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*Solving the water needs of tomorrow, today.*

**Chester Metropolitan District**  
Regular Commission Meeting  
December 16, 2025

The Chester Metropolitan District's Regular Commission meeting was held at 6:00 pm on Tuesday, December 16, 2025, at the Wagon Wheel Restaurant in Fort Lawn, SC. Commissioners attending were George Wilmore, Chairman, Matt McCrorey, Scott Russell, David Shinn, Raymond Douglas, Kim Chisholm, Charletta Thompson, Secretary and Tommy McMinn, Vice Chairman. Staff in attendance were Fred Castles, Executive Director; Andy Litten, District Engineer/Operations Manager; Richard Zhao, Finance Manager; Cindy Klimpel, Human Resources Manager; Clay Shannon, IT Manager; Susan Roddey, IT Support Specialist; Kelli Johnson, Executive Assistant; Edward Beaty, Meter Department Superintendent; Chad Weir, Distribution Maintenance Superintendent. A total of ten (10) family members of Commissioners and Employees were also in attendance as guests.

**The Agenda for the December 16, 2025 Board Meeting was posted on the Chester Metropolitan District Website two weeks prior to meeting.**

Chairman Wilmore called the meeting to order at 6:12 PM

Chairman Wilmore asked if there was a motion to approve the December 16, 2025, meeting agenda. A motion to approve November 18, 2025, meeting agenda was made by Matt McCrorey, seconded by Raymond Douglas, and unanimously approved.

**Minutes**

Chairman Wilmore asked for corrections or additions to the November 18, 2025, meeting minutes. A motion to approve the November 18, 2025, meeting minutes was made by Charletta Thompson, seconded by Raymond Douglas and unanimously approved.

**Public Comment**

There was no public comment.

**Old Business**

**Filter Plant Report:** Information Only. A copy of the report is attached to the minutes.

**Engineering Report:** Information Only. A copy of the report is attached to the minutes.

**DMAG Report:** Information Only. A copy of the report is attached to the minutes.

**Audit:** Chairman Wilmore called for a vote to approve the draft FY 24-25 Audit as presented at the November meeting. Motion to approve the Audit as presented was made by Tommy McMinn, Seconded by Matt McCrorey, and unanimously approved.

### New Business

There was no new business to report.

### Reports

**Director's Update:** No report.

**Director's Report:** Information Only. A copy of the report is attached to the minutes.

**IT Report:** Information Only. A copy of the report is attached to the minutes.

**Financial Report:** Mr. Zhao read the Financial Report for November. A copy of the report is attached to the minutes.

Chairman Wilmore asked if there was a motion to approve the Financial Report. A motion to approve the Financial Report was made by David Shinn, seconded by Matt McCrorey, and unanimously approved.

### Commissioner's Discussion

Kelli Johnson stated that the Decision Makers Conference is scheduled for February 2026 and that Commissioners are encouraged to attend.

New Meeting dates for 2026 have been sent out.

Chairman Wilmore encouraged Commissioners to take part in CMD educational opportunities in the coming year.

Chairman Wilmore asked if there was a motion to adjourn. A motion to adjourn was made by David Shinn, seconded by Matt McCrorey and unanimously approved.

*The meeting adjourned at 6:20 pm.*

Approved:

Respectfully Submitted:

Date: \_\_\_\_\_

By: \_\_\_\_\_

# Chester Metropolitan District

## **Agenda**

**Tuesday, December 16, 2025**

**6:00 PM**

**Wagon Wheel**

**5724 Lancaster Highway**

**Fort Lawn, SC 29714**

- I. Pledge of Allegiance**
- II. Call Meeting to Order**
- III. Approval of December 16, 2025, Meeting Agenda**
- IV. Approval of November 18, 2025, Meeting Minutes**
- V. Public Comment**

*Public Comment is limited to three (3) minutes per speaker.*

### **VI. Old Business**

- A. Filter Plant Report Fred Castles
- B. Engineering Report Andy Litten
- C. DMAG Report Andy Litten

### **VII. New Business**

- A. FY 24-25 Audit Approval Richard Zhao

### **VIII. Reports**

- A. Director's Update Fred Castles
- B. Director's Report Fred Castles
- C. Hydrant Report Fred Castles
- D. IT Report Clay Shannon
- E. Financial Report Richard Zhao
- F. **Approval of the Financial Report**

### **IX. Commissioner's Discussion**

### **X. Adjourn**

*This agenda is subject to change up to 24 hours in advance of the meeting.*



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*Solving the water needs of tomorrow, today.*

**Chester Metropolitan District**  
Regular Commission Meeting  
November 18, 2025

The Chester Metropolitan District's Regular Commission meeting was held at 6:00 pm on Tuesday, November 18, 2025, at Chester Metropolitan District. Commissioners attending were George Wilmore, Chairman, Raymond Douglas, Kim Chisholm, Charletta Thompson, Secretary and Tommy McMinn, Vice Chairman. Others in attendance were Richard Zhao, Finance Manager; Beth Taylerson, Human Resources; Clay Shannon, IT Manager; Susan Roddey, IT Support Specialist; Ryan Swancy, Attorney, and Jack Woods, Auditor for Mauldin & Jenkins.

**The Agenda for November 18, 2025, Board Meeting was posted on the Chester Metropolitan District Website two weeks prior to meeting.**

**A quorum was not present until 6:13 PM. Chairman Wilmore called the meeting to order at 6:15 pm.**

Chairman Wilmore asked if there was a motion to approve the November 18, 2025, meeting agenda. A motion to approve November 18, 2025, meeting agenda was made by Raymond Douglas, seconded by Tommy McMinn and unanimously approved.

**Minutes**

Chairman Wilmore asked for corrections or additions to the October 21, 2025, meeting minutes. A motion to approve October 21, 2025, meeting minutes was made by Charletta Thompson, seconded by Kim Chisholm and unanimously approved.

**Public Comment**

There was no public comment.

**Old Business**

**Filter Plant Report:** Information Only. A copy of the report is attached to the minutes.

**Engineering Report:** Information Only. A copy of the report is attached to the minutes.

**DMAG Report:** Information Only. A copy of the report is attached to the minutes.

### **New Business**

**Audit:** Jack Woods of Mauldin & Jenkins presented the draft Audit for FY 24/25. A copy of the draft Audit is attached to the minutes. Commissioners have taken the document as information and will be prepared to vote to adopt at the December 2025 meeting. Mr. Woods left the meeting at 6:26 PM.

