaks	6	55	4.6
Hydrants	1	10	1.3
DISTRIBUTION MANHOURS:			
Taps	16.0	732	61.0
Main Break Leaks	136	1461	121.8
Leaks	158.0	1,946	162.2
Equipment	120.0	1,082	90.2
Shop	207.0	3,405	283.8
Distribution Maint.	1917.5	19,273	1,606.1
Asphalt	64.0	305	25.4
Meters	0.0	-	-
Filter Plant	0.0	-	-
Hydrants	0.0	570	47.5
Construction Projects	0.0	83	6.9
Service Orders	29.0	492	41.0
Total Manhours	2,618.5	28,926	2,410.5
Overtime Hours	108.3	1,228	102.3
METER CALLS:			
Ons	80	1,088	90.7
Offs	20	517	43.1
Miscellaneous	25	603	50.3
Nonpayment Disconnects	253	2,559	213.3
Reinstates	221	2,390	199.2
Total Calls	599	7,475	622.9
Overtime Hours	8.0	60.0	5.0
BILLING INFORMATION:			
Non-Leak Adjustments:	3	50	4.2
Leak Adjustments	24	448	37.3
\$\$\$ Adjusted	\$ 1,673.76	\$ 28,748.53	\$ 2,395.71
Bills Mailed	6,790	80,445.0	6,703.8
Thousand Gallons Billed	64,144.0	793,849.0	66,154.1
Thousand Gallons Pumped	95,875.0	1,123,697.0	93,641.4
% Accounted For	66.9%	70.9%	70.9%
Other Gallons Accounted For (1,000)	1,204.0	12,548.0	1,045.7
Adjusted % Accounted For	68.2%	72.0%	69.2%

Chester Metropolitan District

Hydrant Report

February 17, 2026

<u>0</u>	New Placement
<u>1</u>	Hydrants Replaced
<u>0</u>	Hydrants Repaired
<u>0</u>	Hydrants Removed
<u>0</u>	Hydrants Relocated
<u>\$4,500</u>	\$ Spent on Hydrant Work

<u>5534</u>	Total Hydrants Worked to Date
<u>\$ 1,241,397</u>	Total Cost to Date
<u>- 0 -</u>	Local Match
<u>- 0 -</u>	Contract Services
<u>\$ 1,241,397</u>	Total Cost

2740 Dawson Drive



CMD Information Technology Department Report – February 2026

Mobile Device Management and Migration of Personal Data

In the interest of security and alignment with FOIA compliance, we are finalizing procedures to fully manage and remove any non-company related apps on company owned mobile devices. We are offering employees the option to sign on with our mobile service vendor, AT&T FirstNet, who will provide service to district employees at a preferred rate.

SPD Records Retention Schedule

During the month of December, employees of CMD participated in a virtual town hall with SC Archives and History to discuss a new General Records Retention Schedule, published in October of 2025. Staff members have begun the review process on this document to determine how it will affect our recordkeeping processes. Along with our vendor XMS, CMD IT is working to create an in-house retention policy and digital recordkeeping rules to help automate this process.

Tyler Business Process Review

We are continuing to work with the Finance Department on outstanding items from the BPR, including new processes for service orders and cutoffs. So far, the new processes the Billing Department has introduced are working smoothly and the Meter Department has adapted well to the change.

Retired Equipment Auction

We are in the process of auctioning off several retired computers. The hard drives have been removed and the devices contain no CMD data. Employees will be given an opportunity to submit sealed bids for individual devices. Those which do not sell will be auctioned off as a lot through the GovDeals website.