**Employee Handbook:** Beth Taylerson presented the draft Employee Handbook for review and approval. She stated that most changes were minor with the exception of the FMLA portion, which was required now that CMD consistently has over 50 employees. Mr. Wilmore asked if the Commission could review the document and approve it in December or January. Because the December meeting coincides with the Commission's holiday dinner, it will be added to the January agenda for adoption.

### **Reports**

**Director's Update:** No report.

**Director's Report:** Information Only. A copy of the report is attached to the minutes.

**IT Report:** Information Only. A copy of the report is attached to the minutes.

**Financial Report:** Mr. Zhao read the Financial Report for September. A copy of the report is attached to the minutes.

Chairman Wilmore asked if there was a motion to approve the Financial Report. A motion to approve the Financial Report was made by Charletta Thompson, seconded by Tommy McMinn, and unanimously approved.

### **Commissioner's Discussion**

Chairman Wilmore stated that any outstanding evaluation comments needed to be given to Ryan as soon as possible.

Mrs. Roddey reminded the Commission that the next meeting and holiday dinner would be Tuesday, December 16<sup>th</sup> at the Wagon Wheel Restaurant in Fort Lawn.

Chairman Wilmore asked if there was a motion to adjourn. A motion to adjourn was made by Tommy McMinn, seconded by Raymond Douglas and unanimously approved.

*The meeting adjourned at 6:50 pm.*

Approved:

Respectfully Submitted:

Date: \_\_\_\_\_

By: \_\_\_\_\_

## **November - 2025**

- The water plant staff collected and analyzed 22 distribution samples for the presence of total coliform bacteria. All samples were absent.
- The water plant maintained an average finished water Total chlorine at POE of 3.16 ppm. In the areas of the distribution system where bacteria samples were collected, we measured an average Total chlorine residual of 1.03 ppm.
- Changed out the #2 filter lime pump with spare and placed back online.
- Removed filter plate cloths and manually cleaned the plates of hardened mud. Installed new cloths and placed the press back online.
- Inspected the bearings and intermediate shafts on the east basin flocculator, State Utilities aligned flocculator shaft, checked and tightened paddle boards. Placed an order for flocculator shaft bearings.
- Washed out the east basin and prepared to place back online.
- Set up hoses and floc channel gate for draining the west basin.
- Removed pressure tank on the filter press washer due to a pin hole leaking water. Tank was repaired and placed back in service.
- Performed maintenance task on electrical equipment.
- Cleaned and changed out the ammonia injector for the #1 ammoniator.
- The Plate & Frame Press dewatered 15.0 tons of sludge and sent to the landfill. This number is low due to the trac-vac and basin construction work.

### **State Utilities**

- The surge tank was installed but is not operational. The manufacturer will perform an inspection and CMD staff will perform bacteriological testing. Once SCDES is notified of the test results, a permit to operate will be issued.
- The new stilling wall and Trac-Vac system was installed in the east basin, the Trac-Vacs were partially operated to check movement until programming can be performed in December.

### **Smart Electric**

- Duct bank work continues at the high service pump room and press building area.
- Started installation of the VFD's and breaker panels inside the new electrical building.
- Started installing disconnects in the old MCC room.

# CMD Engineering Department Report

## December 2025 Meeting

12/05/2025

### Development Project Reviews

**Richburg Meadows (Richburg):** Water line testing for Phase I is underway.

**Woodhaven (Chester):** Contractor is installing the water line in the last part of the project. (no change)

**Stanton Subdivision Phase I (Richburg):** We have the permit to operate for Phase IA.

**Stanton Subdivision Phase II (Richburg):** We've approved the plans and we're waiting for payment of the Capital Recovery Fees. (no change)

**Winchester (Richburg):** We've approved the material submittal for Phase I. We've completed our review of Phase II and are waiting on revisions. (no change)

**Kings Landing (Chester):** We've reviewed and provided comments on the off-site plans. (no change)

**Kingdom Hall (Chester):** They paid the capital recovery fee and we're waiting on the material submittal. (no change)

**Norfolk Southern Crew Building (Chester):** We've approved their plans and the materials. We're waiting on them to schedule inspections for the installation of the water service. (no change)

**Asphalt Terminal (Chester):** We've reviewed the plans and have received revised plans. The project is just a simple service.

**Courthouse ADA Project (Chester):** We've reviewed the plans a couple times and are waiting on revised plans.

### In-House Projects

#### Locust Street Waterline Replacement (Great Falls)

SCDOT encroachment permit is approved. We're ordering parts and scheduling the work. (no change)

#### Toilet Rebate Program

Applications for Rebate this month: 0

### Catawba-Wateree Drought Management Advisory Group (DMAG)

Currently Stage 0.

## Chester Metropolitan District

### Director's Report

FY 2025-2026

	November 2025	TOTAL L 12 MOS	AVERAGE L 12 MOS
<b>DISTRIBUTION NUMBER:</b>			
Taps	2	24	2.0
Leaks	6	70	5.8
Main Break Leaks	6	60	5.0
Hydrants	1	9	1.1
<b>DISTRIBUTION MANHOURS:</b>			
Taps	96.0	750	62.5
Main Break Leaks	100	1642	136.8
Leaks	90.0	1,807	150.6
Equipment	0.0	1,074	89.5
Shop	133.0	3,708	309.0
Distribution Maint.	1778.5	17,313	1,442.8
Asphalt	0.0	297	24.8
Meters	0.0	-	-
Filter Plant	0.0	-	-
Hydrants	0.0	570	47.5
Construction Projects	0.0	455	37.9
Service Orders	26.0	506	42.2
Total Manhours	2197.5	28,334	2,361.2
Overtime Hours	137.0	1,283	106.9
<b>METER CALLS:</b>			
Ons	75	1,045	87.1
Offs	27	512	42.7
Miscellaneous	21	600	50.0
Nonpayment Disconnects	192	2,599	216.6
Reinstates	168	2,388	199.0
Total Calls	483	7,462	621.8
Overtime Hours	5.0	58.0	4.8
<b>BILLING INFORMATION:</b>			
Non-Leak Adjustments:	33	48	4.0
Leak Adjustments	1	434	36.2
\$\$\$ Adjusted	\$ 1,519.37	\$ 30,995.62	\$ 2,582.97
Bills Mailed	6,775	80,093.0	6,674.4
Thousand Gallons Billed	68,848.0	785,275.0	65,439.6
Thousand Gallons Pumped	96,670.0	1,091,046.0	90,920.5
% Accounted For	71.2%	72.3%	72.3%
Other Gallons Accounted For (1,000 )	1,247.0	11,287.0	940.6
Adjusted % Accounted For	72.5%	73.3%	70.7%

## Chester Metropolitan District

### Hydrant Report

December 16, 2025

<u>0</u>	New Placement
<u>1</u>	Hydrants Replaced
<u>0</u>	Hydrants Repaired
<u>0</u>	Hydrants Removed
<u>0</u>	Hydrants Relocated
<u>\$4,100</u>	\$ Spent on Hydrant Work

<u>5534</u>	Total Hydrants Worked to Date
<u>\$ 1,241,397</u>	Total Cost to Date
<u>- 0 -</u>	Local Match
<u>- 0 -</u>	Contract Services
<u>\$ 1,241,397</u>	Total Cost

Walnut/Saluda



## **CMD Information Technology Department Report – December 2025**

### **Business Process Review (BPR) – Utility Billing**

Finance and IT have reviewed the findings from the Tyler Utility Billing Business Process Review. Based on the recommendations, several changes are being implemented, with additional improvements planned for the upcoming quarter. These efforts are focused on:

- Streamlining internal billing workflows
- Enhancing reporting capabilities for field personnel

The goal is to improve operational efficiency and data accuracy across departments.

### **Workforce Mobile Deployment**

The updated version of the in-field service application, Workforce Mobile, has been successfully deployed to all field personnel. Key improvements include:

- Ability to create service orders directly in the field
- Enhanced access across both tablets and smartphones
- A redesigned control panel aligned with the office interface

These changes are expected to improve service response times and coordination between field and office teams.

### **Azure and O365 Enhancements**

Work continues on improvements to Azure and O365, with support from our vendor, XMS Solutions. Current efforts are focused on:

- Strengthening internal security controls
- Improving tracking and management of customer and employee data

These enhancements support the organization's broader goals around data protection and system reliability.

### **Cybersecurity Awareness**

With the holiday season underway, the risk of phishing and scam-related activity increases. Staff are reminded to:

- Complete required cybersecurity training
- Report suspicious emails or activity immediately

Staying aware and taking quick action helps protect organizational data and systems.

# Statement of Revenue and Expense

## Account Summary

Chester Metropolitan District

For Fiscal: 2025 - 2026 Period Ending: 11/30/2025

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Revenue</b>					
<b>Function: 0100 - Operating Revenue</b>					
<b>Department: 0100 - Operating Revenue</b>					
<a href="#">100-0100-411000</a>	10,080,961.00	10,080,961.00	865,411.38	3,718,964.34	6,361,996.66
<a href="#">100-0100-411003</a>	90,750.00	90,750.00	8,250.00	45,210.00	45,540.00
<a href="#">100-0100-411004</a>	16,722.00	16,722.00	1,350.00	15,640.00	1,082.00
<a href="#">100-0100-412000</a>	86,961.00	86,961.00	5,862.00	34,737.00	52,224.00
<a href="#">100-0100-412001</a>	131,682.00	131,682.00	10,215.00	47,070.00	84,612.00
<a href="#">100-0100-412003</a>	3,240.00	3,240.00	90.00	1,020.00	2,220.00
<a href="#">100-0100-413000</a>	380,424.00	380,424.00	31,702.00	144,917.00	235,507.00
<a href="#">100-0100-413001</a>	120,000.00	120,000.00	13,457.26	68,514.32	51,485.68