Statement of Revenue and Expense

Account Summary

Chester Metropolitan District

For Fiscal: 2025 - 2026 Period Ending: 01/31/2026

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Revenue					
Function: 0100 - Operating Revenue					
Department: 0100 - Operating Revenue					
100-0100-411000	10,080,961.00	10,080,961.00	884,740.60	5,427,148.66	4,653,812.34
100-0100-411003	90,750.00	90,750.00	2,145.00	65,340.00	25,410.00
100-0100-411004	16,722.00	16,722.00	1,900.00	21,675.00	-4,953.00
100-0100-412000	86,961.00	86,961.00	7,905.00	49,293.00	37,668.00
100-0100-412001	131,682.00	131,682.00	9,900.00	67,140.00	64,542.00
100-0100-412003	3,240.00	3,240.00	210.00	1,500.00	1,740.00
100-0100-413000	380,424.00	380,424.00	31,702.00	208,321.00	172,103.00
100-0100-413001	120,000.00	120,000.00	15,133.13	97,780.38	22,219.62
100-0100-413003	8,403.00	8,403.00	738.00	709,944.67	-701,541.67
100-0100-413004	5,361.00	5,361.00	51.84	3,133.76	2,227.24
100-0100-414000	8,644.00	8,644.00	500.00	5,215.00	3,429.00
100-0100-414001	2,436.00	2,436.00	0.00	0.00	2,436.00
Department: 0100 - Operating Revenue Total:	10,935,584.00	10,935,584.00	954,925.57	6,656,491.47	4,279,092.53
Function: 0100 - Operating Revenue Total:	10,935,584.00	10,935,584.00	954,925.57	6,656,491.47	4,279,092.53
Function: 9000 - Non-Operating Revenue					
Department: 9000 - Non-Operating Revenue					
100-9000-612000	188,256.00	188,256.00	13,074.99	95,962.68	92,293.32
Department: 9000 - Non-Operating Revenue Total:	188,256.00	188,256.00	13,074.99	95,962.68	92,293.32
Function: 9000 - Non-Operating Revenue Total:	188,256.00	188,256.00	13,074.99	95,962.68	92,293.32
Revenue Total:	11,123,840.00	11,123,840.00	968,000.56	6,752,454.15	
Expense					
Function: 1000 - Operating Expenses					
Department: 1000 - Administration					
100-1000-511000	1,005,271.00	1,005,271.00	113,725.70	553,580.01	451,690.99
100-1000-511001	5,000.00	5,000.00	0.00	0.00	5,000.00
100-1000-511002	5,965.00	5,965.00	747.42	5,306.85	658.15
100-1000-511008	56,894.00	56,894.00	3,625.61	23,142.62	33,751.38
100-1000-512000	62,829.00	62,829.00	7,160.24	33,436.87	29,392.13
100-1000-512001	14,074.00	14,074.00	1,674.59	8,204.80	5,869.20
100-1000-512002	186,578.00	186,578.00	21,919.10	108,024.53	78,553.47
100-1000-512004	179,657.00	179,657.00	13,626.52	92,757.75	86,899.25
100-1000-521000	37,000.00	37,000.00	0.00	22,682.00	14,318.00
100-1000-521001	45,000.00	45,000.00	0.00	10,955.90	34,044.10
100-1000-521005	165,255.00	165,255.00	9,755.12	69,629.98	95,625.02
100-1000-522002	4,000.00	4,000.00	2,971.93	3,861.34	138.66
100-1000-524000	15,040.00	15,040.00	1,065.19	5,211.75	9,828.25
100-1000-524001	12,000.00	12,000.00	0.00	2,844.45	9,155.55
100-1000-524003	172,000.00	172,000.00	20,981.56	88,244.28	83,755.72
100-1000-524004	3,600.00	3,600.00	0.00	1,000.00	2,600.00
100-1000-526000	2,950.00	2,950.00	0.00	2,278.25	671.75
100-1000-531000	4,500.00	4,500.00	224.73	2,542.31	1,957.69
100-1000-531008	3,600.00	3,600.00	205.13	1,432.41	2,167.59
100-1000-550000	35,826.00	35,826.00	12,245.00	30,691.00	5,135.00
100-1000-550001	35,490.00	35,490.00	2,201.96	6,876.23	28,613.77
100-1000-550002	500.00	500.00	0.00	0.00	500.00
100-1000-560001	640.00	640.00	-49.00	154.64	485.36
100-1000-560006	76,762.00	76,762.00	0.00	7,238.91	69,523.09
100-1000-560007	29,670.00	29,670.00	250.00	25,292.97	4,377.03