<a href="#">100-0100-413003</a>	8,403.00	8,403.00	143,704.32	708,871.67	-700,468.67
<a href="#">100-0100-413004</a>	5,361.00	5,361.00	468.28	3,030.08	2,330.92
<a href="#">100-0100-414000</a>	8,644.00	8,644.00	425.00	4,715.00	3,929.00
<a href="#">100-0100-414001</a>	2,436.00	2,436.00	0.00	0.00	2,436.00
<b>Department: 0100 - Operating Revenue Total:</b>	<b>10,935,584.00</b>	<b>10,935,584.00</b>	<b>1,080,935.24</b>	<b>4,792,689.41</b>	<b>6,142,894.59</b>
<b>Function: 0100 - Operating Revenue Total:</b>	<b>10,935,584.00</b>	<b>10,935,584.00</b>	<b>1,080,935.24</b>	<b>4,792,689.41</b>	<b>6,142,894.59</b>
<b>Function: 9000 - Non-Operating Revenue</b>					
<b>Department: 9000 - Non-Operating Revenue</b>					
<a href="#">100-9000-612000</a>	188,256.00	188,256.00	13,348.83	69,389.03	118,866.97
<b>Department: 9000 - Non-Operating Revenue Total:</b>	<b>188,256.00</b>	<b>188,256.00</b>	<b>13,348.83</b>	<b>69,389.03</b>	<b>118,866.97</b>
<b>Function: 9000 - Non-Operating Revenue Total:</b>	<b>188,256.00</b>	<b>188,256.00</b>	<b>13,348.83</b>	<b>69,389.03</b>	<b>118,866.97</b>
<b>Revenue Total:</b>	<b>11,123,840.00</b>	<b>11,123,840.00</b>	<b>1,094,284.07</b>	<b>4,862,078.44</b>	
<b>Expense</b>					
<b>Function: 1000 - Operating Expenses</b>					
<b>Department: 1000 - Administration</b>					
<a href="#">100-1000-511000</a>	1,005,271.00	1,005,271.00	74,358.04	364,611.53	640,659.47
<a href="#">100-1000-511001</a>	5,000.00	5,000.00	0.00	0.00	5,000.00
<a href="#">100-1000-511002</a>	5,965.00	5,965.00	950.48	3,932.17	2,032.83
<a href="#">100-1000-511008</a>	56,894.00	56,894.00	3,275.70	15,022.59	41,871.41
<a href="#">100-1000-512000</a>	62,829.00	62,829.00	4,097.29	22,443.71	40,385.29
<a href="#">100-1000-512001</a>	14,074.00	14,074.00	1,100.75	5,391.36	8,682.64
<a href="#">100-1000-512002</a>	186,578.00	186,578.00	14,585.20	71,189.81	115,388.19
<a href="#">100-1000-512004</a>	179,657.00	179,657.00	14,653.94	64,477.29	115,179.71
<a href="#">100-1000-521000</a>	37,000.00	37,000.00	0.00	22,682.00	14,318.00
<a href="#">100-1000-521001</a>	45,000.00	45,000.00	1,740.00	8,015.00	36,985.00
<a href="#">100-1000-521005</a>	165,255.00	165,255.00	16,819.61	49,543.44	115,711.56
<a href="#">100-1000-522002</a>	4,000.00	4,000.00	169.82	889.41	3,110.59
<a href="#">100-1000-524000</a>	15,040.00	15,040.00	0.00	2,617.75	12,422.25
<a href="#">100-1000-524001</a>	12,000.00	12,000.00	880.04	2,844.45	9,155.55
<a href="#">100-1000-524003</a>	172,000.00	172,000.00	8,995.46	57,272.79	114,727.21
<a href="#">100-1000-524004</a>	3,600.00	3,600.00	0.00	500.00	3,100.00
<a href="#">100-1000-526000</a>	2,950.00	2,950.00	2,092.49	2,092.49	857.51
<a href="#">100-1000-531000</a>	4,500.00	4,500.00	170.32	1,911.48	2,588.52
<a href="#">100-1000-531008</a>	3,600.00	3,600.00	244.34	1,040.84	2,559.16
<a href="#">100-1000-550000</a>	35,826.00	35,826.00	0.00	1,815.00	34,011.00
<a href="#">100-1000-550001</a>	35,490.00	35,490.00	614.96	3,190.57	32,299.43
<a href="#">100-1000-550002</a>	500.00	500.00	0.00	0.00	500.00
<a href="#">100-1000-560001</a>	640.00	640.00	0.00	104.75	535.25
<a href="#">100-1000-560006</a>	76,762.00	76,762.00	0.00	7,238.91	69,523.09
<a href="#">100-1000-560007</a>	29,670.00	29,670.00	1,000.00	24,315.00	5,355.00

Statement of Revenue and Expense

For Fiscal: 2025 - 2026 Period Ending: 11/30/2025

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<a href="#">100-1000-560010</a>	Miscellaneous	1,500.00	1,500.00	30.91	57.07	1,442.93
	<b>Department: 1000 - Administration Total:</b>	<b>2,161,601.00</b>	<b>2,161,601.00</b>	<b>145,779.35</b>	<b>733,199.41</b>	<b>1,428,401.59</b>
	<b>Department: 1001 - Human Resources</b>					
<a href="#">100-1001-511000</a>	Regular Salaries and Wages	105,633.00	105,633.00	7,404.80	36,304.91	69,328.09
<a href="#">100-1001-511008</a>	Sick Pay	3,770.00	3,770.00	396.14	1,919.75	1,850.25
<a href="#">100-1001-512000</a>	FICA	6,602.00	6,602.00	473.48	2,325.14	4,276.86
<a href="#">100-1001-512001</a>	Medicare	1,479.00	1,479.00	110.74	543.82	935.18
<a href="#">100-1001-512002</a>	SC Retirement	19,605.00	19,605.00	1,447.86	7,094.51	12,510.49
<a href="#">100-1001-512004</a>	Group Health Insurance	21,232.00	21,232.00	1,732.96	7,625.02	13,606.98
<a href="#">100-1001-512006</a>	Workmens Comp Ins.	70,000.00	70,000.00	4,666.02	21,478.77	48,521.23
<a href="#">100-1001-521001</a>	Legal Services	3,400.00	3,400.00	0.00	0.00	3,400.00
<a href="#">100-1001-524001</a>	Advertising and Promotion	1,000.00	1,000.00	0.00	0.00	1,000.00
<a href="#">100-1001-524006</a>	Employee Screening & Testing	3,200.00	3,200.00	958.04	1,630.88	1,569.12
<a href="#">100-1001-531000</a>	Office Supplies	600.00	600.00	0.00	0.00	600.00
<a href="#">100-1001-550000</a>	Professional Memberships and License Fees	320.00	320.00	344.00	344.00	-24.00
<a href="#">100-1001-550001</a>	Educational Seminars and Classes	3,650.00	3,650.00	0.00	0.00	3,650.00
	<b>Department: 1001 - Human Resources Total:</b>	<b>240,491.00</b>	<b>240,491.00</b>	<b>17,534.04</b>	<b>79,266.80</b>	<b>161,224.20</b>
	<b>Department: 1002 - Information Services</b>					
<a href="#">100-1002-511000</a>	Regular Salaries and Wages	187,645.00	187,645.00	13,405.18	66,044.21	121,600.79
<a href="#">100-1002-511002</a>	Overtime	447.00	447.00	0.00	0.00	447.00
<a href="#">100-1002-511008</a>	Sick Pay	5,809.00	5,809.00	521.90	2,278.95	3,530.05
<a href="#">100-1002-512000</a>	FICA	11,728.00	11,728.00	832.89	4,101.48	7,626.52
<a href="#">100-1002-512001</a>	Medicare	2,627.00	2,627.00	194.79	959.21	1,667.79
<a href="#">100-1002-512002</a>	SC Retirement	34,827.00	34,827.00	2,584.86	12,680.75	22,146.25
<a href="#">100-1002-512004</a>	Group Health Insurance	34,080.00	34,080.00	2,776.24	12,215.45	21,864.55
<a href="#">100-1002-521002</a>	IT Contracts and Services	443,540.00	443,540.00	36,659.70	224,901.00	218,639.00
<a href="#">100-1002-524000</a>	Telephone and Communications	3,072.00	3,072.00	0.00	809.65	2,262.35
<a href="#">100-1002-526000</a>	Uniform Rental	1,326.00	1,326.00	55.20	234.60	1,091.40
<a href="#">100-1002-532000</a>	Small Tools and Equipment	1,200.00	1,200.00	390.15	390.15	809.85
<a href="#">100-1002-532003</a>	Computer Hardware and Software	24,150.00	24,150.00	0.00	2,612.90	21,537.10
<a href="#">100-1002-550000</a>	Professional Memberships and License Fees	270.00	270.00	0.00	0.00	270.00
<a href="#">100-1002-550001</a>	Educational Seminars and Classes	7,420.00	7,420.00	63.72	1,898.60	5,521.40
<a href="#">100-1002-550002</a>	Mileage Reimbursements	500.00	500.00	0.00	0.00	500.00
<a href="#">100-1002-560010</a>	Miscellaneous	500.00	500.00	0.00	0.00	500.00
	<b>Department: 1002 - Information Services Total:</b>	<b>759,141.00</b>	<b>759,141.00</b>	<b>57,484.63</b>	<b>329,126.95</b>	<b>430,014.05</b>
	<b>Department: 1010 - Board of Commissioners</b>					
<a href="#">100-1010-511009</a>	Board of Commissioners Pay	12,750.00	12,750.00	525.00	3,315.00	9,435.00
<a href="#">100-1010-512000</a>	FICA	324.00	324.00	32.55	205.53	118.47
<a href="#">100-1010-512001</a>	Medicare	76.00	76.00	7.63	48.17	27.83
<a href="#">100-1010-512002</a>	SC Retirement	335.00	335.00	27.84	231.08	103.92
<a href="#">100-1010-524000</a>	Telephone and Communications	6,600.00	6,600.00	0.00	1,255.65	5,344.35
<a href="#">100-1010-531000</a>	Office Supplies	1,630.00	1,630.00	0.00	0.00	1,630.00
<a href="#">100-1010-550001</a>	Educational Seminars and Classes	12,675.00	12,675.00	247.80	697.80	11,977.20
<a href="#">100-1010-550002</a>	Mileage Reimbursements	1,600.00	1,600.00	46.90	429.10	1,170.90
<a href="#">100-1010-560004</a>	Board Meeting Expense	5,500.00	5,500.00	0.00	0.00	5,500.00
	<b>Department: 1010 - Board of Commissioners Total:</b>	<b>41,490.00</b>	<b>41,490.00</b>	<b>887.72</b>	<b>6,182.33</b>	<b>35,307.67</b>
	<b>Department: 1998 - District-Wide Employee Support, Promotion &amp; Retent</b>					
<a href="#">100-1998-550004</a>	In-House Training and Development	44,850.00	44,850.00	1,272.00	5,817.00	39,033.00
<a href="#">100-1998-551000</a>	Employee Appreciation	25,025.00	25,025.00	580.51	2,911.88	22,113.12
<a href="#">100-1998-551001</a>	Tuition Assistance	9,316.00	9,316.00	0.00	2,319.20	6,996.80
<a href="#">100-1998-551002</a>	Crisis Fund	2,000.00	2,000.00	0.00	0.00	2,000.00
	<b>Department: 1998 - District-Wide Employee Support, Promotion &amp; Reten..</b>	<b>81,191.00</b>	<b>81,191.00</b>	<b>1,852.51</b>	<b>11,048.08</b>	<b>70,142.92</b>
	<b>Department: 1999 - Operational Non-Departmental</b>					
<a href="#">100-1999-512005</a>	Retiree Health Insurance	124,000.00	124,000.00	8,075.06	40,375.30	83,624.70
<a href="#">100-1999-512008</a>	Flex Spending Admin Fee Expense	230.00	230.00	34.24	152.40	77.60
<a href="#">100-1999-512009</a>	PEBA Admin Fee Expense	1,800.00	1,800.00	138.00	615.90	1,184.10
<a href="#">100-1999-521005</a>	Other Contractual Services	31,680.00	31,680.00	3,423.62	15,927.89	15,752.11
<a href="#">100-1999-523000</a>	Electricity	42,000.00	42,000.00	2,028.51	12,687.10	29,312.90