Statement of Revenue and Expense

For Fiscal: 2025 - 2026 Period Ending: 01/31/2026

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
100-1000-560010	Miscellaneous	1,500.00	1,500.00	105.20	539.23	960.77
	Department: 1000 - Administration Total:	2,161,601.00	2,161,601.00	212,436.00	1,105,929.08	1,055,671.92
	Department: 1001 - Human Resources					
100-1001-511000	Regular Salaries and Wages	105,633.00	105,633.00	23,993.05	74,505.47	31,127.53
100-1001-511008	Sick Pay	3,770.00	3,770.00	0.00	1,919.75	1,850.25
100-1001-512000	FICA	6,602.00	6,602.00	1,457.71	4,651.84	1,950.16
100-1001-512001	Medicare	1,479.00	1,479.00	340.91	1,087.96	391.04
100-1001-512002	SC Retirement	19,605.00	19,605.00	4,453.11	14,184.53	5,420.47
100-1001-512004	Group Health Insurance	21,232.00	21,232.00	2,700.44	13,404.22	7,827.78
100-1001-512006	Workmens Comp Ins.	70,000.00	70,000.00	4,769.22	30,944.38	39,055.62
100-1001-521001	Legal Services	3,400.00	3,400.00	0.00	0.00	3,400.00
100-1001-524001	Advertising and Promotion	1,000.00	1,000.00	0.00	0.00	1,000.00
100-1001-524006	Employee Screening & Testing	3,200.00	3,200.00	209.67	1,840.55	1,359.45
100-1001-531000	Office Supplies	600.00	600.00	108.08	183.33	416.67
100-1001-550000	Professional Memberships and License Fees	320.00	320.00	0.00	444.00	-124.00
100-1001-550001	Educational Seminars and Classes	3,650.00	3,650.00	0.00	125.00	3,525.00
	Department: 1001 - Human Resources Total:	240,491.00	240,491.00	38,032.19	143,291.03	97,199.97
	Department: 1002 - Information Services					
100-1002-511000	Regular Salaries and Wages	187,645.00	187,645.00	21,214.36	103,209.38	84,435.62
100-1002-511002	Overtime	447.00	447.00	0.00	0.00	447.00
100-1002-511008	Sick Pay	5,809.00	5,809.00	878.43	3,364.14	2,444.86
100-1002-512000	FICA	11,728.00	11,728.00	1,336.88	6,409.55	5,318.45
100-1002-512001	Medicare	2,627.00	2,627.00	312.66	1,499.00	1,128.00
100-1002-512002	SC Retirement	34,827.00	34,827.00	4,100.42	19,780.01	15,046.99
100-1002-512004	Group Health Insurance	34,080.00	34,080.00	2,495.24	17,486.93	16,593.07
100-1002-521002	IT Contracts and Services	443,540.00	443,540.00	6,485.92	283,324.62	160,215.38
100-1002-524000	Telephone and Communications	3,072.00	3,072.00	287.05	1,670.68	1,401.32
100-1002-526000	Uniform Rental	1,326.00	1,326.00	71.07	360.87	965.13
100-1002-532000	Small Tools and Equipment	1,200.00	1,200.00	0.00	407.42	792.58
100-1002-532003	Computer Hardware and Software	24,150.00	24,150.00	0.00	4,132.51	20,017.49
100-1002-550000	Professional Memberships and License Fees	270.00	270.00	0.00	45.00	225.00
100-1002-550001	Educational Seminars and Classes	7,420.00	7,420.00	63.72	2,026.04	5,393.96
100-1002-550002	Mileage Reimbursements	500.00	500.00	0.00	0.00	500.00
100-1002-560010	Miscellaneous	500.00	500.00	0.00	0.00	500.00
	Department: 1002 - Information Services Total:	759,141.00	759,141.00	37,245.75	443,716.15	315,424.85
	Department: 1010 - Board of Commissioners					
100-1010-511009	Board of Commissioners Pay	12,750.00	12,750.00	1,050.00	4,740.00	8,010.00
100-1010-512000	FICA	324.00	324.00	65.10	293.88	30.12
100-1010-512001	Medicare	76.00	76.00	15.26	68.88	7.12
100-1010-512002	SC Retirement	335.00	335.00	55.68	314.60	20.40
100-1010-524000	Telephone and Communications	6,600.00	6,600.00	418.55	2,511.30	4,088.70
100-1010-531000	Office Supplies	1,630.00	1,630.00	0.00	0.00	1,630.00
100-1010-550001	Educational Seminars and Classes	12,675.00	12,675.00	2,681.74	3,379.54	9,295.46
100-1010-550002	Mileage Reimbursements	1,600.00	1,600.00	76.30	660.10	939.90
100-1010-560004	Board Meeting Expense	5,500.00	5,500.00	-682.06	1,438.18	4,061.82
	Department: 1010 - Board of Commissioners Total:	41,490.00	41,490.00	3,680.57	13,406.48	28,083.52
	Department: 1998 - District-Wide Employee Support, Promotion & Retent					
100-1998-550004	In-House Training and Development	44,850.00	44,850.00	6,600.00	12,417.00	32,433.00
100-1998-551000	Employee Appreciation	25,025.00	25,025.00	1,253.93	12,392.78	12,632.22
100-1998-551001	Tuition Assistance	9,316.00	9,316.00	3,491.20	5,810.40	3,505.60
100-1998-551002	Crisis Fund	2,000.00	2,000.00	0.00	0.00	2,000.00
	Department: 1998 - District-Wide Employee Support, Promotion & Reten..	81,191.00	81,191.00	11,345.13	30,620.18	50,570.82
	Department: 1999 - Operational Non-Departmental					
100-1999-512005	Retiree Health Insurance	124,000.00	124,000.00	8,400.72	56,851.08	67,148.92
100-1999-512008	Flex Spending Admin Fee Expense	230.00	230.00	22.55	209.19	20.81
100-1999-512009	PEBA Admin Fee Expense	1,800.00	1,800.00	138.00	893.40	906.60
100-1999-521005	Other Contractual Services	31,680.00	31,680.00	3,754.33	23,954.81	7,725.19
100-1999-523000	Electricity	42,000.00	42,000.00	4,116.25	19,378.33	22,621.67