Statement of Revenue and Expense

For Fiscal: 2025 - 2026 Period Ending: 11/30/2025

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<a href="#">100-1999-523001</a> Natural Gas	5,700.00	5,700.00	92.48	461.48	5,238.52
<a href="#">100-1999-523002</a> Water and Sewer	8,100.00	8,100.00	583.88	2,365.69	5,734.31
<a href="#">100-1999-524000</a> Telephone and Communications	49,200.00	49,200.00	3,495.29	17,604.22	31,595.78
<a href="#">100-1999-524002</a> General Property & Liability Insurance	75,000.00	75,000.00	6,076.00	24,314.00	50,686.00
<a href="#">100-1999-531001</a> Janitorial and General Supplies	8,000.00	8,000.00	267.00	1,693.69	6,306.31
<a href="#">100-1999-532002</a> Office Furniture and Equipment	2,500.00	2,500.00	0.00	0.00	2,500.00
<a href="#">100-1999-560000</a> Bad Debt Expense	0.00	0.00	72.35	872.61	-872.61
<a href="#">100-1999-710004</a> Capital Asset Replacement	562,000.00	562,000.00	0.00	0.00	562,000.00
<a href="#">100-1999-720000</a> Transfers Out	0.00	0.00	46,833.37	234,166.85	-234,166.85
<b>Department: 1999 - Operational Non-Departmental Total:</b>	<b>910,210.00</b>	<b>910,210.00</b>	<b>71,119.80</b>	<b>351,237.13</b>	<b>558,972.87</b>
<b>Department: 2000 - Engineering</b>					
<a href="#">100-2000-511000</a> Regular Salaries and Wages	245,418.00	245,418.00	16,859.06	85,307.60	160,110.40
<a href="#">100-2000-511002</a> Overtime	67.00	67.00	0.00	0.00	67.00
<a href="#">100-2000-511008</a> Sick Pay	5,007.00	5,007.00	1,198.48	3,380.47	1,626.53
<a href="#">100-2000-512000</a> FICA	15,339.00	15,339.00	1,082.14	5,333.97	10,005.03
<a href="#">100-2000-512001</a> Medicare	3,436.00	3,436.00	253.08	1,247.46	2,188.54
<a href="#">100-2000-512002</a> SC Retirement	45,550.00	45,550.00	3,351.48	16,460.52	29,089.48
<a href="#">100-2000-512004</a> Group Health Insurance	42,463.00	42,463.00	3,465.92	15,250.04	27,212.96
<a href="#">100-2000-521005</a> Other Contractual Services	14,630.00	14,630.00	0.00	9,156.36	5,473.64
<a href="#">100-2000-522002</a> Vehicle Repairs and Maintenance	4,360.00	4,360.00	29.99	169.48	4,190.52
<a href="#">100-2000-524000</a> Telephone and Communications	2,050.00	2,050.00	0.00	386.75	1,663.25
<a href="#">100-2000-526000</a> Uniform Rental	1,640.00	1,640.00	272.12	552.66	1,087.34
<a href="#">100-2000-531000</a> Office Supplies	2,100.00	2,100.00	0.00	845.48	1,254.52
<a href="#">100-2000-531003</a> Safety Gear and Supplies	1,800.00	1,800.00	32.37	32.37	1,767.63
<a href="#">100-2000-531008</a> Fuel	4,320.00	4,320.00	353.00	1,295.69	3,024.31
<a href="#">100-2000-532000</a> Small Tools and Equipment	1,500.00	1,500.00	99.00	131.39	1,368.61
<a href="#">100-2000-550000</a> Professional Memberships and License Fees	2,350.00	2,350.00	0.00	1,000.00	1,350.00
<a href="#">100-2000-550001</a> Educational Seminars and Classes	17,650.00	17,650.00	-313.24	1,958.59	15,691.41
<a href="#">100-2000-560010</a> Miscellaneous	1,000.00	1,000.00	178.54	360.94	639.06
<a href="#">100-2000-560090</a> Water Efficiency Rebate Program	1,000.00	1,000.00	0.00	458.00	542.00
<b>Department: 2000 - Engineering Total:</b>	<b>411,680.00</b>	<b>411,680.00</b>	<b>26,861.94</b>	<b>143,327.77</b>	<b>268,352.23</b>
<b>Department: 3000 - Distribution (Maintenance)</b>					
<a href="#">100-3000-511000</a> Regular Salaries and Wages	1,003,803.00	1,003,803.00	75,019.52	368,862.38	634,940.62
<a href="#">100-3000-511002</a> Overtime	62,373.00	62,373.00	6,299.67	19,480.71	42,892.29
<a href="#">100-3000-511008</a> Sick Pay	38,830.00	38,830.00	3,896.63	16,286.65	22,543.35
<a href="#">100-3000-512000</a> FICA	62,738.00	62,738.00	5,203.09	24,770.95	37,967.05
<a href="#">100-3000-512001</a> Medicare	14,053.00	14,053.00	1,216.86	5,793.26	8,259.74
<a href="#">100-3000-512002</a> SC Retirement	186,306.00	186,306.00	15,816.04	75,149.07	111,156.93
<a href="#">100-3000-512004</a> Group Health Insurance	214,111.00	214,111.00	16,712.70	73,535.83	140,575.17
<a href="#">100-3000-521005</a> Other Contractual Services	45,582.00	45,582.00	14,491.59	20,777.54	24,804.46
<a href="#">100-3000-522000</a> Building and Grounds Repairs and Mainten...	116,000.00	116,000.00	432.20	27,306.37	88,693.63
<a href="#">100-3000-522001</a> Equipment and Machinery Repairs and Mai...	35,000.00	35,000.00	151.79	16,397.07	18,602.93
<a href="#">100-3000-522002</a> Vehicle Repairs and Maintenance	33,600.00	33,600.00	0.00	7,415.98	26,184.02
<a href="#">100-3000-524000</a> Telephone and Communications	14,368.00	14,368.00	0.99	3,967.02	10,400.98
<a href="#">100-3000-525000</a> Hauling and tipping fees	4,000.00	4,000.00	90.00	135.00	3,865.00
<a href="#">100-3000-526000</a> Uniform Rental	20,444.00	20,444.00	1,712.97	7,029.09	13,414.91
<a href="#">100-3000-526001</a> Equipment Rental	26,900.00	26,900.00	0.00	0.00	26,900.00
<a href="#">100-3000-531002</a> Shop Supplies and Materials	28,000.00	28,000.00	1,551.54	7,349.25	20,650.75
<a href="#">100-3000-531003</a> Safety Gear and Supplies	8,800.00	8,800.00	113.92	687.26	8,112.74
<a href="#">100-3000-531004</a> Patching and Paving Materials	56,820.00	56,820.00	8,153.48	11,186.18	45,633.82
<a href="#">100-3000-531008</a> Fuel	52,800.00	52,800.00	4,362.61	15,852.59	36,947.41
<a href="#">100-3000-531009</a> Non-Inventory Parts and Supplies	0.00	30,000.00	0.00	4,104.61	25,895.39
<a href="#">100-3000-531010</a> Inventory Parts and Supplies	200,000.00	170,000.00	0.00	33,692.69	136,307.31
<a href="#">100-3000-531011</a> Inventory Shrink/Overage	0.00	0.00	3,136.15	3,621.18	-3,621.18
<a href="#">100-3000-532000</a> Small Tools and Equipment	18,800.00	18,800.00	587.10	10,253.22	8,546.78
<a href="#">100-3000-541002</a> Licenses and Permits	150.00	150.00	0.00	0.00	150.00
<a href="#">100-3000-550000</a> Professional Memberships and License Fees	9,510.00	9,510.00	0.00	140.00	9,370.00
<a href="#">100-3000-550001</a> Educational Seminars and Classes	18,300.00	18,300.00	2,542.27	3,592.27	14,707.73

Statement of Revenue and Expense

For Fiscal: 2025 - 2026 Period Ending: 11/30/2025

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<a href="#">100-3000-560010</a>	Miscellaneous	3,000.00	3,000.00	334.86	742.31	2,257.69
<b>Department: 3000 - Distribution (Maintenance) Total:</b>		<b>2,274,288.00</b>	<b>2,274,288.00</b>	<b>161,825.98</b>	<b>758,128.48</b>	<b>1,516,159.52</b>
<b>Department: 4000 - Meter</b>						
<a href="#">100-4000-511000</a>	Regular Salaries and Wages	233,590.00	233,590.00	17,690.46	87,505.07	146,084.93
<a href="#">100-4000-511002</a>	Overtime	10,931.00	10,931.00	861.72	4,134.70	6,796.30
<a href="#">100-4000-511008</a>	Sick Pay	7,302.00	7,302.00	725.96	2,922.76	4,379.24
<a href="#">100-4000-512000</a>	FICA	14,599.00	14,599.00	1,185.46	5,819.85	8,779.15
<a href="#">100-4000-512001</a>	Medicare	3,270.00	3,270.00	277.24	1,361.11	1,908.89
<a href="#">100-4000-512002</a>	SC Retirement	43,354.00	43,354.00	3,578.03	17,354.54	25,999.46
<a href="#">100-4000-512004</a>	Group Health Insurance	31,535.00	31,535.00	2,553.96	11,237.41	20,297.59
<a href="#">100-4000-521004</a>	Maintenance Contracts	58,020.00	58,020.00	0.00	0.00	58,020.00
<a href="#">100-4000-522001</a>	Equipment and Machinery Repairs and Mai...	5,708.00	5,708.00	0.00	0.00	5,708.00
<a href="#">100-4000-522002</a>	Vehicle Repairs and Maintenance	10,080.00	10,080.00	231.18	12,857.51	-2,777.51
<a href="#">100-4000-524000</a>	Telephone and Communications	8,228.00	8,228.00	2.99	1,443.27	6,784.73
<a href="#">100-4000-526000</a>	Uniform Rental	4,486.00	4,486.00	171.00	1,145.00	3,341.00
<a href="#">100-4000-531002</a>	Shop Supplies and Materials	4,000.00	4,000.00	333.25	971.32	3,028.68
<a href="#">100-4000-531005</a>	Meters Supplies and Appurtenences	90,750.00	90,750.00	0.00	115.14	90,634.86
<a href="#">100-4000-531008</a>	Fuel	16,830.00	16,830.00	1,295.04	5,192.49	11,637.51
<a href="#">100-4000-531010</a>	Inventory Parts & Supplies	188,593.00	188,593.00	266.33	79,377.33	109,215.67
<a href="#">100-4000-532000</a>	Small Tools and Equipment	3,000.00	3,000.00	0.00	0.00	3,000.00
<a href="#">100-4000-550000</a>	Professional Memberships and License Fees	750.00	750.00	0.00	0.00	750.00
<a href="#">100-4000-550001</a>	Educational Seminars and Classes	7,300.00	7,300.00	2,625.68	4,265.72	3,034.28
<a href="#">100-4000-560010</a>	Miscellaneous	750.00	750.00	0.00	0.00	750.00
<b>Department: 4000 - Meter Total:</b>		<b>743,076.00</b>	<b>743,076.00</b>	<b>31,798.30</b>	<b>235,703.22</b>	<b>507,372.78</b>
<b>Department: 5000 - Filter Plant</b>						
<a href="#">100-5000-511000</a>	Regular Salaries and Wages	1,031,598.00	1,031,598.00	62,838.55	331,185.87	700,412.13
<a href="#">100-5000-511002</a>	Overtime	60,442.00	60,442.00	4,590.47	20,584.82	39,857.18
<a href="#">100-5000-511008</a>	Sick Pay	41,958.00	41,958.00	3,184.65	11,892.60	30,065.40
<a href="#">100-5000-512000</a>	FICA	64,475.00	64,475.00	4,313.74	22,249.35	42,225.65
<a href="#">100-5000-512001</a>	Medicare	14,442.00	14,442.00	1,008.84	5,203.39	9,238.61
<a href="#">100-5000-512002</a>	SC Retirement	191,465.00	191,465.00	13,105.87	67,495.86	123,969.14
<a href="#">100-5000-512004</a>	Group Health Insurance	157,718.00	157,718.00	11,095.98	50,683.67	107,034.33
<a href="#">100-5000-521004</a>	Maintenance Contracts	62,168.00	62,168.00	164.00	32,692.46	29,475.54
<a href="#">100-5000-521005</a>	Other Contractual Services	1,800.00	1,800.00	148.79	720.09	1,079.91
<a href="#">100-5000-522000</a>	Building and Grounds Repairs and Mainten...	19,590.00	19,590.00	715.00	3,850.88	15,739.12
<a href="#">100-5000-522001</a>	Equipment and Machinery Repairs and Mai...	2,500.00	2,500.00	0.00	0.00	2,500.00
<a href="#">100-5000-522002</a>	Vehicle Repairs and Maintenance	4,840.00	4,840.00	108.15	640.92	4,199.08
<a href="#">100-5000-522004</a>	Water Filtration System Repairs and Maint...	161,500.00	161,500.00	3,584.63	19,599.21	141,900.79
<a href="#">100-5000-523000</a>	Electricity	246,960.00	246,960.00	13,534.54	63,068.73	183,891.27
<a href="#">100-5000-523001</a>	Natural Gas	12,000.00	12,000.00	90.61	310.55	11,689.45
<a href="#">100-5000-524000</a>	Telephone and Communications	20,962.00	20,962.00	447.43	5,397.27	15,564.73
<a href="#">100-5000-524004</a>	Postage and Delivery Fees	1,660.00	1,660.00	27.35	196.63	1,463.37
<a href="#">100-5000-525000</a>	Hauling and tipping fees	39,850.00	39,850.00	1,115.00	11,110.00	28,740.00
<a href="#">100-5000-526000</a>	Uniform Rental	12,094.00	12,094.00	975.56	4,139.44	7,954.56
<a href="#">100-5000-526002</a>	Other Rentals	1,670.00	1,670.00	100.00	500.00	1,170.00
<a href="#">100-5000-531000</a>	Office Supplies	1,500.00	1,500.00	0.00	388.65	1,111.35
<a href="#">100-5000-531001</a>	Janitorial and General Supplies	2,400.00	2,400.00	0.00	468.85	1,931.15
<a href="#">100-5000-531003</a>	Safety Gear and Supplies	5,000.00	5,000.00	130.24	367.82	4,632.18
<a href="#">100-5000-531006</a>	Laboratory Supplies and Materials	64,900.00	64,900.00	154.33	26,843.96	38,056.04
<a href="#">100-5000-531007</a>	Chemicals	524,700.00	524,700.00	76,511.33	178,420.86	346,279.14
<a href="#">100-5000-531008</a>	Fuel	11,000.00	11,000.00	267.36	1,468.17	9,531.83
<a href="#">100-5000-532003</a>	Computer Hardware and Software	500.00	500.00	0.00	0.00	500.00
<a href="#">100-5000-541000</a>	Testing	19,500.00	19,500.00	4,025.80	8,468.80	11,031.20
<a href="#">100-5000-541002</a>	Licenses, Permits & Fees	23,155.00	23,155.00	0.00	22,039.70	1,115.30
<a href="#">100-5000-550000</a>	Professional Memberships and License Fees	1,875.00	1,875.00	230.00	230.00	1,645.00
<a href="#">100-5000-550001</a>	Educational Seminars and Classes	20,780.00	20,780.00	3,142.26	6,127.26	14,652.74
<a href="#">100-5000-560010</a>	Miscellaneous	5,000.00	5,000.00	356.20	1,963.35	3,036.65