Statement of Revenue and Expense

For Fiscal: 2025 - 2026 Period Ending: 01/31/2026

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
100-1999-523001 Natural Gas	5,700.00	5,700.00	753.82	1,563.66	4,136.34
100-1999-523002 Water and Sewer	8,100.00	8,100.00	597.92	3,527.01	4,572.99
100-1999-524000 Telephone and Communications	49,200.00	49,200.00	3,524.98	24,702.24	24,497.76
100-1999-524002 General Property & Liability Insurance	75,000.00	75,000.00	6,076.00	36,466.00	38,534.00
100-1999-531001 Janitorial and General Supplies	8,000.00	8,000.00	303.88	2,264.57	5,735.43
100-1999-532002 Office Furniture and Equipment	2,500.00	2,500.00	0.00	0.00	2,500.00
100-1999-560000 Bad Debt Expense	0.00	0.00	148.68	1,052.39	-1,052.39
100-1999-710004 Capital Asset Replacement	562,000.00	562,000.00	0.00	0.00	562,000.00
100-1999-720000 Transfers Out	0.00	0.00	203,799.86	484,800.08	-484,800.08
Department: 1999 - Operational Non-Departmental Total:	910,210.00	910,210.00	231,636.99	655,662.76	254,547.24
Department: 2000 - Engineering					
100-2000-511000 Regular Salaries and Wages	245,418.00	245,418.00	27,222.71	136,323.32	109,094.68
100-2000-511002 Overtime	67.00	67.00	0.00	0.00	67.00
100-2000-511008 Sick Pay	5,007.00	5,007.00	811.95	4,463.07	543.93
100-2000-512000 FICA	15,339.00	15,339.00	1,698.30	8,574.03	6,764.97
100-2000-512001 Medicare	3,436.00	3,436.00	397.18	2,005.21	1,430.79
100-2000-512002 SC Retirement	45,550.00	45,550.00	5,203.23	26,129.97	19,420.03
100-2000-512004 Group Health Insurance	42,463.00	42,463.00	3,069.76	21,785.72	20,677.28
100-2000-521005 Other Contractual Services	14,630.00	14,630.00	0.00	14,038.36	591.64
100-2000-522002 Vehicle Repairs and Maintenance	4,360.00	4,360.00	0.00	258.11	4,101.89
100-2000-524000 Telephone and Communications	2,050.00	2,050.00	128.99	773.64	1,276.36
100-2000-526000 Uniform Rental	1,640.00	1,640.00	111.11	750.09	889.91
100-2000-531000 Office Supplies	2,100.00	2,100.00	0.00	884.75	1,215.25
100-2000-531003 Safety Gear and Supplies	1,800.00	1,800.00	0.00	32.37	1,767.63
100-2000-531008 Fuel	4,320.00	4,320.00	328.06	1,875.30	2,444.70
100-2000-532000 Small Tools and Equipment	1,500.00	1,500.00	0.00	131.39	1,368.61
100-2000-550000 Professional Memberships and License Fees	2,350.00	2,350.00	0.00	1,000.00	1,350.00
100-2000-550001 Educational Seminars and Classes	17,650.00	17,650.00	653.91	3,201.50	14,448.50
100-2000-560010 Miscellaneous	1,000.00	1,000.00	89.58	579.46	420.54
100-2000-560090 Water Efficiency Rebate Program	1,000.00	1,000.00	0.00	583.00	417.00
Department: 2000 - Engineering Total:	411,680.00	411,680.00	39,714.78	223,389.29	188,290.71
Department: 3000 - Distribution (Maintenance)					
100-3000-511000 Regular Salaries and Wages	1,003,803.00	1,003,803.00	109,284.48	550,782.52	453,020.48
100-3000-511002 Overtime	62,373.00	62,373.00	4,787.08	26,021.14	36,351.86
100-3000-511003 On Call	0.00	0.00	0.00	85.64	-85.64
100-3000-511008 Sick Pay	38,830.00	38,830.00	3,533.73	24,334.93	14,495.07
100-3000-512000 FICA	62,738.00	62,738.00	7,209.03	36,798.14	25,939.86
100-3000-512001 Medicare	14,053.00	14,053.00	1,686.01	8,606.08	5,446.92
100-3000-512002 SC Retirement	186,306.00	186,306.00	21,827.51	111,637.00	74,669.00
100-3000-512004 Group Health Insurance	214,111.00	214,111.00	13,459.20	103,386.80	110,724.20
100-3000-521005 Other Contractual Services	45,582.00	45,582.00	3,687.79	25,983.48	19,598.52
100-3000-522000 Building and Grounds Repairs and Mainten...	116,000.00	116,000.00	271.32	27,776.01	88,223.99
100-3000-522001 Equipment and Machinery Repairs and Mai...	35,000.00	35,000.00	470.23	17,770.48	17,229.52
100-3000-522002 Vehicle Repairs and Maintenance	33,600.00	33,600.00	1,443.15	9,610.03	23,989.97
100-3000-524000 Telephone and Communications	14,368.00	14,368.00	1,035.82	7,270.30	7,097.70
100-3000-525000 Hauling and tipping fees	4,000.00	4,000.00	0.00	135.00	3,865.00
100-3000-526000 Uniform Rental	20,444.00	20,444.00	1,494.80	9,474.84	10,969.16
100-3000-526001 Equipment Rental	26,900.00	26,900.00	0.00	0.00	26,900.00
100-3000-531002 Shop Supplies and Materials	28,000.00	28,000.00	392.64	7,549.98	20,450.02
100-3000-531003 Safety Gear and Supplies	8,800.00	8,800.00	73.40	1,062.17	7,737.83
100-3000-531004 Patching and Paving Materials	56,820.00	56,820.00	1,419.75	12,605.93	44,214.07
100-3000-531008 Fuel	52,800.00	52,800.00	2,499.27	21,614.66	31,185.34
100-3000-531009 Non-Inventory Parts and Supplies	0.00	30,000.00	105.84	4,296.85	25,703.15
100-3000-531010 Inventory Parts and Supplies	200,000.00	170,000.00	7,983.48	72,335.80	97,664.20
100-3000-531011 Inventory Shrink/Overage	0.00	0.00	1,578.34	5,199.52	-5,199.52
100-3000-532000 Small Tools and Equipment	18,800.00	18,800.00	42.94	10,413.86	8,386.14
100-3000-541002 Licenses and Permits	150.00	150.00	0.00	100.00	50.00
100-3000-550000 Professional Memberships and License Fees	9,510.00	9,510.00	136.32	456.32	9,053.68
100-3000-550001 Educational Seminars and Classes	18,300.00	18,300.00	0.00	3,910.42	14,389.58