Statement of Revenue and Expense

For Fiscal: 2025 - 2026 Period Ending: 11/30/2025

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<a href="#">100-5000-951002</a> Plant Equipment	55,000.00	55,000.00	0.00	0.00	55,000.00
<b>Department: 5000 - Filter Plant Total:</b>	<b>2,885,002.00</b>	<b>2,885,002.00</b>	<b>205,966.68</b>	<b>898,309.16</b>	<b>1,986,692.84</b>
<b>Function: 1000 - Operating Expenses Total:</b>	<b>10,508,170.00</b>	<b>10,508,170.00</b>	<b>721,110.95</b>	<b>3,545,529.33</b>	<b>6,962,640.67</b>
<b>Function: 9500 - Non-Operating Expense</b>					
<b>Department: 9500 - Non-Operating Expense</b>					
<a href="#">100-9500-710001</a> Debt Service Interest Expense	538,140.00	538,140.00	9,589.58	47,947.90	490,192.10
<a href="#">100-9500-710002</a> Capital Lease Interest Expense	77,530.00	77,530.00	687.18	3,693.87	73,836.13
<b>Department: 9500 - Non-Operating Expense Total:</b>	<b>615,670.00</b>	<b>615,670.00</b>	<b>10,276.76</b>	<b>51,641.77</b>	<b>564,028.23</b>
<b>Function: 9500 - Non-Operating Expense Total:</b>	<b>615,670.00</b>	<b>615,670.00</b>	<b>10,276.76</b>	<b>51,641.77</b>	<b>564,028.23</b>
<b>Expense Total:</b>	<b>11,123,840.00</b>	<b>11,123,840.00</b>	<b>731,387.71</b>	<b>3,597,171.10</b>	
<b>Total Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>362,896.36</b>	<b>1,264,907.34</b>	

Statement of Revenue and Expense

For Fiscal: 2025 - 2026 Period Ending: 11/30/2025

Group Summary

Department	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Revenue</b>					
<b>Function: 0100 - Operating Revenue</b>					
0100 - Operating Revenue	10,935,584.00	10,935,584.00	1,080,935.24	4,792,689.41	6,142,894.59
<b>Function: 0100 - Operating Revenue Total:</b>	<b>10,935,584.00</b>	<b>10,935,584.00</b>	<b>1,080,935.24</b>	<b>4,792,689.41</b>	<b>6,142,894.59</b>
<b>Function: 9000 - Non-Operating Revenue</b>					
9000 - Non-Operating Revenue	188,256.00	188,256.00	13,348.83	69,389.03	118,866.97
<b>Function: 9000 - Non-Operating Revenue Total:</b>	<b>188,256.00</b>	<b>188,256.00</b>	<b>13,348.83</b>	<b>69,389.03</b>	<b>118,866.97</b>
<b>Revenue Total:</b>	<b>11,123,840.00</b>	<b>11,123,840.00</b>	<b>1,094,284.07</b>	<b>4,862,078.44</b>	<b>6,261,761.56</b>
<b>Expense</b>					
<b>Function: 1000 - Operating Expenses</b>					
1000 - Administration	2,161,601.00	2,161,601.00	145,779.35	733,199.41	1,428,401.59
1001 - Human Resources	240,491.00	240,491.00	17,534.04	79,266.80	161,224.20
1002 - Information Services	759,141.00	759,141.00	57,484.63	329,126.95	430,014.05
1010 - Board of Commissioners	41,490.00	41,490.00	887.72	6,182.33	35,307.67
1998 - District-Wide Employee Support, Promotion & Retent	81,191.00	81,191.00	1,852.51	11,048.08	70,142.92
1999 - Operational Non-Departmental	910,210.00	910,210.00	71,119.80	351,237.13	558,972.87
2000 - Engineering	411,680.00	411,680.00	26,861.94	143,327.77	268,352.23
3000 - Distribution (Maintenance)	2,274,288.00	2,274,288.00	161,825.98	758,128.48	1,516,159.52
4000 - Meter	743,076.00	743,076.00	31,798.30	235,703.22	507,372.78
5000 - Filter Plant	2,885,002.00	2,885,002.00	205,966.68	898,309.16	1,986,692.84
<b>Function: 1000 - Operating Expenses Total:</b>	<b>10,508,170.00</b>	<b>10,508,170.00</b>	<b>721,110.95</b>	<b>3,545,529.33</b>	<b>6,962,640.67</b>
<b>Function: 9500 - Non-Operating Expense</b>					
9500 - Non-Operating Expense	615,670.00	615,670.00	10,276.76	51,641.77	564,028.23
<b>Function: 9500 - Non-Operating Expense Total:</b>	<b>615,670.00</b>	<b>615,670.00</b>	<b>10,276.76</b>	<b>51,641.77</b>	<b>564,028.23</b>
<b>Expense Total:</b>	<b>11,123,840.00</b>	<b>11,123,840.00</b>	<b>731,387.71</b>	<b>3,597,171.10</b>	<b>7,526,668.90</b>
<b>Total Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>362,896.36</b>	<b>1,264,907.34</b>	

**Fund Summary**

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
100 - Operations Fund	0.00	0.00	362,896.36	1,264,907.34	-1,264,907.34
<b>Total Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>362,896.36</b>	<b>1,264,907.34</b>	