Statement of Revenue and Expense

For Fiscal: 2025 - 2026 Period Ending: 01/31/2026

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
100-3000-560010	Miscellaneous	3,000.00	3,000.00	475.81	1,218.12	1,781.88
Department: 3000 - Distribution (Maintenance) Total:		2,274,288.00	2,274,288.00	184,897.94	1,100,436.02	1,173,851.98
Department: 4000 - Meter						
100-4000-511000	Regular Salaries and Wages	233,590.00	233,590.00	26,915.84	131,115.17	102,474.83
100-4000-511002	Overtime	10,931.00	10,931.00	1,509.96	6,094.00	4,837.00
100-4000-511008	Sick Pay	7,302.00	7,302.00	1,083.47	5,663.66	1,638.34
100-4000-512000	FICA	14,599.00	14,599.00	1,812.46	8,788.18	5,810.82
100-4000-512001	Medicare	3,270.00	3,270.00	423.87	2,055.32	1,214.68
100-4000-512002	SC Retirement	43,354.00	43,354.00	5,476.93	26,320.96	17,033.04
100-4000-512004	Group Health Insurance	31,535.00	31,535.00	3,481.72	17,273.09	14,261.91
100-4000-521004	Maintenance Contracts	58,020.00	58,020.00	3,000.00	3,000.00	55,020.00
100-4000-522001	Equipment and Machinery Repairs and Mai...	5,708.00	5,708.00	0.00	16.33	5,691.67
100-4000-522002	Vehicle Repairs and Maintenance	10,080.00	10,080.00	305.63	14,250.09	-4,170.09
100-4000-524000	Telephone and Communications	8,228.00	8,228.00	487.05	2,854.35	5,373.65
100-4000-526000	Uniform Rental	4,486.00	4,486.00	592.81	2,029.13	2,456.87
100-4000-531002	Shop Supplies and Materials	4,000.00	4,000.00	30.65	1,001.97	2,998.03
100-4000-531005	Meters Supplies and Appurtenences	90,750.00	90,750.00	0.00	115.14	90,634.86
100-4000-531008	Fuel	16,830.00	16,830.00	879.92	7,136.40	9,693.60
100-4000-531010	Inventory Parts & Supplies	188,593.00	188,593.00	0.00	80,244.72	108,348.28
100-4000-532000	Small Tools and Equipment	3,000.00	3,000.00	0.00	0.00	3,000.00
100-4000-550000	Professional Memberships and License Fees	750.00	750.00	0.00	0.00	750.00
100-4000-550001	Educational Seminars and Classes	7,300.00	7,300.00	0.00	5,395.72	1,904.28
100-4000-560010	Miscellaneous	750.00	750.00	0.00	196.00	554.00
Department: 4000 - Meter Total:		743,076.00	743,076.00	46,000.31	313,550.23	429,525.77
Department: 5000 - Filter Plant						
100-5000-511000	Regular Salaries and Wages	1,031,598.00	1,031,598.00	105,679.05	501,317.95	530,280.05
100-5000-511002	Overtime	60,442.00	60,442.00	13,172.50	39,587.81	20,854.19
100-5000-511008	Sick Pay	41,958.00	41,958.00	4,501.65	18,376.01	23,581.99
100-5000-512000	FICA	64,475.00	64,475.00	7,578.94	34,244.43	30,230.57
100-5000-512001	Medicare	14,442.00	14,442.00	1,772.49	8,008.69	6,433.31
100-5000-512002	SC Retirement	191,465.00	191,465.00	22,894.33	103,802.66	87,662.34
100-5000-512004	Group Health Insurance	157,718.00	157,718.00	9,985.84	71,765.49	85,952.51
100-5000-521004	Maintenance Contracts	62,168.00	62,168.00	164.00	33,020.46	29,147.54
100-5000-521005	Other Contractual Services	1,800.00	1,800.00	78.83	947.71	852.29
100-5000-522000	Building and Grounds Repairs and Mainten...	19,590.00	19,590.00	715.00	5,280.88	14,309.12
100-5000-522001	Equipment and Machinery Repairs and Mai...	2,500.00	2,500.00	0.00	0.00	2,500.00
100-5000-522002	Vehicle Repairs and Maintenance	4,840.00	4,840.00	7.55	669.46	4,170.54
100-5000-522004	Water Filtration System Repairs and Maint...	161,500.00	161,500.00	40,616.45	80,661.35	80,838.65
100-5000-523000	Electricity	246,960.00	246,960.00	15,027.66	91,489.50	155,470.50
100-5000-523001	Natural Gas	12,000.00	12,000.00	3,245.25	4,759.04	7,240.96
100-5000-524000	Telephone and Communications	20,962.00	20,962.00	1,498.81	9,505.10	11,456.90
100-5000-524004	Postage and Delivery Fees	1,660.00	1,660.00	101.94	346.73	1,313.27
100-5000-525000	Hauling and tipping fees	39,850.00	39,850.00	3,675.00	16,675.00	23,175.00
100-5000-526000	Uniform Rental	12,094.00	12,094.00	1,320.43	6,136.21	5,957.79
100-5000-526002	Other Rentals	1,670.00	1,670.00	100.00	700.00	970.00
100-5000-531000	Office Supplies	1,500.00	1,500.00	23.47	441.54	1,058.46
100-5000-531001	Janitorial and General Supplies	2,400.00	2,400.00	280.61	970.31	1,429.69
100-5000-531003	Safety Gear and Supplies	5,000.00	5,000.00	252.87	1,361.58	3,638.42
100-5000-531006	Laboratory Supplies and Materials	64,900.00	64,900.00	7,555.39	37,851.45	27,048.55
100-5000-531007	Chemicals	524,700.00	524,700.00	39,896.29	243,099.39	281,600.61
100-5000-531008	Fuel	11,000.00	11,000.00	278.23	3,080.77	7,919.23
100-5000-532003	Computer Hardware and Software	500.00	500.00	0.00	199.00	301.00
100-5000-541000	Testing	19,500.00	19,500.00	713.00	9,481.80	10,018.20
100-5000-541002	Licenses, Permits & Fees	23,155.00	23,155.00	0.00	22,039.70	1,115.30
100-5000-550000	Professional Memberships and License Fees	1,875.00	1,875.00	45.00	590.00	1,285.00
100-5000-550001	Educational Seminars and Classes	20,780.00	20,780.00	1,857.00	9,987.48	10,792.52
100-5000-560010	Miscellaneous	5,000.00	5,000.00	603.54	2,946.41	2,053.59

Statement of Revenue and Expense

For Fiscal: 2025 - 2026 Period Ending: 01/31/2026

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
100-5000-951002 Plant Equipment	55,000.00	55,000.00	0.00	0.00	55,000.00
Department: 5000 - Filter Plant Total:	2,885,002.00	2,885,002.00	283,641.12	1,359,343.91	1,525,658.09
Function: 1000 - Operating Expenses Total:	10,508,170.00	10,508,170.00	1,088,630.78	5,389,345.13	5,118,824.87
Function: 9500 - Non-Operating Expense					
Department: 9500 - Non-Operating Expense					
100-9500-710001 Debt Service Interest Expense	538,140.00	538,140.00	9,589.58	67,127.06	471,012.94
100-9500-710002 Capital Lease Interest Expense	77,530.00	77,530.00	635.01	4,990.03	72,539.97
Department: 9500 - Non-Operating Expense Total:	615,670.00	615,670.00	10,224.59	72,117.09	543,552.91
Function: 9500 - Non-Operating Expense Total:	615,670.00	615,670.00	10,224.59	72,117.09	543,552.91
Expense Total:	11,123,840.00	11,123,840.00	1,098,855.37	5,461,462.22	
Total Surplus (Deficit):	0.00	0.00	-130,854.81	1,290,991.93	

Statement of Revenue and Expense

For Fiscal: 2025 - 2026 Period Ending: 01/31/2026

Group Summary

Department	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Revenue					
Function: 0100 - Operating Revenue					
0100 - Operating Revenue	10,935,584.00	10,935,584.00	954,925.57	6,656,491.47	4,279,092.53
Function: 0100 - Operating Revenue Total:	10,935,584.00	10,935,584.00	954,925.57	6,656,491.47	4,279,092.53
Function: 9000 - Non-Operating Revenue					
9000 - Non-Operating Revenue	188,256.00	188,256.00	13,074.99	95,962.68	92,293.32
Function: 9000 - Non-Operating Revenue Total:	188,256.00	188,256.00	13,074.99	95,962.68	92,293.32
Revenue Total:	11,123,840.00	11,123,840.00	968,000.56	6,752,454.15	4,371,385.85
Expense					
Function: 1000 - Operating Expenses					
1000 - Administration	2,161,601.00	2,161,601.00	212,436.00	1,105,929.08	1,055,671.92
1001 - Human Resources	240,491.00	240,491.00	38,032.19	143,291.03	97,199.97
1002 - Information Services	759,141.00	759,141.00	37,245.75	443,716.15	315,424.85
1010 - Board of Commissioners	41,490.00	41,490.00	3,680.57	13,406.48	28,083.52
1998 - District-Wide Employee Support, Promotion & Retent	81,191.00	81,191.00	11,345.13	30,620.18	50,570.82
1999 - Operational Non-Departmental	910,210.00	910,210.00	231,636.99	655,662.76	254,547.24
2000 - Engineering	411,680.00	411,680.00	39,714.78	223,389.29	188,290.71
3000 - Distribution (Maintenance)	2,274,288.00	2,274,288.00	184,897.94	1,100,436.02	1,173,851.98
4000 - Meter	743,076.00	743,076.00	46,000.31	313,550.23	429,525.77
5000 - Filter Plant	2,885,002.00	2,885,002.00	283,641.12	1,359,343.91	1,525,658.09
Function: 1000 - Operating Expenses Total:	10,508,170.00	10,508,170.00	1,088,630.78	5,389,345.13	5,118,824.87
Function: 9500 - Non-Operating Expense					
9500 - Non-Operating Expense	615,670.00	615,670.00	10,224.59	72,117.09	543,552.91
Function: 9500 - Non-Operating Expense Total:	615,670.00	615,670.00	10,224.59	72,117.09	543,552.91
Expense Total:	11,123,840.00	11,123,840.00	1,098,855.37	5,461,462.22	5,662,377.78
Total Surplus (Deficit):	0.00	0.00	-130,854.81	1,290,991.93	

Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
100 - Operations Fund	0.00	0.00	-130,854.81	1,290,991.93	-1,290,991.93
Total Surplus (Deficit):	0.00	0.00	-130,854.81	1,290,991.93	